

(SAMPLE: Technology-Delivered Section of a Previously Approved Course)

Please provide to CAA and/or CGS, as applicable:

1. **A copy of the most recent course proposal approved by CAA/CGS or a copy of the most recent course syllabus.**

The course proposal for TDC 3754, "Technology Delivered Course," was approved by CAA on 3/23/02. It is attached.

2. **A rationale for offering a technology-delivered section of the course.**

Through WebCT and projects such as Merlot, all materials and activities pertinent to this course are available online, making it ideal for technology delivery. My assessment of previous online students' achievements of course objectives indicates that they perform as well or better than students in the face-to-face version of this course. Last, by making this course available via the Internet, I can use the time I normally spend preparing and delivering the course to respond more quickly to students' assignments and provide them with more personal attention.

3. **A description of how the format/technology will be used to support and assess students' achievements of the specified learning objectives**

TDC 3754 is an Internet course based on 15 learning modules that include reading and writing assignments, peer interaction and evaluations, and quizzes. It relies heavily on WebCT. Learning objectives and assessment and evaluation mechanisms for this section of TDC 3754 are identical to those for the regular course.

The course syllabus is available at www.eiu.edu/~TDC_3754.htm. As you can see, students complete weekly quizzes online; post short written assignments in the discussion forum, which is accessible to all members of the class (and all of them are expected to provide feedback on others' responses); submit midterm and final essays via the assignment dropbox; and complete their final exam online.

4. **A description of how the integrity of student work will be assured.**

This course is based on a series of integrated learning modules that require the student to master the learning in one module in order to understand the next one. As a result, while academic dishonesty is possible, it is so arduous as to be unlikely. Each module culminates in a quiz which the student may access only once and must complete by the stated deadline. I interact regularly with students and evaluate their discussion forum contributions, which also discourages dishonesty. Student access to the final exam also is regulated, and I use at least three different iterations of the same test. I also use Turnitin to identify potential plagiarism. My online syllabus clearly identifies my expectations for academic integrity.

5. **A description of provisions for and requirements of instructor-student and student-student interaction, including the kinds of technologies that will be used to support the interaction (e.g., e-mail, web-based discussions, computer conferences, etc.)**

See item 3 above. After an initial face-to-face meeting, instructor-student and student-student interaction will be facilitated by e-mail and the discussion forum. In addition, I am available via phone during regular office hours. Student-student interaction is required at least weekly and takes place in the discussion forum. I evaluate these contributions according to students' ability to generalize and synthesize information and provide comments that generate further discussion.

6. An explanation of how the course content “units” are sufficiently equivalent to the traditional on-campus semester hour units of time described in the original course proposal approved by CAA/CGS.

See the response to item 3, above.

Other Pertinent Information:

Students considering enrolling in the technology-delivered section of TDC 3754 are encouraged to complete an online survey to determine whether they have the skills necessary to be successful in this course (See, for example, http://www.ivytech.edu/distance/orientation/orientation_skills/tech/).

Those who do enroll must know how to use WebCT. Support for WebCT and for computer technology in general is available online:

- WebCT--- <http://www.eiu.edu/vce>
- CATS WebCT Student Starter Kit--- <http://cats.eiu.edu/online.howto.cfm>
- ITS Help Desk FAQs--- <http://www.eiu.edu/~itshelp/faq>

Students should also have/be able to download the following free plug-ins:

- PowerPoint Reader
- Shockwave
- Flash
- Acrobat Reader
- Real Player
- Quicktime.