

Civil Service Council Minutes
May 14, 2013
Rathskeller Loft, University Union
8:30 am

Members Present:

Angie Campbell, Bryan Callaway, John Sigler, Gary Hanebrink, Rhonda Nichols, Michelle Morgan, Melissa Gordon, Thomas MacMullen, Anthony Redding ,Kathy Edwards.

Member's Absent:

Jeff Wilson, Lori Rothrock, Melissa Coleman .

Guests Present:

Laura Smith, Donna Noffke, Dan Crews, Jerri Hinton, Chelsea Sowers, Dr. Richard Enyard, Director of Human Resources; Sandy Bowman, University Ethics Officer; Dr. William Weber, Vice President, Business Affairs.

- I. Meeting was called to order at 8:30 am by President Campbell.
- II. Introduction of all members since new members were present.
- III. Announcement and introduction of Civil Service Councils first Scholarship recipient, Chelsea Sowers , who is the daughter of civil service employee, Marsha Figgins who works in Athletics.
- IV. April minutes were approved electronically on April 17, 2013.
- V. No update on Treasurers report.
- VI. Committee Assignments will be voted on during next month's meeting. Everyone should review and decide which one they would like to participate in.
- VII. Scholarship committee will continue to review the process and make any adjustments necessary. One thing mentioned was to password protect the site for the rubric. Thomas and Angie met to make revision for constitution but decided to wait until after the process was complete in case any adjustments needed to be made.
- VIII. Strategic Planning Implementation Steering Committee
 - a. No update.
- IX. Program Analysis Update
 - a. President Perry gave green light to proceed. Implementation in process by end of month. Committee has disbanded.
- X. Superior Performance Program
 - a. Dr. Enyard has received 43 nominations. Deadline is May 17. Committee to review and select winners.
- XI. FPM Director Search
 - a. All three interviews went well and committee plans to meet and submit their decision to Dr. Weber by Friday, May 11.
- XII. Election of Officers
 - a. Will take place at next month's meeting.
- XIII. New Business
 - A. Public Relations
 - a. Trying to put together a June picnic. Pizza party suggested. Will meet and discuss further.
 - B. Homecoming Logo

- a. Committee members were to vote for their preference and Angie will take back to homecoming committee.
- C. Meeting with President Perry
 - a. Angie, John, Michelle, Melissa and Rhonda met with President Perry and Dr. Weber to give council updates and discuss concerns about salary discrepancy between the negotiated and non-negotiated employees. They plan to conduct a study this summer to do further analysis of this issue.
- D. Dr. Weber update
 - a. Best source of information for pension updates is the annuitant association. Encouraged enrollment if we wanted to keep up to date. Web address is <http://castle.eiu.edu/annuitants/>
 - b. Budget is going to be extremely tight the coming two years. Plan to continue with the Panther Promise and Commitment to Excellence programs but these costs the university money. Admissions met target for freshman applications and admits but transfers and retention are still weak.
 - c. Projects in the works:
 1. Honors College is almost complete. Target move in date is by July 1.
 2. Closing down old steam plant will take approximately 3 months and will disrupt parking on 6th street and X lot.
 3. Grounds shop completion is scheduled for the fall.
 4. Future goal is to eliminate the old Honors College (Booth House) and old grounds building to create additional parking.
- E. Dr. Enyard update
 - a. First edition of HR newsletter was released to help inform employees of current and upcoming changes.
 - b. Flex form is now in electronic format so no more paper forms.
- XIV. Motion to Adjourn (Gordon/Morgan). The meeting was adjourned at 9:20 am.

Upcoming Meetings:

June 11 – **Sullivan Room**
July 9 – Rathskeller Loft
August 13 – Rathskeller Loft
September 10 – Rathskeller Loft
October 8 – Rathskeller Loft
November 12 – Rathskeller Loft
December 10 – Rathskeller Loft

All non-negotiated Civil Service employees are welcome and encouraged to attend.