

Civil Service Council Minutes
October 9, 2012
Rathskeller Loft, University Union
8:30 am

Members Present:

Angie Campbell, Melissa Coleman, Paula Embry, Patty Hood, Mary Jo Montgomery, Gary Hanebrink, Rhonda Nichols, Bryan Callaway, Melissa Gordon, Michelle Morgan, Jeff Wilson, and Lori Rothrock.

Member's absent:

Suzanne Mathews, Thomas MacMullen, Anthony Redding, and John Sigler

Guests Present:

William Weber, Vice President, Business Affairs; Richard Enyard, Director of Human Resources; Julie Benedict, EAC representative; Sandy Bowman, University Ethics Officer .

- I. Meeting was called to order at 8:30 am by President Campbell.
- II. September Minutes were approved.
- III. Treasurers Report – Melissa Coleman
 - A. Budget for the year is \$596.25.
 - B. Scholarship balance is \$6986.30. Will check on service fee as this amount is lower than reported last month.
- IV. Old Business
 - A. Election Committee - no news to report.
 - B. Personnel Committee – Rhonda Nichols
 - a. John Sigler was chosen as the third person for the grievance committee. Rhonda Nichols will be alternate.
 - b. Angie, Rhonda, Dr. Weber and Dr. Enyard met to discuss and further review the current Salary Plan.
 - C. Public Relations – Mary Jo Montgomery
 - a. Newsletter ready for approval. Discussed how often/how to distribute. No final decision was made.
 - D. Scholarship Committee – Angie Campbell
 - a. Has not met but needs to work on the application process so can move forward with awarding first scholarship.
 - E. EAC-Julie Benedict
 - a. Council of Councils meeting is October 26. Julie Benedict will be attending and anyone else is encouraged to attend.
 - b. Julie ran unopposed and will continue to be our representative.
 - c. EAC will meet Wed/Thurs before Council of Council meeting. Will send out agenda when she has it.
- V. New Business
 - A. Sandy Bowman
 - a. Jeff Marlow new employee in the examination area.
 - B. Dr. Enyard
 - a. Working on developing testing options for nights/weekends.
 - b. Looking to use more Banner modules to help streamline processes.

- VI. Dr. Weber update
 - A. Cash Flow
 - a. Received \$6 million from state for previous fiscal year. \$5.8 million still owed.
 - b. Have received \$0 for this year.
 - B. Strategic Planning
 - a. Forming a Strategic Planning Implementation Steering Committee to help communicate the strategic plan—Patty Hood volunteered to be our representative.
 - b. Need to conduct a top to bottom review especially in the campus mission. Need to determine what to do/ what not to do / what not to do. President Perry putting together a group for this.
 - C. Enrollment
 - a. Provost area creating an Enrollment Strategic Committee to develop a new plan. Jeff Wilson is the representative from Civil Service.
- VII. Presentation from representatives of the Tobacco Coalition.
 - A. Looking to help make EIU a Tobacco free campus.
 - B. Wants us to gather information from our representative groups to see how they feel about this.
- VIII. Motion to Adjourn (Montgomery). The meeting was adjourned at 9:25 am.

The next scheduled meeting of the Civil Service Council is Tuesday November 13, 2012 at 8:30 am in the Seventh Street Underground (Rathskeller) Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.