Civil Service Council

Agenda

June 14, 2022

8:30 a.m.

The Loft in 7th Street Underground

1. Call to Order   
   *Angie called the meeting to order at 8:30a.*
2. Introduction of New Members   
   *Introductions were made around the room.*
3. Approval of May Minutes

Motion Michelle, Mindy second, unanimous vote yes to approve.

1. Committee Assignments

***Election –*** Campbell, Gossett, Hurst, Morgan

***Personnel*** – Campbell, Gossett, Morgan, Thill, Gillespie

***Public Relations –*** Allison, Armstrong, Gossett, Reinhart, Shew, Partlow

***Scholarship*** – Established *June 22, 2007* – Campbell, Gossett, Morgan, Stout  
*-- Treasurer’s Report ($28,300.34 in Endowment Fund as of 6/6/22)*

1. VPBA Updates (Paul McCann)
   1. COVID Updates/Future Testing & Tracing Updates from Springfield
      1. *COVID-19 Paid Administrative Leave program – information is available at* [*https://www.eiu.edu/humanres/benefits/COVIDPaidLeave.php*](https://www.eiu.edu/humanres/benefits/COVIDPaidLeave.php)*. Governor is expected to give EO guideline update at the end of the month. Testing is slated to end June 30. U of I has asked that the State continue testing. If testing continues it is likely that the universities will have to carry the cost.*
   2. Budget, Legislative Updates  
      *EIU received $2.3M additional for FY23. We are looking at a slight increase in fall enrollment at the moment. Applications and acceptances are up about 10 percent (about 900+ students).*
   3. CDB/Campus Projects Update  
      *McAfee Gym is done but there is still equipment, people there. We are waiting for clock hands. They had to order more materials. We had the same issue at Booth Library when taking bricks out led to the discovery of some being non-recyclable. Not much on new science building at the moment. Waiting on contracts to continue design. There is some noise at Life Science Building we are dealing with, we’re trying to get it done ASAP. Some parking lot work will take place (paint/stripe X lot; path, sealcoat and stripe Stevenson south lot, trying to move forward on Andrews lot). Afterward, Lawson and Stevenson north on the hopeful agenda.*
   4. VPBA-led Employee Search Updates
      1. New VPBA  
         *Matt Bierman will start July 5. Paul will have an office assistant on July 5 again as well.*
      2. New Diversity Officer  
         *New search taking place as first offer did not work out.*
      3. Presidential Search Updates  
         *Discussion at BOT retreat on June 25 BOT. Working to decide search firm, hopefully start getting info out around July 1.*
   5. Other  
      *-Strategic Planning – this is a big undertaking. Committee and subcommittees are working to move this forward with a plan hopefully in place by April 2023. HLC’s next accreditation visit in 2025; the plan will segue into our HLC portfolio for reaccreditation.   
      -Student Services elevator – we have identified the problem and are looking to get the part, though supply chain issues are holding that up.  
      -2021 audit is close to being done. We hope there will be reports issued soon.   
      -Juneteenth will only be observed if it falls on a weekday, Paul anticipates it will become a routine Monday holiday in Springfield in the future.  
      -COVID paid administrative leave info is available in CSC agenda, Linda is processing those as she can.*
2. 2022 Scholarship Award  
   *Scholarship committee did meet and had 17 applicants this year. Four met eligibility. $903 was in the account, we need to move $97 to fulfill the $1,000 award.*
3. HR Updates  
   *Linda provided calendar updates, Lincoln’s birthday was moved from Feb. 10 to Feb. 17. HR is now fully staffed and headed in the right direction.*
   1. Employment Search Updates  
      *Some external hires are happening, but we are reshuffling people who have accepted new positions on campus.* 
      1. New Union Director – *DJ Fox started last week.*
      2. Others – *No report*
   2. Years of Service  
      *Still trying to get a late October/early November date.*
4. Old Business
   1. Frame Sales – *Since last meeting we sold 1 more. 97 sold out of 110 now. We have about a dozen left. We made about $775. This can probably be taken off agenda next month. Discussion to maybe give one to scholarship winner or as Blu-B-Q giveaways.*
   2. Remote Work Policy  
      *PC is still discussing it, it has not yet moved forward.*
   3. HLC Reaccreditation/Systems Portfolio and Strategic Planning  
      *Josh gave brief updates about timeline, process, tools.*
5. New Business
   1. EAC Updates  
      *Tony will be at future meetings.*
   2. Election Updates (N=Nominated by, S=Seconded below)  
      Nominations for CSC executive committee. Angie for President, nominated by Beth and Seconded by Michelle. Carrie for VP (N Michelle/S Jenny). Treasurer Michelle (N Josh/S Beth). Secretary Josh (N Aaron/S Mindy). Michelle made motion to approve all, Beth seconded. Approved unanimously.  
        
      Aaron suggested an audio feed of live monthly meetings, Phil can set it up if need be.

**AY2022-23 Meetings**

* July 12
* August 9
* September 13
* October 11
* November 8
* December 13
* January 10
* February 14
* March 14
* April 11
* May 9
* June 13