Civil Service Council

MINUTES

July 13, 2021

8:30 a.m.

Teams Meeting

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ATTENDEES |  |  |  |  |  |
| Angela R Campbell |  |  |  |  |  |
| Sean D Reeder |  |  |  |  |  |
| Benjamin J Merry |  |  |  |  |  |
| Aaron B Allison |  |  |  |  |  |
| Jenny L Stout |  |  |  |  |  |
| Michelle L Morgan |  |  |  |  |  |
| Beth M Gillespie |  |  |  |  |  |
| Ke'an (Guest) |  |  |  |  |  |
| Joshua D Reinhart |  |  |  |  |  |
| Mindy E Hurst |  |  |  |  |  |
| Paul A McCann |  |  |  |  |  |
| Amy L Morris |  |  |  |  |  |
| Carrie E Gossett |  |  |  |  |  |
| Linda C Holloway |  |  |  |  |  |
| Crystal M Brown |  |  |  |  |  |
| Jean Toothman (Guest) |  |  |  |  |  |
| james craven (Guest) |  |  |  |  |  |
| Lindsay N Partlow |  |  |  |  |  |

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1. Call to Order   
   Angie called meeting to order
2. Approval of June Minutes  
   Motion to approve: Michelle M.  
   Seconded: Jenny S.   
   Roll Call Vote:  
   Yes: Angie C., Mindy H., Carrie G., Beth G., Becky S,. Ke'An A., Aaron A.  
   Absent: Jo Ann A.
3. Committee Assignments

***Election –*** Campbell, Gossett, Deters, Morgan

***Personnel*** – Campbell, Gossett, Morgan, Thill

***Public Relations –*** Allison, Armstrong, Gossett, Reinhart, Shew, Thill

***Scholarship*** – Established *June 22, 2007* – Campbell, Gossett, Morgan  
-- Treasurer’s Report ($22,273.21 in Endowment Fund as of 7/6/21 per Michelle M.)

1. Old Business
   1. Status: Title IX Hearing Panel   
      No updates; this can be removed from future agendas since there has been no activity. Any activity will be reported at a later date.
   2. Scholarship Updates  
      23 applicants, 9 eligible. The committee decided to award two $1,000 scholarships. Individuals have been selected and notified – they are Rebecca McGee and Tanner Gray.
   3. COVID Updates & Vaccine Guidelines  
      Angie shared vaccination status plans are in place for fall per the President’s email last week. Sean will discuss details later.
2. New Business
   1. CDB/Campus Projects Update  
      Construction to begin at Life Science Building. Asbestos abatement to start there today. Contract award was made for McAfee masonry repairs. CDB has backlog of work but things are moving forward. Rework of Lantz stairs has been complete and demobilization is underway. Booth Library steps will be bid this fall to begin next summer. SINCERE building expansion through IIN is underway. No update on new Science Building project.
   2. Employee Searches & Hires  
      Linda Holloway was hired as new Director of Human Resources. No update on BGS search provided.
   3. IDES Fraud Update  
      Linda Holloway shared that some employees are receiving fraudulent text messages. Scams or questionable correspondence can be forwarded to phishing@eiu.edu.
   4. Pay Raises  
      Sean shared that until we know what fall enrollment looks like it is difficult to know if salary programs should change for unrepresented employee groups. Angie reminded everyone that her role is to represent the group and is doing her due diligence in sharing the steady concerns from those employees. Beth suggested that a value be placed on what raises would total for that group to put it into context. (Paul M. ran numbers during discussion – it is about a $133,000 increase for every one percent). It was shared that with contracts in place or in ongoing negotiation statuses for other employee groups the perception is that the non-negotiated employee group seems less essential.
   5. 2021-22 Fundraisers  
      Last year the ornament sales went well. Fundraisers are not tied to the holidays and can be ran at any time. Possibly we can run two per year – one for each scholarship.
   6. 2021-22 Meeting (Virtual/Destination)  
      Preemptive discussion on COVID updates as a segue to in-person meetings.  
      Sean shared that obviously the COVID landscape looks different now than it did last year. With vaccinations and testing in place, vaccinations should lead to the majority of campus being vaccinated, but there are medical, religious and other exceptions to consider. Sean shared the details of how vaccinated and unvaccinated students and employees can operate within and on campus with regard to masking and distancing. Random sampling testing will be considered mandatory for unvaccinated students and employees this fall. Disinfection practices and directional signage will continue to help with mitigation strategies. Any additional guidelines from CDC or IBHE will be worked into our plan. Guidelines for K-12 were issued by CDC but are not yet in place for higher ed institutions. Vaccination status deadline dates have not yet been established. IT is working on a mechanism for tracking currently. There is a level of expectation that supervisors can still work with employees to determine vaccination statuses so work environments and their people can operate in a proper manner. How quarantine days would be treated for unvaccinated employees is still being discussed. All this information will be used to determine in-person meeting possibilities.
   7. EAC Updates  
      Next meeting is July 28, there will be an update following that meeting. Tony added that there are still active cases at EIU. Sean reminded people that this is a good indication that mask wearing and physical distancing may still be effective in mitigation on and off campus.
   8. Open Discussion (if needed, for topics not listed in agenda)  
      Staff senate updates – no changes yet, Angie still collecting feedback. Parking permits are now available for sale in fall. Beth asked about recycling program updates and the status of Dr. Glassman’s contract, citing discussions she’s been involved in. Sean said we are preparing to move back to recycling.
   9. Other VPBA Updates  
      Enrollment for fall is tracking about 4% lower than last year for registered hours. Budgets are loaded at 80% per Paul. International student consulates are slowly reopening with plans to have traditional student inflows in Fall 2022, but we are not sure what the Fall 21 international numbers will look like with regard to any over-zero reporting.   
        
      Motion to adjourn (Beth G.)  
      Seconded (Michelle M.)