

FACULTY SENATE MINUTES FOR SEPTEMBER 4, 2001 (Vol. XXXI, No. 3)

The Faculty Senate agenda is posted weekly on the Web, at 1162 Life Science Building, and at 2504 Buzzard Hall.

I. Call to order by Bud Fischer at 2:01 p.m. (Conference Room, 2540 Buzzard Hall)

Present: R. Benedict, J. Best, D. Brandt, L. Clay-Mendez, G. Canivez, D. Carwell, J. Dilworth, B. Fischer, F. Fraker, B. Lawrence, S. Scher, J. Tidwell, B. Young, and A. Zahlan. Excused: M. Monippallil

Guests: B. Lord, S. Shrake, J. Nantz, C. Strode, P. Guinane, G. Reed, C. Banocy, R. Deedrick, D. Fernandez, J. Ryan

II. Approval of the minutes of August 28, 2001.

Motion (Canivez/Clay-Mendez) to approve the minutes of August 28, 2001.

Corrections: Best: V. 9. line 8, Comments attributed to Tidwell were my comments. Zahlan: Misspelling of had in line between V. 5 and V. 6. Zahlan: V. 2. line 4, Comment from L. Hyder regarding initial impression of Eastern campus has lost its context in the minutes. He was saying that the completion of the construction projects on campus will help improve the situation.

Yes: Benedict, Best, Brandt, Canivez, Carwell, Clay-Mendez, Dilworth, Fischer, Fraker, Lawrence, Tidwell, Scher, Young, Zahlan. **Passed.**

III. Communications

- A. Email from Chuck Eberly expressing desire to serve on recruitment and retention committee
- B. Email from Jeff Lynch inviting the Senate to the unveiling of the design of the Fine Arts Facility on September 17th at 4:00 p.m. in Tarble Arts.
- C. Email from Frank McCormick inviting the Senate to the Phi Beta Kappa lecture on September 13
- D. Call from Duane Broline to withdraw from being considered for the Senate appointment to the Technology Enhanced and Delivered Education (TEDE) Grant Committee because he was appointed to that committee to represent his college

IV. New Business

A. Question and answer session with Carol Strode, Assistant Director of the Physical Plant

C. Strode introduced the Facilities Planning and Management (FPM) Staff that were in attendance.

J. Nantz, FPM Manager of Business Operations: My job is to get information out to the campus. (Mr. Nantz distributed a folder showing recent efforts.) For information look at our home page on the web.

(<http://www.eiu.edu/~physplnt/home.shtml>). There are links to the master plan, the status of campus projects, the room number project with a cross-reference of old and new numbers, work control request status, a campus map, and fiscal agent guidelines. The complete master plan is on reserve in the library. The anatomy of a maintenance request is:

1. Receive request - There are five ways to receive request: email, service request form, voice mail, emergency telephone 24 hours a day, word of mouth from workers and foremen.

2. Request is entered into a software package.

3. Foreman assigns work.

4. Worker does required maintenance, completes the work order, and returns it.

Each shop worker completes a daily time card with work order numbers and amount of time spent. They also record time spent on other activities such as meetings. This allows us to generate an annual report of costs and time. This information is shared with foremen and divisions.

Fischer: How can the status of maintenance requests be checked? Nantz: We can check the work orders.

S. Shrake: We encourage you to check back if something is not done. Nantz: This system is a lot easier to use than the previous system. Zahlan: Are there routine inspections of facilities? Nantz: Some shops go on daily rounds to inspect. These inspections are usually of places not observed by others. We rely on building service workers and other shops to provide information. G. Reed: If you see something that needs repair, don't assume others have reported it. Also, it may have been reported but we fixed the wrong thing. Nantz: Some buildings have maintenance coordinators. Reports in student housing go through supervisors. Strode: If your class starts after 4:00 p.m., we still have people on the job to respond to calls. Nantz: A couple of years ago we initiated having staff after normal business hours. We need to have 24-7 service available because the dorms are used continuously. Others can benefit from this after hours staffing. Clay-Mendez: Is it true that once the air conditioning has been turned on in Coleman Hall, the only control possible is adding heat? Reed: There is some truth to that statement. Clay-Mendez: The pipes are ver loud in Coleman Hall during the winter. Can that be stopped? Reed: That is a steam trap problem. The problem was created by the change from a vacuum return to a gravity return system. We are adding new steam traps. You should see a tremendous change in mid-winter. Scher:

