

**Civil Service Council Minutes**  
**March 6, 2007**

**Member Present:**

Brad Green, Angie Campbell, Tami Duzan, Jenny Stout, Paula Embry, Kathy Murphy, Michelle Morgan, Janet Werden, Julie Wilkerson, and Lionel Sanders.

**Others Present:**

Chuck Phillips

**Members Absent:**

Jerilyn Hutson, Dennis Malak, John Bailey, Suzanne Mathews, Cathy Kimball, Julie Likins, Heidi Hawkins, and Teresa Sims

Vice President Brad Green called the meeting to order at 8:40 am.

**Announcements:**

- Meeting Time will be at 8:30 a.m. for the rest of the year.
- Brad Green distributed to the Council an email from Dan Carpenter to review. It was an article from USA Today indicating that more college campus are banning smoking.

EAC Report                      No Report

**Approval of Minutes:**

- Minutes from the January 9, 2007 meeting were approved (Morgan/Campbell).

**Committee Reports:**

- Legislative -- No report
- Personnel/Grievance --Tami Duzan, Brad Green, Angie Campbell
  - Members were asked to serve on a sick leave bank appeal.
- Recycling -- No report

Financial Report -- Paula Embry              No report

**Human Resources Report -- Chuck Phillips**

- The sick leave rules and regulations are being revised. The Council will be sent a copy to review.

**Old Business:**

- Archive Disposal – Nothing new report.
- Civil Service Council Scholarship – Brad Green – Council voted unanimously to approve developing a Scholarship. Subcommittee (Green/Campbell/Morgan) will work on sending another email asking for donations of \$35 and outlining the Council's goal. They will meet with Karla Evans again to go over questions

raised by the Council and will meet again to develop some criteria for the scholarship. Criteria will be brought to the Council for review.

- Vacancies for the Personnel/Grievance Committee have been approved by President Hencken (Brad Green and Angie Campbell)
- Constitution Committee Report – No meeting has been scheduled
- Meeting time has been set for 8:30 am on the 1<sup>st</sup> Tuesday of each month. There will be no other changes to the time until the new year starts in October, 2007.

New Business:

- Spring Fling

Motion to adjourn: Meeting adjourned at 9:35 a. m. (Duzan/Campbell)

Respectfully submitted,

Michelle Morgan, Recorder

The next scheduled meeting of the Civil Service Council is Tuesday, April 3, 2007 at 8:30 am in the Paris room of the University Union. All Civil Service, non-negotiated employees are welcome and encouraged to attend.