Civil Service Council

Minutes

February 8, 2021

8:30 a.m.

Teams Meeting (PARIS ROOM in the MLK Jr. UNIVERSITY UNION – 3rd FLOOR)

1. Call to Order   
   *Angie Campbell called the meeting to order at 8:30 a.m.*
2. Approval of January Minutes  
   *Approved unanimously.*
3. Committee Assignments

***Election –*** Campbell, Gossett, Deters, Morgan

***Personnel*** – Campbell, Gossett, Morgan, Thill, Gillespie

***Public Relations –*** Allison, Armstrong, Gossett, Reinhart, Shew, Thill, Partlow  
***Scholarship*** – Established *June 22, 2007* – Campbell, Gossett, Morgan, Stout  
-- Treasurer’s Report ($28,171.36 in Endowment Fund as of 2/7/22) Note this is without deposits from the winter fundraiser.

**\*NOTE: President Glassman joined today’s meeting in person, and participated in several of the conversations taking place.**

1. VPBA Updates
   1. COVID Updates  
      *EIU continues its masking and testing policies. Any changes will be driven by federal or state health agencies and discussed at the PC level. Local cases continue to decline, as do on-campus cases. Masking protocols were discussed and addressed.*
   2. Budget, Employee Pay Raises, Legislative Testimony  
      *The Governor’s Office plans to release its budget proposal later this month. Higher Ed is expected to see a general increase of 5%, though it may increase or decrease depending on the institution. An email is going out later today to announce EIU is providing a one percent increase to base salary for non-negotiated employees, who have had no other increase in their pay since March 1, 2020. The resulting increase will be retroactive back to July 1, 2020. Dr. Glassman is working with Katie Anselment to assemble House and Senate appropriations committee testimony in February and March.*
   3. CDB/Campus Projects Update  
      *The same campus projects as last month continue to move ahead. Women’s basketball locker room, McAfee work, etc. Some work of course is on hold until the weather is once again cooperative.*
   4. Other  
      *A discussion about weather and weather closure procedures and communications took place. Ideas were offered as to how better to communicate messages when the weather was uncooperative and therefore unsafe for travel to and from campus. This led to further discussion about essential employees and remote work.* *Desk audits also were revisited, specifically with regard to the time it takes to complete them.*
2. HR Updates
   1. Employment Search Updates  
      *Anecdotally, it was shared that 26 searches were ongoing, and the HR office is still getting caught up. Staffing is back up and they are making progress. The return of the Years of Service program also was discussed.*
3. Old Business
   1. Frame Sales   
      *The issue of shipping costs was once again brought up, and a decision was made to raise them to offset what was a small increase on the mailing side.*
   2. Naming Committee Updates  
      *The board of trustees was given information about the committee’s progress at their regular January board meeting. The board may take action in April, or choose to discuss potential changes in open session.*
   3. Staff Senate Representation Updates (Plans Moving Forward, Feedback from CSC)  
      *Angie shared the document Staff Senate was expected to vote on February 9 and discussed the changes/rationale.*
   4. In-Person Meetings Discussion For SP22 (Rathskeller Loft?)
      1. *February meeting was held in the Paris Room in the Union; work is underway to maintain in-person meetings in March.*
4. New Business
   1. EAC Updates  
      *Civil service jobs are hard to fill across the state, this is not just an EIU issue.*
   2. Other Questions or Concerns/Open Discussion (for topics not listed in agenda)

**Remaining AY2021-22 Meetings**

* March 8
* April 12
* May 10
* June 14