

Civil Service Council Minutes  
August 13, 2019  
8:30 a.m.  
Shelbyville Room

Members Present: Rhonda Nichols, Angie Campbell, Carrie Gossett, Jenny Stout, Chris Bartlett, Tony Craven, Donna Noffke, and Michelle Morgan.

Members Absent: Ben Merry

Guests Present: Linda Holloway, Interim Director, Human Resources and Business Services

- I. The meeting was called to order at 8:30 am by President Campbell.
- II. Minutes from the July meeting were approved electronically
- III. Treasurers Report 20,743.39 sent via email from Ben Merry.
- IV. Committee Assignments currently in place are below. If new members wish to be assigned to any of these, let President Campbell know by email.
  - a. **Election** – Campbell, Nichols, Bartlett
  - b. **Personnel** – Campbell, Merry, Nichols, Bartlett
  - c. **Public Relations** – Craven, Gossett, Merry, Nichols
  - d. **Scholarship** – Established *June 22, 2007* – Campbell, Morgan, Nichols, Noffke, Stout
- V. Old Business
  - a. Status of A&P Position Review is ongoing.
  - b. Scholarship – Verification
    - i. The committee needs to review applications and make an award this month.
  - c. Vacancies
    - i. There are still vacancies in each district. District I (VPAA, President and University Advancement) needs 1 alternate; District II (VPBA) needs 1 alternate, and District III (VPSA) needs one member and 1 Alternate. Applicants interested in being a member can self-nominate and are appointed by a majority vote of the Council.
  - d. Meeting with the President
    - i. Raises were the primary topic. Messaging about raises from the administration was addressed. The President is waiting until the 10-day count is done before announcing anything about raises. He intends to give raises. However, it is expected to be a 1% increase retroactive to July 1, 2019. He will speak to the Council in November.
    - ii. The gift day was also discussed. This will be discussed further at President's Council. A spreadsheet was distributed to the Council outlining how other state universities handle them.
- VI. New Business
  - a. VPBA Update – Budget, Enrollment, Etc. (Holloway)
    - i. The question about bringing BSW's back was addressed. Paul intends to bring more back as the budget allows.

- ii. The ability to do Desk Audits were gravely impacted by the massive layoffs a few years ago. This could take years to correct itself under the Civil Service System guidelines. It was suggested that the language be updated to address the problem.
- iii. Homecoming Shirts are on sale now
- iv. SURS representatives will be on campus on October 3-4, 2019. Appointments are required to see one of them.
- v. Parking passes are also available online and can be purchased using payroll deduction.
- vi. Freshman enrollment is up approximately 3%
- vii. The VPBA office is looking for an Administrative Aide with an insurance specialization (risk management). Human Resources continues to fill a lot of positions as people leave the University.

VII. Motion to Adjourn 9:06 am (Nichols/Craven/Stout)

### **Upcoming Meetings**

September 10, 2019 – Rathskeller Loft

October 8, 2019 – Rathskeller Loft

November 12, 2019 – Rathskeller Loft

December 10, 2019 – Rathskeller Loft