

Civil Service Council Minutes
December 11, 2018
Rathskeller Loft, University Union
8:30 am

Members Present: Angie Campbell, Rhonda Nichols, Anne Lewis, Lori Rothrock, Donna Noffke, Michelle Morgan, Ben Merry and Melissa Gordon

Members absent: Jenny Stout

Guests Present: Paul McCann, Interim Vice President of Business Affairs

- I. The meeting was called to order at 8:30 am by President Angie Campbell.
- II. Minutes from November 11, 2018 meeting were approved.
- III. Treasurer's Report \$19,378.22
- IV. Old business
 - A. Status of A&P Position Reviews- Noffke reported that nothing was done with the reviews last month, as the office is busy getting ready for year end. Noffke stated that the definite ones will be handled first but the whole process will definitely take time. Civil Service will want to see progress being made when they come for their visit.
 - B. Fundraiser-Nichols reported earnings for the fundraiser as \$1191.28 and the donation of a set of desktop reindeer to the drawing during the holiday luncheon.
- V. New Business
 - A. Ethics training reminder- Due 12/14
 - B. Holiday Break-Reduced temperatures in buildings from 12/17 thru 01/01
 - C. Gift Day, proper reporting-Campbell asked McCann to express gratitude to PC for the Gift Day. Campbell asked why the decision to only give one Gift Day was made. McCann stated that the overall cost to the University was considered and PC decided one day was the reasonable decision considering being tight on personnel and the University losing a full day of work. Going forward the Gift Day will be associated with the Christmas Holiday. Campbell reminded everyone to watch for how to report the Gift Day. A very slim number of employees in very specific areas will have to actually work on the Gift Day. Nichols asked if it would be considered for the remaining 2 days asked for as Gift Days and McCann reported PC was done discussing this at this time, but it could be brought up again.
 - D. VPBA Update- All budgets are pretty close to being out. There have been a couple of hiccups in posting. Student Affairs is not done and VPBA is still in the works. While a 77M budget was approved, some cost savings will be needed prior to the end of the fiscal year. It is anticipated that the savings should come from operating costs and should be no effect on personnel. Morgan suggested taking phones out. McCann replied that is not a cost savings to EIU as a whole. A proposed 10% increase in budget from IBHE has to go for competitive practices. President Glassman had been assigned to the capital budget committee for the governor transition team.
McCann gave an update on the engineer being re-contracted for the elevator projects and the Lantz stairs are almost done but will not be ready for fall graduation.
McCann explained that the President is excited about recruitment and energy the new football coach brings with his 15 years of experience and yes, he did take a pay cut to come to EIU.

Upcoming Meetings:

January 8, 2019-7th Street Underground (Rathskeller) Loft, MLK Jr. Union at 8:30 am

February 12, 2019-Greenup Room, MLK Jr. Union at 8:30 am

March 12, 2019-7th Street Underground (Rathskeller) Loft, MLK Jr. Union at 8:30 am

April 9, 2019-Greenup Room, MLK Jr. Union at 8:30 am

May 14, 2019-7th Street Underground (Rathskeller) Loft, MLK Jr. Union at 8:30 am

June 11, 2019-7th Street Underground (Rathskeller) Loft, MLK Jr. Union at 8:30 am

All non-negotiated Civil Service employees are welcome and encouraged to attend.