

EASTERN ILLINOIS UNIVERSITY  
MULTI-UNIVERSITY CENTER AT OAK BROOK

**Fee Structure**  
**Spring 2007**

**Purpose:** The Multi-University Center at Oak Brook is managed by the University of Illinois' Outreach and Public Service unit. Its goal is to provide an environment in which higher education's teaching and service missions can be fulfilled in Chicago's western suburbs. Use of the facility and any charges associated with its use are determined by considering both the actual costs of maintaining and supporting the facility as well as the nature of the activities and their consistency with the goals of the Center.

***Open Enrollment Credit Courses***

Classroom - \$10 per hour; \$25 Minimum

Computer lab - \$25 per hour; \$50 Minimum

Technology enhancement charge (LCD, computer, internet access) - \$5 per hour

***Non-Credit Programs & Courses, Meetings, and other Educational Events***

Classroom - \$15 per hour; \$50 Minimum

Computer lab - \$25 per hour; \$50 Minimum

Technology enhancement charge (LCD, computer, internet access) - \$5 per hour

***Sponsored (Contract) & Cost Recovery Programs – Credit or Non-Credit***

Classroom - \$100, Four hours or less; \$150 over four but less than eight hours

Computer lab - \$150, Four hours or less; \$200 Over four but less than eight hours

Technology enhancement charge (LCD, computer, internet access) - \$5 per hour

**Photocopying:** Due to limited staff resources and the need to respect applicable laws governing duplication, University Outreach and Public Service is unable to provide full-service photocopying. Limited photocopying will be provided, on an emergency basis, for those activities sponsored by units providing an account to which the service can be charged. We cannot provide copying services to students.

***Photocopying***

\$.10 per copy; \$.50 per transparency

***Printer Paper***

\$.05 per sheet or the current per ream charge over 500 sheets

**Local Support:** One goal of University Outreach and Public Service is to work in partnership with the University of Illinois, Northern Illinois University, Illinois State University and St. Xavier University units to facilitate and support off-campus programming. One aspect of that partnership is to provide quality but limited on-site support for programming developed through these offices. In those instances where support is provided for other sponsors or when unique or extraordinary support is required, particularly with contractual or cost-recovery programming, an additional fee will be charged for professional, technical or classroom attendant support.

***Professional or Technical Assistance***

\$25.00-\$50.00 per hour

***Classroom Attendant/Camera Operator***

\$15.00 per hour

***Room Setup/Cleanup***

\$25.00 per hour

***Class Exam Proctoring***

\$15.00 per hour (no charge for proctoring individual exams)

***Food and Beverage Service:*** The Oak Brook location is an educational facility but not a full-service conference center. Food and beverage service is neither provided nor supported. A list of local caterers and restaurants providing service to the Oak Brook facility is available. Regardless of arrangements, the sponsoring unit remains responsible for the clean-up and removal of all food and beverage waste.

***Room Setup:*** The classrooms are arranged in a traditional classroom setup. If you choose to rearrange the tables, please return the room to the original setup at the completion of your program or setup charges will be incurred. Furniture in interactive video rooms may not be rearranged.