

**STUDENT LEARNING ASSESSMENT PROGRAM
SUMMARY FORM AY 2004-2005**

Degree and Program Name: M.S. in Counseling

Submitted By: Dr. Richard Roberts, Chair

Please complete a separate worksheet for each academic program (major, minor) at each level (undergraduate, graduate) in your department. Worksheets are due to CASA this year by **June 1**. Worksheets should be sent electronically to cskjs@eiu.edu and should also be submitted to your college dean. For information about assessment or help with your assessment plans, visit the Assessment webpage at <http://www.eiu.edu/~assess/> or contact Karla Sanders in CASA at 581-6056.

PART ONE

What are the learning objectives?	How, where and when are they assessed?	What are the expectations?	What are the results?	Committee/person responsible? How are results shared?
<p>1. The Department of Counseling and Student Development (CSD) seeks to admit students who demonstrate a combined competency in academic and professional performance as well as strong verbal and written communication skills.</p>	<p><u>How:</u> Admission requirements and interview.</p> <p><u>Where:</u> Department of Counseling and Student Development</p> <p><u>When:</u> 2003-2004 – April 7, 2003 2004-2005 – April 5, 2004 2005-2006 – March 21, 2005</p>	<p>1. The candidate will demonstrate strong academic and professional competency through submission of application, GPA, and two departmental recommendation forms.</p> <p>Note: GRE/MAT test was eliminated beginning 2003-2004</p> <p>2. The candidate will demonstrate strong verbal and written communication skills through a group interview process.</p>	<p>School Counseling 2003-2004: 44* met expectations <u>0</u> did not meet expectations *Includes 17 students admitted on-campus and 27 students admitted to Parkland Cohort</p> <p>2004-2005: 19 met expectations <u>8</u> did not meet expectations</p> <p>2005-2006: 47* met expectations <u>26</u> did not meet expectations *Indicates 24 students admitted on-campus and 23 students admitted to Vandalia Cohort.</p>	<p>The CSD faculty will use the application rating scale to compute an overall composite score. Each student will be tracked to compare admission score to performance in the program.</p>

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1. (Continued)		3. The combined score (# 1 and 2 above) should exceed 125 on the application rating scale.	<p>*Community Counseling</p> <p><u>2003-2004:</u> 24 met expectations <u>10</u> met expectations but over admission allowed <u>12</u> did not meet expectations</p> <p><u>2004-2005:</u> <u>21</u> met expectations <u>18</u> did not meet expectations</p> <p><u>2005-2006:</u> 20 met expectations <u>18</u> did not meet expectations</p>	
2.The CSD student will demonstrate appropriate professional disposition keeping with the ethical code of the American Counseling Association (ACA) and professional standards of practice.	<p><u>How:</u> Student Review Conference:</p> <p><u>Where:</u> Department of Counseling and Student Development</p> <p><u>When:</u> Fall 2002: November 3, 2002 Spring 2003: March 21, 2003 Fall 2003: November 7, 2003 Spring 2004: March 11, 2004 Fall 2004: November 3, 2004 Spring 2005: March 10, 2005</p>	The student will meet good standing requirements as set by the Graduate School, the CSD Department, the ACA code of ethics and the current professional standards of practice.	<p><u>School Counseling</u></p> <p><u>Fall 2002</u> <u>71</u> Good Standing <u>5</u> Warning <u>0</u> Retention Process</p> <p><u>Spring 2003</u> <u>80</u> Good Standing <u>0</u> Warning <u>0</u> Retention Process</p> <p><u>Fall 2003</u> <u>67</u> Good Standing <u>1</u> Warning <u>0</u> Retention Process</p>	<p>To identify those students whose disposition hinders academic success and impedes their ability to provide professional services.</p> <p>To determine whether students are in “Good Standing” with the Department, and if not, lead them through the retention process.</p>

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<p>2. (Continued)</p>			<p><u>School Counseling (Cont.)</u></p> <p><u>Spring 2004</u> <u>66</u> Good Standing <u>5</u> Warning <u>0</u> Retention Process</p> <p><u>Fall 2004</u> <u>72</u> Good Standing <u>0</u> Warning <u>0</u> Retention Process</p> <p><u>Spring 2005</u> <u>69</u> Good Standing <u>0</u> Warning <u>0</u> Retention Process</p> <p><u>Community Counseling</u></p> <p><u>Fall 2002</u> <u>44</u> Good Standing <u>7</u> Warning <u>0</u> Retention Process</p> <p><u>Spring 2003</u> <u>60</u> Good Standing <u>0</u> Warning <u>0</u> Retention Process</p> <p><u>Fall 2003</u> <u>36</u> Good Standing <u>2</u> Warning <u>0</u> Retention Process</p>	

