Civil Service Council

Minutes

January 10, 2023

8:30 a.m.

The Loft in 7th Street Underground

**\*This will be an intentionally shorter meeting to allow for CSC members to attend the Presidential Search Candidate Sessions today. A full list of candidate names, information, and session schedules is available at** [**https://www.eiu.edu/presidentsearch/interviews.php**](https://www.eiu.edu/presidentsearch/interviews.php)**.**

**Aaron Allison, Phil Kousma, Matt Bierman, Kristen Hupp, Ke’an Armstrong, Angela Campbell, Josh Reinhart, Crystal Brown, Lindsay Partlow, Michelle Morgan (and person?), Linda Holloway, April Nance, Carrie Gossett.**

1. Call to Order
2. Approval of Minutes  
   Michelle motioned to approve, Josh seconded, unanimous approval.
3. Treasurer's Report
   1. $25,257.78 in the scholarship endowment fund as of 1/4
4. Committee Assignments/Reports
   1. Public Relations – fundraiser update  
      Cookbook is the plan moving forward. We have 50 recipes so far. Carrie is working with Annuitants Association to get more recipes. Carrie asked CSC members to participate if possible with goal to have recipes in by end of January. Another notice can be sent out and we can add it to newsletter.
5. VPBA Updates
   1. CDB/Campus Projects Update  
      Life Sciences Building complete and back to EIU. Water pipe breaks over winter break, all systems should be back online by end of week. Water outage over break took longer than anticipated due to valve issues, more outages expected to resolve those issues in the future. Additional COVID tests are on campus and will go to Library, Life Sciences and Housing. Millennium Housing had water break that is displacing students, EIU is working to accommodate those students. Presidential search ongoing, interviews today.
   2. Other  
      Spring-to-spring enrollment numbers look stable, credit hour productions are up just over 2% as of this morning. Graduate and international numbers are up slightly.
6. HR Updates  
   Working on getting W2s out. Most classifications in civil service have transitioned to credential testing. Working on filling about 10 to 15 staff openings. EIU will follow any new laws about unpaid time off, and as well as a new law for a benefits navigator position for students.
7. Old Business
   1. Strategic Planning Update  
      Survey 2 data has been integrated into themes and initiatives to determine priorities. Next steps are to reconvene subcommittees and identify KPIs and associated benchmarks for targeted plan areas. Subcommittee cochairs will work with division/unit/department/program leads to create KPIs, with the help of IR staff if needed. Next town halls will likely be scheduled for March.
   2. Presidential Search Updates
      1. Candidate list available online, sessions start today, please attend if you can.
   3. General Counsel Search  
      Search committee has met and is accepting applications Laura’s last day on campus is Feb. 5 but she is on contract through February.
8. New Business
   1. EAC Updates  
      Audit has been moved back to March from January from systems office.   
        
      Other topics: Students who live within 50 miles can sign a waiver to avoid staying in on-campus housing during their first academic year.
9. Adjournment

Upcoming Meetings:

* February 14, 2023, at 8:30 a.m. - Rathskeller Loft - 7th Street Underground
* March 14, 2023, at 8:30 a.m. - Rathskeller Loft - 7th Street Underground
* April 11, 2023, at 8:30 a.m. - Rathskeller Loft - 7th Street Underground
* May 9, 2023, at 8:30 a.m. - Rathskeller Loft - 7th Street Underground
* June 13, 2023, at 8:30 a.m. - Rathskeller Loft - 7th Street Underground