

Non-Negotiated, Civil Service Council Minutes

December 12, 2017

Rathskeller Loft, University Union

8:30 am

Members Present:

Angie Campbell, Lionel Sanders, Rhonda Nichols, Jenny Stout, Melissa Gordon, Chris Bartlett, JoAnne Thill, Michelle Morgan.

Member's Absent: Anne Lewis, Donna Noffke, Lori Rothrock, Bryan Callaway

Guests Present:

Paul McCann, Interim Vice President of Business Affairs. Bill Burnside, EAC representative.

- I. Meeting was called to order at 8:35 am by President Campbell.
- II. November minutes were approved by Gordon/Morgan.
- III. Treasurer Report
 - A. Scholarship balance is \$17, 497.94
- IV. Bill Burnside, EAC Representative
 - A. Met on December 5 with Merit Board and there are two items of interest:
 - a. Discussion and action on proposed change to the Merit Board Policy relating to Employee benefits. This item sets the baseline of benefits for all state university employees including Holidays, Funeral Leave, Vacation and Sick leave. EAC helped to establish the baseline and successfully helped to get the Merit Board to agree that any university can enhance the minimum benefits, but cannot diminish them.
 - b. External Investigation/Rulemaking. The OEIG has charged the Merit Board with defining what job descriptions are in the civil service system. This will set the ground rules for what positions can be migration over to the A&P category and which need to be in the civil service system.
- V. Old Business-
 - A. Scholarship Fundraiser.
 - a. Nichols reported that \$906 was profit from the wreath sale. However, Accounting has stated that we are responsible for paying sales tax (7.75%) on the gross amount collected (\$2175). Resulting in an additional \$156.43 that we must pay from our profit. Nichols will contact seller to see if they paid tax.
 - b. Discussion as to what to do with the proceeds. Michelle Morgan motioned to put whole amount in endowment. Melissa Gordon Second. All in favor, none opposed. Motion passed.
- VI. New business
 - A. VPBA Update (Paul McCann) –
 - a. Vitalization:
 1. Groups 8/9 final reports not due for a couple of months.
 2. President will make final decision on Athletics. It was talked about at CUPB. Currently we have 173 scholarships. Possibility of cutting the amount of scholarships or certain sports.
 - b. Enrollment:
 1. Looking good for FA18. Applications, admits, and transfers are all up. Still have issues with International due to federal mandate.
 - c. Budget:

1. Received \$4M this month, \$0 in November. Need money again in April/May as long as they stay on track with monthly distributions.
2. State has been good on reimbursing when we spend it.
3. Working on '19 budget – similar to the '18 budget plus inflation. Concern with whether a state budget will get passed before election.

VII. Motion to Adjourn (Sanders/Stout). The meeting was adjourned at 9:45 am.

Upcoming Meetings:

January 9, 2018

February 13, 2018

March 13, 2018

April 10, 2018

All non-negotiated Civil Service employees are welcome and encouraged to attend.