Civil Service Council

Agenda

April 12, 2022

8:30 a.m.

Paris Room

Crystal Brown // Amy Morris // Beth Gillespie // Michelle Morgan // Ke’an Armstrong // Libby Warner // Angela Campbell // Lindsay Partlow // Josh Reinhart // Aaron Allison // Carrie Gossett

1. Call to Order   
    Angie called the meeting to order at 8:31 am.
2. Approval of March Minutes  
   Minutes approved provided we make one update – that scholarship applications are due April 30 and awarded by June 30, not awarded by April 30 as indicated. Change was made. Motioned by Michelle, seconded by Ke’am. Beth abstained. Unanimous approval otherwise.
3. Committee Assignments

***Election –*** Campbell, Gossett, Hurst, Morgan

***Personnel*** – Campbell, Gossett, Morgan, Thill, Gillespie

***Public Relations –*** Allison, Armstrong, Gossett, Reinhart, Shew, Partlow  
- Flyers for new employees and general CSC awareness are being discussed.

***Scholarship*** – Established *June 22, 2007* – Campbell, Gossett, Morgan, Stout  
-- Treasurer’s Report ($28,211.04 in Endowment Fund as of 4/7/22)

1. VPBA Updates  
   Paul unable to attend today’s meeting, shared news via Josh about tuition/fees increase for next year. Building projects are still moving forward.
   1. COVID Updates  
      EIU is still following EO requirements for testing. Numbers continue to be low.
   2. Budget, Legislative Updates  
      Budget is anticipated to be passed with 5% increase to all higher education. We will know more later but things seem to be moving in a good direction.
   3. CDB/Campus Projects Update  
      Still some discussions being had but slowly progressing.
   4. Other  
      N/A
2. 2022 Scholarship Award  
   The discussion was tabled last month to discuss 2 at $500 or 1 at $1000. Currently we have $953.65 available from endowed fund plus almost $300 from frame sales. Carrie said frame sales are going up, we have net profit of over $600 right now. Committee leaning toward 1 at $1000 for this year to save money for future year awards. Vote taken for 1/$1000, unanimous approval.
3. HR Updates
   1. Employment Search Updates  
      HR staff is still trying to keep up, as always there is quite a bit going on, many retirements are anticipated and we are preparing to deal with that.
   2. Years of Service  
      At Presidents meeting it was shared that staffing was making the event improbable, volunteers are available to help, but no room reserved as of yet.
4. Old Business
   1. Frame Sales Numbers  
      Updated in Agenda Item 3. If there are frames left we can sell them at commencement. Josh will contact Steve Rich.
   2. Staff Senate Updates  
      Union made motion to void vote on representation due to discrepancy between written amendment and election amendment. Some staff senate voters are actually not allowed to vote per constitution (as they were never officially approved as members) but it appears that all constituencies are moving forward having accepted the results.   
      As part of organizational transparency, CSC is urging the revival of the weekly campus newsletter. Josh is responsible for that and will follow up.
   3. Remote Work Policy  
      It is important to keep this on the agenda, so we will continue to do so.
5. New Business
   1. Election  
      Election is upcoming, we are planning for that.
   2. Summer Hours  
      Summer hours have been approved and are in place beginning May 13.
   3. EAC Updates  
      Angie gave general updates about the last EAC meeting. More details will be shared later.
   4. Other Questions or Concerns/Open Discussion (for topics not listed in agenda)  
      - Strategic Plan recap – Josh provided updates on the university’s HLC systems portfolio for reaccreditation.  
      - Interdisciplinary studies open house taking place April 28 in Buzzard Hall.

Meeting adjourned at approximately 9:36 a.m.

**Remaining AY2021-22 Meetings**

* May 10
* June 14