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2. (Continued)			<p><u>Community Counseling (Cont.)</u> <u>Spring 2004</u> <u>36</u> Good Standing <u>2</u> Warning <u>0</u> Retention Process</p> <p><u>Fall 2004</u> <u>38</u> Good Standing <u>0</u> Warning <u>0</u> Retention Process</p> <p><u>Spring 2005</u> <u>32</u> Good Standing <u>3</u> Warning <u>1</u> Retention Process</p>	
3. The CSD student will synthesize information from coursework and scholarly research in their chosen concentration (e.g. School Counseling or Community Counseling).	<p><u>How:</u> Master's Written Comprehensive Examination, School Certification Examination, or NCE Examination</p> <p><u>Where:</u> Department of Counseling and Student Development</p> <p><u>When:</u> Written Comprehensive Exam: 2002-2003 (July 2002, November 2002, and April 2003), 2003-2004 (July, 2003, November 2003, April, 2004), 2004-2005 (November 2004, April 2005).</p>	<p>A consensus of the Department of Counseling and Student Development's faculty that the graduate student successfully completed the written comprehensive examination or school certification examination.</p> <p>A total score of 14 or less on the written comprehensive examination.</p> <p>An average score of 70% or above for the following subareas of the school certification examination or</p>	<p>Written Comprehensive Examination:</p> <p><u>Community Counseling:</u> <u>2002-2003:</u> <u>*21</u> Passed <u>0</u> Failed * 3 = School Counseling</p> <p><u>2003-2004:</u> <u>12</u> Passed <u>0</u> Failed</p> <p><u>2004-2005:</u> <u>15</u> Passed <u>0</u> Failed</p>	<p>To determine if graduate students are eligible for graduation and prepared for professional practice.</p> <p>To evaluate graduate students' knowledge in their major.</p> <p>To serve as a source of feedback to faculty members regarding the effectiveness of the core program objectives.</p>

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3. (Continued)	<p>State Certification Examination: 2002 (June 15, September 14, and December 7 test dates), 2003 (March 15 and June 14), 2004 (February 6, April 4, July 1, September 1, November 10 test dates)</p>	<p>NCE examination: (1) Human Growth and Development, (2) Assessment, Research, and Evaluation, (3) Counseling and Group Guidance, (4) Educational and Career Planning, and (5) Professional Knowledge.</p>	<p>School Certification Examination:</p> <p>School Counseling: <u>2002:</u> <u> 13</u> Passed <u> 0</u> Failed</p> <p><u>2003:</u> <u> 23</u> Passed <u> 0</u> Failed</p> <p><u>2004:</u> <u> 22</u> Passed <u> 0</u> Failed</p>	
<p>4. The Department of Counseling and Student Development's alumni in School Counseling and Community Counseling will evaluate the Department's "Academic Advising" and "Professional Preparation" while attending the program.</p>	<p><u>How:</u> Follow-Up Study of Graduates (Conducted every two years)</p> <p><u>Where:</u> Department of Counseling and Student Development</p> <p><u>When:</u> Fall 1999-Summer 2001</p>	<p>School Counseling and Community Counseling alumni will evaluate "Academic Advising" and "Professional Preparation" based on the following criteria: Very Satisfied, Satisfied, Dissatisfied, Very Dissatisfied.</p> <p>70% or above of the alumni will indicate Very Satisfied or Satisfied for both "Academic Advising" and "Professional Preparation."</p>	<p>Academic Advising:</p> <p>1999-2001: School Counseling: <u> 7 (44%)</u> Very Satisfied <u> 9 (56%)</u> Satisfied <u> 0 (0%)</u> Dissatisfied <u> 0 (0%)</u> Very Dissatisfied</p> <p>Community Counseling: <u> 10 (53%)</u> Very Satisfied <u> 6 (32%)</u> Satisfied <u> 3 (16%)</u> Dissatisfied <u> 0 (0%)</u> Very Dissatisfied</p>	<p>To serve as a source of feedback to faculty members regarding academic advisement.</p> <p>To serve as a source of feedback to faculty members regarding the effectiveness of the program. results of the survey will be reviewed at the annual faculty retreat.</p>

