

Civil Service Council Minutes – December 2, 2003

Members attending: Patti Bailey, Lisa Bowlin, Cheryl Clapp, Lori Creek, Cris Ealy, Heidi Hawkins, Dave Howrey, Mike Hubbartt, Jerilyn Hutson, Suzanne Mathews, Carlene Schaefer, and Janet Werden. **Others in attendance:** Adam Due, Tom Morelock, Jill Nilsen, Charles Phillips, and Dennis Smith. **Members absent:** Allen Clayton, Tami Duzan, Paula Embry, Katie Rice, and Julie Winnett.

The December meeting was called to order by President Creek. Special guests Tom Morelock, executive director of the State University Civil Service System, and Dennis Smith, compliance director of the SUCSS, were present and offered comments on what is happening at SUCSS. Mr. Morelock encouraged people to visit their website, which is linked from Eastern's human resources site, for new information or to view their newsletters.

Jill Nilsen provided an update on Springfield. The veto session has ended. Possible issues that could be relevant to us in the spring include the income fund, operating and capital budgets, productivity in campuses, tuition caps and pension benefits. Eastern will host a student day in Springfield on February 19th. Anyone interested in joining the group should contact Dr. Nilsen by January 15th. A calendar and list of committee members for the Senate and House of Representatives were distributed as well.

Adam Due provided council members the opportunity to discuss the parking committee's recommendations for preferential parking. The goal of the parking committee is to respond to complaints in the best manner possible. The preferential parking proposal is an idea to try to address complaints.

The November meeting minutes were approved (Hubbartt/Bowlin).

Committee Reports:

Personnel/Grievance Vacant New procedure has been placed on the agenda at President's Council.

Legislative Cris Ealy There is no additional news at this time.

Environmental Health and Safety Heidi Hawkins The goals and objectives of the committee were discussed.

Recycling Steve Lane Steve has not had a meeting to report on.

Financial Report Paula Embry Our funds are okay for our needs.

Charles Phillips spoke about the possibility of having Christmas Eve off as a holiday as well as the days already. This will not be approved for this year. Employees are encouraged to use their leave during this time as approved by their supervisors.

In **Old Business**, the grievance procedure has been placed on the agenda for President's Council for approval. The fall council luncheon will be on Thursday, December 4 at E.L. Kracker's from noon to 1:00 pm. Council members are encouraged to attend.

A motion was made to adjourn (??). It passed unanimously.

The next schedule meeting of the Civil Service Council is scheduled for January 6 at 1:30 pm in the Paris Room of the University Union. All Civil Service, non-negotiated employees are welcome and are encouraged to attend.