

Eastern Illinois University
Enterprise Information System Enhancement Project - EISE
Activity Highlights - December 2004 thru April 2005

SunGard SCT contracts signed following Board of Trustees approval in December 2004

SunGard SCT Project Manager - Neil Plaistow

- SCT took longer than expected to assign
- Provides project management assistance such as task and schedule tracking
- Coordinates the numerous SCT resources for consulting and training
- Assists with project planning

SCT announced a change in account managers and account executives in March. Although the SCT staffing changes were to occur in April, EIU immediately began working with the new SCT account manager resulting in the expeditious resolution of several outstanding issues.

Jann Gillingham	Account Manager	Illinois incl. U of I,	Lives near Effingham
Joe Belenardo	Account Executive		

Staff assignments for the EISE project teams and committees were developed and personnel were notified of their roles and responsibilities. Approximately 70 people

Project Orientation and Planning (POP) sessions were held at EIU March 22nd and 23rd.

- Project kickoff involving three SCT consultants and sixty EIU people
- Introduction to SCT project methodology
- Began development of required planning project documents with numerous EIU people
- Project schedule discussed and modified
- SCT noted and complimented EIU on
 - Administration's apparent and positive commitment to the project
 - Positive, enthusiastic and cooperative attitude from EIU committee and team members

Planning phase activities and documents

- Final stages on four of twelve required planning documents
- Others in various stages
- EISE Steering and Executive Committees will review and approve

Project budget

- On budget
- Have some FY rearrangements due to later than expected start of consulting

Project Schedule

- Preliminary schedule revised based on SCT's experiences with other like institutions
- Further refinement taking place
- On Schedule but have some compaction for the Finance system due to early delays in SCT staff assignments

Training and consulting activities have started. Those planned for April and May include:

- Finance Process Team meeting multiple times a week for several weeks
- Other Committee and Process Team meetings
- Finance system chart of accounts consulting
- Business process analysis for all functional areas
- Technology training sessions
- Banner software installation and related training sessions
- Numerous conference calls and email contacts

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