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<p>4. (Continued)</p>			<p>Professional Preparation:</p> <p><u>1999-2001:</u> <u>School Counseling:</u> <u>9 (53%)</u> Very Satisfied <u>7 (41%)</u> Satisfied <u>1 (6%)</u> Dissatisfied <u>0 (0%)</u> Very Dissatisfied</p> <p><u>Community Counseling:</u> <u>22 (54%)</u> Very Satisfied <u>17 (41%)</u> Satisfied <u>2 (5%)</u> Dissatisfied <u>0 (0%)</u> Very Dissatisfied</p>	
<p>5. Employers will evaluate the degree to which the CSD School Counseling and Community Counseling graduates demonstrated “Educational Training/Knowledge” and “Professional Demeanor” when employed with their organization and found their skills valuable to their organization.</p>	<p><u>How:</u> Follow-up Study of Employers (Conducted every two years)</p> <p><u>Where:</u> Department of Counseling and Student Development</p> <p><u>When:</u> Fall 1997-Summer 1999 Fall 1999-Summer 2001</p>	<p>Employers of School Counseling and Community Counseling alumni will evaluate “Educational Training/Knowledge” and “Professional Demeanor” based on the following criteria: Very low degree, Low Degree, Neutral, High Degree, Very High Degree, Do not require these skills, and Unable to make an assessment.</p> <p>70% or above of the alumni will indicate Very High Degree or High Degree for both “Educational Training/</p>	<p>Educational Training/ Knowledge:</p> <p><u>1999-2001:</u> <u>School Counseling:</u> <u>2 (33%)</u> Very High Degree <u>3 (50%)</u> High Degree <u>1 (17%)</u> Neutral <u>0 (0%)</u> Low Degree <u>0 (0%)</u> Very Low Degree <u>0 (0%)</u> Skill Not Required <u>0 (0%)</u> Unable to Assess</p>	<p>The results of the survey will be reviewed at annual faculty retreat.</p> <p>To serve as a source of feedback to the Department of Counseling and Student Development regarding the effectiveness of the program.</p>

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<p>5. (Continued)</p>		<p>Knowledge” and “Professional Demeanor.”</p>	<p>Educational Training/ Knowledge: (Continued)</p> <p>Community Counseling: <u>0 (0%)</u> Very High Degree <u>4 (100%)</u> High Degree <u>0 (0%)</u> Neutral <u>0 (0%)</u> Low Degree <u>0 (0%)</u> Very Low Degree <u>0 (0%)</u> Skill Not Required <u>0 (0%)</u> Unable to Assess</p> <p>Professional Demeanor:</p> <p>1999-2001: School Counseling: <u>3 (50%)</u> Very High Degree <u>3 (50%)</u> High Degree <u>0 (0%)</u> Neutral <u>0 (0%)</u> Low Degree <u>0 (0%)</u> Very Low Degree <u>0 (0%)</u> Skill Not Required <u>0 (0%)</u> Unable to Assess</p> <p>Community Counseling: <u>2 (50%)</u> Very High Degree <u>2 (50%)</u> High Degree <u>0 (0%)</u> Neutral <u>1 (9%)</u> Low Degree <u>0 (0%)</u> Very Low Degree <u>0 (0%)</u> Skill Not Required <u>0 (0%)</u> Unable to Assess</p>	

PART TWO: Describe what your program’s assessment accomplishments since your last report was submitted. Discuss ways in which you have responded to the CASA Director’s comments on last year’s report or simply describe what assessment work was initiated, continued, or completed.

Results of student exit surveys and graduate follow-up students will be incorporated into the assessment plan.

PART THREE: Summarize changes and improvements in **curriculum, instruction, and learning** that have resulted from the implementation of your assessment program. How have you used the data? What have you learned? In light of what you have learned through your assessment efforts this year and in past years, what are your plans for the future?

What are the learning objectives?	How, where and when are they assessed?	What are the expectations?	What are the results?	Committee/person responsible? How are results shared?
<p>1. The Department of Counseling and Student Development conducted an exit interview survey, consisting of 13 program objectives, with students during their last semester. This survey provided useful data for evaluating the School Counseling and Community Counseling programs.</p>	<p><u>How:</u> Exit interview survey administered to all last semester students.</p> <p><u>Where:</u> Department of Counseling and Student Development</p> <p><u>When:</u> The end of each semester.</p>	<p>70% or above of the students will indicate positive ratings in meeting core program objectives.</p>	<p>Program objectives 1-5a, 6a, 8-9, and 11-13 were met were a score of 89% or higher.</p> <p>Program objectives 5b, 6b, 7, and 10 were not met.</p>	<p>The results of the survey will be reviewed at the annual faculty retreat.</p> <p>To serve as a source of feedback to the Department of Counseling and Student Development regarding the effectiveness of the program.</p>