Civil Service Council

Agenda

October 13, 2020

8:30 a.m.

Teams Meeting

Attendees List

Josh Reinhart, Aaron Allison, Angela Campbell, Becky Shew, Beth Gillespie, Carrie Gossett, Crystal Brown, Jenny Stout, Ke’an Armstrong, Linda Holloway, Michelle Morgan, Mindy Hurst, Paul McCann, Sean Reeder, JA Thill

1. Call to Order
 [INAUDIBLE]. It appears that Angie Campbell called the meeting to order. If there was a second, it was inaudible. Volume began during discussion of OMA.
2. Approval of Minutes -- September will be resent digitally for OMA-approved individual approval votes.
3. Treasurers Report -- Michelle Morgan reported a fund balance of $20,917.13.

Committee Assignments

***Election –*** Campbell, Gossett, Hurst, Morgan

***Personnel*** – Campbell, Gossett, Merry, Morgan, Thill

***Public Relations –*** Allison, Armstrong, Gossett, Reinhart, Shew, Thill

***Scholarship*** – Established *June 22, 2007* – Campbell, Gossett, Brown, Morgan

1. Old Business
	1. Request for Title IX Hearing Panel (Updates)
	Angie Campbell introduced Mindy Hurst. Mindy reported that the panel offered training vie a link which she believes is due at the en of the week.
	2. CSC fundraiser Updates (covered in 5E)
2. New Business
	1. Open Meetings Act Discussion (OMA)
	Josh Reinhart had audio issues during the beginning of the meeting, but upon return shared OMA details. Josh shared that there were negligible updates to September minutes and would resend them for a digital vote to approve. We must record meetings to satisfy OMA requirements. Other OMA information includes sharing meetings announcements, public access, and roll call vote approvals – all of which have been detailed by State’s updated pandemic-related OMA protocols. Roll call votes will be implemented in November for pertinent action items.
	2. COVID Updates; Testing and Flu Shot Clinic Oct. 14
	Angie Campbell shared information about the upcoming COVID testing and flu shot testing on October 14. Details on the event have already been distributed to employees, including CSC stakeholders.
	3. EAC Appointment
	Tony Craven will take over for Bill Burnside on the Civil Service Employee Advisory Committee (EAC). Tony is a brickmason foreman who has been at EIU since 2020. Tony’s EAC term will last from 1/1/21 to 12/31/24.
	4. Recycling Update
	Paul McCann shared that the beginning of COVID experience brought challenges to recycling sorting practices. EIU commonly receives community recycling as well (recycling coming from home of community members, employees, etc.). Safety and health concerns are preventing us from participating at the moment as EIU wishes to keep its employees from sorting recycling during the pandemic. EIU plans on picking up its recycling plan again but also must contend with community recycling, as the university has to pay for this service. Beth Gillespie suggested a community fee for public drop off, but Sean Reeder said there would be an administrative hurdle with payments.
	5. CSC Fundraiser Updates
	Carrie Gossett detailed information about the ornament that will be sold. Nick Taylor, community artist, will create metal ornaments fashioned from EIU reclaimed metal. A design has been created and a prototype will be available soon. Carrie shared the draft flyer. Ke’an A. shared imagery as well. Cost per item creation will be $2.50, so any price above that will benefit the CSC fundraiser amount. Working to get licensing agreement from Alumni Services.
	6. Training – Ethics/Preventing Harassment & Discrimination
	Angie Campbell. shared that training is available to employees to complete, and encouraged those who have not yet done so to complete the annual training.
	7. RISE Conference October 16
	Registration for the October 16 RISE Conference is still open. Sign up if you can, as it historically has been a great conference (per Angie Campbell).
	8. Other VPBA Updates, Search status, Enrollment, Budget, Workforce, etc.
	Sean Reeder shared general updates. The summary includes the following:
	10th Day enrollment is up, which does have an impact on compensation adjustments. High School dual credit increased overall enrollment; full-time on-campus increase was up slightly. UPI has negotiated raises, AFSCME has not yet completed the process. Budget stability impacts compensation adjustments and also currently depends on State mandate asking EIU (and other universities) to withhold 5% of its annual appropriation as “callback” for potential COVID emergency relief. Work continues to create equitable compensation for all employee groups.

	Paul M. shared that the parking lot near Student Services has blocks in the northeast corner that are available at the moment. He believes 10 of the 14 spaces are unrestricted (unmarked) and available for use.

	Paul M. shared that EIU has brought on an additional 7 BSWs on the appropriated side who are sanitizing areas of campus nightly. BSWs are doing normal cleaning with special attention to high-touch areas. There should be no noticeable changes to EIU’s enhanced cleaning approaches; if so, Paul has asked for incidental information to address any cleaning issues.

	Paul M. mentioned a Gift Day is being planned, more info will come later, likely soon.

	Sean R. shared that EIU is working with CDB on the new Science Building. Initial bids came back high, and rebidding the project will take place later this month. Clocktower, McAfee, Booth Steps still being planned but we are waiting on funds to arrive.

	Paul shared that next year’s budget (FY22) is already being planned. EIU is requesting a 5% increase while the State is asking what a 5% decrease might look like. Further discussions and outcomes pending.

	Sean indicated that increased COVID testing is being coordinated, and that EIU is still working with the UofI SHEILD group. EIU anticipates testing will be offered 2-3 times a week via rapid saliva, and that such testing is coming (hopefully) in late October or early November. Logistics are being discussed, which include the Charleston-to-Springfield active test delivery routes. Weekly testing should offer a 500-600 test range. Testing will be offered as voluntary at first, because though 500-600 is a significant improvement for EIU, it’s not enough to cover everyone, and therefore must remain encouraged rather than unmandated. The purpose of increased testing would include identifying potential clusters, which may catalyze quicker and broader mandatory testing via a health agency cluster response. There are cost considerations associated with the coming testing service, though the cost will be less than what the “standard” testing costs. EIU will be covering new testing costs for employees. Everyone continues to look forward to a vaccine.

	Linda H. discussed the election day holiday this year on Nov. 3. Some essential employees will need to work and will be offered an alternate day off.

	EIU naming committee will be meeting next Thursday; Angie C. is our rep on that committee.

	Motion to adjourn by Carrie G. seconded by Michelle M. and approved unanimously via voice vote.

**Upcoming Meetings**

November 10, 2020

December 8, 2020