

**Non-Negotiated, Civil Service Council Minutes**  
**NO QUORUM**  
**February 13, 2018**  
**MLK Union 1895 Room (moved to GBR lobby)**  
**8:30 am**

Members Present:

Angie Campbell, Rhonda Nichols, Donna Noffke, Jenny Stout, Bryan Callaway, and Michelle Morgan.

Member's Absent: Melissa Gordon, Lori Rothrock, Lionel Sanders, Chris Bartlett, JoAnn Thill, and Anne Lewis.

Guests Present:

Paul McCann, Interim Vice President of Business Affairs.

- I. The meeting was called to order at 8:31 am by President Campbell.
- II. January minutes sent out but not approved yet.
- III. Treasurer Report
  - A. Scholarship balance is \$18,456.44
- IV. EAC Update (Paul McCann)
  - A. Merit Board approved the rules for migrating current A and P positions to Civil Service Classifications and procedures will be distributed soon. Some exceptions may take place under very specific conditions.
- V. Committee Assignments
  - A. Election – no report
  - B. Personnel – no report
  - C. Public Relations – no report
  - D. Scholarship – no report
- VI. Old Business- no report
- VII. New business
  - A. Staff Senate Update
    - a. Desk Audit Updates – 2-year rule
      1. Staff Senate talked about desk audits. Doing one can lead to layoff and bumping due to people still on registers for some classifications.
      2. Andy Eggers from the Fund EIU group is donating \$1500 to the Staff Senate to be used for staff related projects.
      3. Reminder “Shout-Outs” page is still active, and they are working to get a link from the PantherLife app and more visibility on the EIU webpage. An awareness campaign will begin soon.
  - B. Administrative Closure
    - a. The Civil Service Council personnel committee met to work on fact-finding to understand what other State Universities under IBHE do. Information was provided to Paul McCann.
  - C. VPBA Update (Paul McCann)
    - a. Vitalization Project Update - Finalization of projects are dependant on funding from the state in many cases.
    - b. Enrollment numbers are Looking good for FA18. New applications up 30%, Admits up 36%, Deposits up 53%,. New transfers up 23% and transfer admits up 17%. Trends are upward, but we still need to get them enrolled.

c. Budget –

1. FY 18 of \$38M, received all but \$17M. Cash flow good till the end of June 2017. Costs run about 7.8M a month, and 6 M is payroll. No Capitol Board project funds released from Governors Office.
2. Higher Education legislation we are watching
  1. Structure changes to identify signature programs at each school that every student will be funneled to. The focus is on getting jobs for students.
  2. Pension reform legislation to move everyone to tier 3 program in 2020.
3. Raises for non-negotiated employees were discussed.

VIII. Motion to Adjourn (Morgan/Nichols). The meeting was adjourned at 9:40 am.

Upcoming Meetings:

March 13, 2018 – 1895 Room

April 10, 2018 – 1895 Room

May 8, 2018 – 1895 Room

June 12, 2018 – Rathskeller Loft

July 10, 2018 – Rathskeller Loft

August 14, 2018 – Rathskeller Loft

All non-negotiated Civil Service employees are welcome and encouraged to attend.