

Civil Service Council Minutes
August 8, 2017
Sullivan Room, University Union
8:30 am

Members Present:

Angie Campbell, Rhonda Nichols, Jenny Stout, JoAnne Thill, Lionel Sanders, Lori Rothrock, Chris Bartlett and Michelle Morgan.

Members absent:

Anne Lewis, Melissa Gordon, Bryan Callaway, and Donna Noffke

Guests Present:

Paul McCann, Interim Vice President of Business Affairs

- I. The meeting was called to order at 8:30 am by President Angie Campbell.
- II. Thank you from Carson Gordon, Civil Service Council Scholarship winner was received.
- III. Minutes from July 11, 2017, meeting were approved and posted on the website.
- IV. Treasurer Report (Campbell for Gordon)
 - A. Scholarship balance is 15,988.73
- V. Committee Reports
 - A. Election Committee – No Report
 - B. Personnel Committee – No report
 - C. Public Relations Committee – No report
- VI. Old Business
 - A. Committee Assignments
 1. Lori Rothrock will serve on the Public Relations Committee
 2. Chris Bartlett will serve on the Elections Committee
 - B. Scholarship
- VII. New business
 - A. Vacancies (Campbell)
 1. Council members were reminded that we still have vacancies for Alternate in District 1 (President Area, VPUA & VPAA) and District 3 (VPSA) areas. Encourage eligible candidates to apply.
 - B. Fall 2017 (Campbell)
 1. Reminder to practice good customer service for all newcomers.
 2. The question was posed to Council about doing another fundraiser for our Scholarship. Mums sales last year and another suggestion as to sell wreaths and garland. Rhonda Nichols will contact Dan Crews and get contact information for the vendor.
 - C. Staff Senate Update (Campbell)
 1. New officers have been elected. Jody Stone, President; Amanda Harvey, Vice President; Peggy Brown, Secretary; and Renee Kerz Treasurer.
 - D. Vitalization Project (McCann)
 1. Reports from workgroups 8 & 9 have been posted and distributed to the various groups that would be working on the recommendations.
 2. Dean's Chairs and Labor Unions are looking at the recommendations regarding college structures and new programs

3. Provost Gatrell will revisit the online Nursing program recommendation.
 4. Discussions are still taking place regarding ITS and CATS.
- E. Budget Update (McCann)
1. Director of Budget and Institutional Planning search resulted in four applications (two internal and two external).
 2. Money is slowly coming in from the state, and we should be ok until tuition money starts coming in. General Revenue money is not available at this time.
 3. The budget approved by the Board of Trustees is a break-even budget. However, we may be able to refill some of the reserves used to help during the budget crisis.
 - a. Included in the BOT budget proposal was a 1 million deduction in salaries for FY 18. However, no layoffs are anticipated. Limited rehiring will take place. Most employees that were laid off have found other employment or have been rehired by EIU. Finding qualified employees for the Trades has been difficult.
 4. Enrollment is down to about 6,300-6,400 students from Fall 2016 (7500).
 5. The Thornburg group will be presenting to the campus August 30-31 location to be determined. Feedback is being sought through interactive sessions with the campus community.
 6. The CUPB Executive Committee and VP Sub-Committees have been meeting regularly. The Athletics budget has been a recent topic of discussion. It was noted that most athletes pay some for their education.
 7. The spending freeze will be lightened or lifted in the next week or so for academic needs.
 8. The switch to the new benefits website has not been without problems or comments. Please check our payroll statement to ensure the correct amounts are being withheld.
 9. President Glassman's State of the University address will take place on September 14, 2017, at 2:30 pm in Dvorak Auditorium.
 10. Reminders
 - a. Summer hours end this week.
 - b. Parking passes for AY 17-18 are now available.
 - c. EIU Flu Shot clinic will take place October 11, 2017
- F. Suggestion box message was read to the Council and Interim Vice President McCann regarding a request to issue free parking passes for those Non-Negotiated employees who have not received a salary increase.
- G. Vice President McCann will look into putting a notice in the newsletter regarding graffiti policy and reporting procedures
- H. Questions were raised about the status of employees who have been on layoff status and the reemployment rosters. Are the called back employees considered new hires and how will that affect their retirement status?
- I. Potential employees who wish to test for a position that is currently not being interviewed for are not being allowed to due to short Human Resource Staff.
- VIII. Adjourn (Nichols/Sanders) at 9:34 am.

Upcoming Meetings:

September 12, 2017- 7th Street Underground (Rathskeller) Loft, MLK Jr. Union at 8:30 am

October 10, 2017 - 7th Street Underground (Rathskeller) Loft, MLK Jr. Union at 8:30 am

November 14, 2017 - 7th Street Underground (Rathskeller) Loft, MLK Jr. Union at 8:30 am

December 12, 2017 - 7th Street Underground (Rathskeller) Loft, MLK Jr. Union at 8:30 am

All non-negotiated Civil Service employees are welcome and encouraged to attend.