

Civil Service Council Minutes
April 12, 2011
Rathskeller Loft, University Union
8:30am

Members Present:

Angie Campbell, Andrew Clapp, Paula Embry, Melissa Gordon, Tonya Green, Mary Jo Montgomery, Michelle Morgan, Laurie Neese, Amy Richardson(Alt), Janet Werden, Julie Wilkerson

Members Absent:

Melissa Coleman, Tami Duzan, Patty Hood, Suzanne Mathews, Cindy Starwalt, Jennifer Stout

Guests Present: Special Guest - Tobacco Coalition: Julie Benedict, Dan Deeken, Environmental Health and Safety; James Friesema, HERC, and Ryan Messinger, Health Services; Sandy Bowman, Assistant Director, Human Resources

- I. Angie Campbell, President, called the meeting to order at 8:30 am
- II. Minutes from March 8, 2011 meeting approved electronically
- III. James Friesema
 - Presented “Free Air Initiative”, a program provided by Health Education Resource Center
- IV. Sandy Bowman
 - Slide presentation regarding Procurement Communications Reporting System
 - Systems Office has completed the HR Audit, findings should be available in a few months.
 - No update regarding Interim HR Director
- V. Old Business
 - Shared Governance update
 - Committee Updates
 - Michelle Morgan – Document complete. Any input, please send to Michelle
 - Melissa Coleman – Public Relations committee update
 - Culver’s update – Celebration weekend sign-up sheet
 - Expect Greatness Campaign, EI & U
 - Salary Increases will be on April payroll
 - Summer Hours set. Same as last year
 - Search – ITS AVP – Search is complete. No other information at this time
- VI. New Business
 - Staff Senate update – Petition to amend bylaws in Newsletter
 - Michelle Morgan is running for a seat on Staff Senate
 - Strategic Planning Event – April 26, 8:30 a.m., Arcola/Tuscola Room
 - New Meeting Day for Council: Civil Service Council has moved meeting day to the 2nd Tuesday of the month, starting with the May meeting.
 - Health Insurance updates
- VII. Next Meeting – Tuesday, May 10, 2011.

Motion to adjourn (Morgan/Clapp). The meeting was adjourned at 10:00 am.

The next scheduled Civil Service Council meeting is Tuesday, May 10, 2011 at 8:30am in the Rathskeller Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.