



Verification of High School Completion Status

If upon receipt of your FAFSA, it is determined that our office requires verification of your High School Completion Status, please provide our office with ONE of the following documents:

(*If final documentation has been provided previously to the institution, please notify our office by email.)

- 1) *High School Diploma*
 - a) A copy of the applicant's high school diploma; or
 - b) A copy of the applicant's FINAL high school transcript that shows the date when the applicant completed secondary school education.
 - i) Note: In cases where a copy of an applicant's high school diploma or final high school transcript is unavailable, e.g., the school is closed or located in a foreign country and the records are not available, an institution may accept alternative documentation to verify the applicant's high school completion status.

- 2) *Recognized Equivalent of a High School Diploma*
 - a) General Educational Development (GED) Certificate;
 - b) A State certificate received by a student after the student has passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma;
 - c) An academic transcript of a student who has successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree; or
 - d) For a person who is seeking enrollment in an educational program that leads to at least an associate degree or its equivalent and has not completed high school but has excelled academically in high school, documentation from the high school that the student excelled academically in high school and documentation from the postsecondary institution that the student has met the formalized, written policies of the postsecondary institution for admitting such students.

- 3) *Homeschool*
 - a) A transcript or the equivalent, signed by the parent or guardian, that lists the secondary school courses completed by the applicant and documents the successful completion of a secondary school education; or
 - b) A secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent) provided for under State law. (§§ 600.2, 668.32(e)(1) and (e)(4))

Remember to include your name and E# on all documents submitted to our office. Please contact our office with questions on providing alternative documentation.