

**EASTERN ILLINOIS UNIVERSITY
PRACTICUM APPLICATION/AGREEMENT**

Before applying for EDA 5890, students are responsible for reading the requirements for entry into the practicum. These are located at <http://www.eiu.edu/~edadmin/practicuminformation.php>. Please contact the department for the username/password to enter site. (Print or type clearly.)

Date _____ Semester and Year for Practicum _____

_____ Campus Student OR _____ Cohort Student _____ Name/Number of Cohort

Personal Information

Student's Name _____ E# _____

School _____ Position _____

School Address _____
(Street) (City) (State) (Zip)

School Phone _____ School E-mail _____

Home _____
(Street) (City) (State) (Zip)

Home Phone _____ Cell Phone _____

EIU E-mail Address _____

Program Information

Hours completed at the END of the current semester _____

Special Considerations (Anything to add for our planning) _____

Practicum Site Information

Supervisor's Name (Dr., Mr., Ms.) _____ Title _____

Years of Administrative Experience _____ E-mail _____

School Name _____ Phone _____

School Address _____
(Street) (City) (State) (Zip)

Statement of Confidentiality and Agreement to Practicum Requirements: I understand that during the course of events associated with practicum experiences, I may be privy to confidential information. I understand that such information may not be shared and further communicated without permission. Any breach of laws and regulations concerning issues of confidentiality may result in my receiving a failing grade in the practicum experience. Additionally, I have reviewed the requirements for the practicum as outlined in the practicum handbook and understand the criteria for successful completion of the practicum.

Student's Signature _____ Date _____

Statement of Agreement: I have reviewed the host administrator's responsibilities and requirements for the practicum and will provide the student with opportunities and assistance necessary to fulfill those requirements.

Host administrator's Signature _____ Date _____