

Civil Service Council Minutes – July 1, 2003

Members attending: Patti Bailey, Lori Creek, Cris Ealy, Paula Embry, Heidi Hawkins, Dave Howrey, Mike Hubbartt, Jerilyn Hutson, Suzanne Mathews, Katie Rice, Janet Werden, and Julie Winnett. **Others in attendance:** Charles Phillips. **Members absent:** Lisa Bowlin, Cheryl Clapp, Allen Clayton, Carlene Schaefer.

The July meeting was called to order by President Creek. The minutes were approved (Werden/Embry) with minor corrections. (Note: the corrected minutes are available on the Council website www.eiu.edu/~council)

Committee Reports:

Personnel/Grievance Vacant We are still waiting to hear about the new procedure approval.

Legislative Cris Ealy There was information presented about Senate Bill 1586, which deals with the audio/video taping of closed meetings.

Environmental Health and Safety Katie Rice There was no meeting to report on.

Recycling Steve Lane Heidi Hawkins shared information from Allen Rathe about trash pickups and recycling. Due in part to the excellent recycling efforts of the campus community, the amount of trash pickups is able to be cut this year. This reduction in pick-ups will amount to a savings for the University.

Financial Report Paula Embry With the new fiscal year, our budget has stayed the same.

Chuck Phillips spoke about the layoff situation (no layoffs scheduled for this year), KRONOS and steps to be completed prior to implementation, getting ready for the new fiscal year's budget, and indicated that positions are being filled on an "as needed" basis.

In **Old Business**, there has been no word on the grievance procedure approval. President Creek is currently sharing the Staff Senate and the President's Council minutes as she receives them. The Staff Senate has selected Sandy Bingham-Porter as its representative on the Presidential Search Committee. The Constitution amendment committee is still waiting to complete the proposed amendment changes until we hear about the grievance procedure approval.

In **New Business**, a motion was made (Rice/Mathews) for Jerilyn Hutson to fill the vacancy created when Kay Giberson retired. It was approved. Welcome, Jerilyn! Districts 1(President's Office, Academic Affairs, External Relations) and 3 (Student Affairs) will be up for election this fall. Petitions and more information on the election will be available on the Council website soon. The decision was made to hold an outing for the Council members later this summer. A committee (Clayton, Bowlin, Schaefer) was chosen to make the arrangements for this get-together. Discussion was held on getting matching shirts at each Council member's expense. A quote was received from Shirt Factory. More quotes will be requested from additional sites. The Council would also like to see the logo and shirts before making the purchase. President Creek

presented a list of possible speakers for the upcoming months. The list includes (in no particular order) Chief Due, Sandy Bowman, an update on KRONOS, and Vice President Nilsen.

A motion was made to adjourn (Ealy/Hawkins). It passed unanimously.

The next schedule meeting of the Civil Service Council is scheduled for August 5 at 1:30 pm in the Paris Room of the University Union. All Civil Service, non-negotiated employees are welcome and are encouraged to attend.