

Civil Service Council Minutes – March 2, 2004

Members attending: Patti Bailey, Allen Clayton, Lori Creek, Tami Duzan, Paula Embry, Heidi Hawkins, Dave Howrey, Mike Hubbartt, Jerilyn Hutson, Suzanne Mathews, Katie Rice, Carlene Schaefer, and Janet Werden. **Others in attendance:** Charles Phillips, President Hencken. **Members absent:** Lisa Bowlin, Cheryl Clapp, and Cris Ealy.

The March meeting was called to order by President Creek.

President Hencken spoke to the Council on a number of topics. He addressed the cut in the state budget funding and that tuition would be up again for FY2005. He is still committed to no layoffs except as a last resort. Other issues discussed included 1900 new freshmen last year which is down but the quality of students accepted is higher, summer hours the same as last year with 37.5 hours in 4.5 days and closing down on Friday afternoons, the 15 minute form which is prepared but not being used, reserved parking spaces, banking hours for future use, and the pension off-set.

The February meeting minutes were approved (Werden/Bailey).

EAC Report: Terry Tomer was unable to attend the Council meeting.

Committee Reports:

Personnel/Grievance Vacant There are openings for 5 employees to serve on the grievance committee. It will be publicized in the University Newsletter.

Legislative Cris Ealy Ms Ealy was unable to attend the Council meeting.

Environmental Health and Safety Heidi Hawkins Ms Hawkins did not have much to report on from the last meeting of the committee.

Recycling Steve Lane Mr Lane has not had a meeting to report on. We will invite Allen Rathe to address the Council in the near future.

Financial Report Paula Embry The Council has not had any recent expenditures.

Charles Phillips reminded us that flex schedule forms must be completed and filed with Human Resources for the summer work schedule.

In **Old Business**, EIU Day was reported on by President Creek. The distribution of the newly amended constitution was discussed. The Spring Fling was discussed with more information to be presented in an upcoming meeting. The committee is Ealy/Embry/Clayton/Phillips. There are alternate positions currently open in all three districts. This will be announced in the University Newsletter along with an announcement about the 5 positions open on the grievance committee.

There was no **New Business**.

A motion was made to adjourn (Embry/Hawkins). It passed unanimously.

The next scheduled meeting of the Civil Service Council is scheduled for April 6 at 1:30 pm in the Paris Room of the University Union. Facilities Planning and Management will be sending a group to speak to us. All Civil Service, non-negotiated employees are welcome and are encouraged to attend.