

Civil Service Council Minutes
May 6, 2008
Sullivan Room, MLK Union
8:30 am

Member Present:

Tami Duzan, Angie Campbell, Janet Werden, Jenny Stout, Paula Embry, Amy Richardson, Melissa Gordon, Judy Konrad, Heidi Hawkins and Michelle Morgan

HR Director:

Chuck Phillips

Members Absent:

John Bailey, Julie Winnett, Lionel Sanders, Laurie Lysinger, Cindy Starwalt, Brian Hyder, Cathy Kimball, Julie Wilkerson
Melissa Coleman and Teresa Sims.

- I. President Tami Duzan called the meeting to order at 8:35 am.
- II. An unofficial meeting was held on April 1, 2008 and those minutes were posted to the web. This was an unofficial meeting because there was a lack of a quorum.
- III. EAC Report – No report
- IV. Human Resources Report (Phillips) – Nothing new to report.
- V. Committee Reports
 - a. Election Committee (Richardson/Duzan) – There is still openings from District 2 (VPBA) and District 3 (VPSA) if anyone is interested in serving on the committee, email Michelle Morgan (mlmorgan@eiu.edu). Michelle will send a list of constituents to Amy Richardson.
 - b. Personnel Committee (Gordon) – Nothing new to report.
 - c. Salary Plan Committee (Duzan) – This committee is on hold for now.
 - d. Special Committees
 - 1) Constitution Committee (Embry) – This committee is on hold pending Executive Committee update. No report.
 - 2) Scholarship Committee (Morgan) – Nothing new to report. Michelle will get an update on the status of the account.
 - 3) Public Relations Committee (Coleman) – The Spring Luau went very well. Turn out was better than in the past. There were many positive comments made. A suggestion was made to have the Council start and oversee a building emergency response team with assistance from UPD and City EMS. See the Office for Environmental Health and Safety website for more information (<http://www.eiu.edu/~environ/>). A new plan was posted to their website on April 11, 2008. We will attempt to get Gary Hanebrink as a guest speaker for an upcoming meeting to talk about the plan.
- VI. Old Business
 - a. Archive File disposal – No report.
 - b. Review from the Luau (Duzan) – Comments were all good, see comments under the Public Relations Committee report above.
 - c. President Duzan reported that a letter was sent to President Perry concerning tuition waivers. It was sent with 100% support from the Council.
- VII. New Business
 - a. Staff Senate update (Duzan) – Sandy Bingham-Porter was elected as a non-negotiated representative to Staff Senate at the April 23, 2008 elections.
 - b. Executive Committee update (Duzan) – The Executive Committee will meet with President Perry on May 21, 2008. We will be going over our revisions to our Constitution and discussing our memo regarding tuition waivers. If you have any other concerns you would like to address at this meeting, please let the Committee know as soon as possible.
 - c. Other Business – Nothing to report.

Motion to adjourn (Hawkins/Werden): Meeting adjourned at 8:51 a.m.

Respectfully submitted,

Michelle Morgan, Secretary

The next scheduled meeting of the Civil Service Council is Tuesday, June 3, 2008 in the Sullivan Room. All Civil Service, non-negotiated employees are welcome and encouraged to attend.