In the physical science building there has been a serious environmental control problem, not just discomfort. I have had to cancel classes on more than one occasion because of high temperatures within the room. I would make this issue a priority. It is an academic issue. Best: It has been in excess of 90° at times. Students wonder why every other building in the world can be air conditioned, but what's wrong with us? Reed: We know its an issue. We ask for millions for maintenance each year. The Physical Science Building has had problems. It is now tied into the central chiller loop, so if the building chiller goes down you shouldn't notice. Best: You have told us how we can communicate to you. When the chiller was a problem, day after day we didn't hear anything from you. Communication from you would help with some of the frustration. Strode: We know how it is if you don't see anyone doing anything. These guys work where you don't see them sometimes. We have \$1.7 million for deferred maintenance this year. We should have \$5.0 million. Reed: We have a guaranteed savings project starting soon. The contractor guarantees savings over initial costs and debt costs. The energy performance contract is a ten year contract that we are currently negotiating with Honeywell. Coleman Hall will be connected to the South Quad chiller loop. There will be wholesale replacement of water closets. This may begin late this month. There may be a competitive noise issue, but we will try to schedule around classes. I'm responsible, call me if you have problems with classes. Best: Are you saying we won't have to deal with this (high temperature problem) anymore after one more year? Reed: Let me qualify that. Only the chiller is being replaced. There can be other issues that create problems, such as delivery to the room. Scher: There were problems with temperature control when the chiller wasn't down. Reed: Please call us if you have problems. Scher: Where can we go to try to solve this problem? Reed: CUPB (Council on University Planning and Budget) Fischer: Rauschenberger is on campus. Walk him around to see these problems. Strode: We are scheduled to give him a tour. R. Deedrick: Does business office slow down on new construction to address these problems first? Strode: Yes, we do some of that. We have made a \$10 million request to improve our power distribution system. We had five major outages last year. Reed: We had to first install meters to determine how the load was distributed to design the system. Strode: Our job is to support you. Zahlan: Do you really want us to contact you every time our classroom is too hot. Reed: Yes, unless you can confirm that someone else has reported it. Tidwell: Three or four years ago, when we decided to switch to tuition per credit hour, the extra money was suppose to go to minor classroom improvement.

S. Shrake, FPM Project Coordinator: Booth Library is scheduled to open 1/7/02. The baseball stadium should be done at the end of the month. Chilled water loop between McAfee and the Union only needs interior hook ups to be completed. A fire suppression system for wood frame housing is the design process. Tarble Arts is planning addition to East side. Environmental Health and Safety will be constructing a hazardous waste storage building. Recreation Center toilet installation will completed by the end of the month. The Old Main landscaping project will be completed by the end of this month. The bookstore remodeling project was delayed by the late delivery of light fixtures. The move may wait until December so operations aren't disrupted in mid-semester. Sidewalk replacement on the North quad is being completed. The recreational athletic fields on the Southwest corner of campus are being improved. Pipe replacement is being done in Lincoln-Douglas. The seventh street closing project is on going. We don't have the funds to complete the project, but we will close enough of it to accommodate the Fine Arts renovation project. The Fine Arts project has created a couple of other projects. The Clinical Services Building will be constructed between Klehm and Thomas. The S-lot parking area will be expanded to accommodate the loss of parking spaces. Best: I'd like to talk about the master plan. Not everything appears on the master plan. Planning includes not only what will be done, but how you will accomplish it with details such as where the money will come from to fund the plan. Without these details, it is not a plan. The master plan looks like a dream, not a plan. Fourth Street was changed and that isn't in the plan. Shrake: Fourth Street was a city plan. I was not involved in the master plan creation. The board and the administration set it up as a goal. It is a guideline. Things may change. A new president may have new ideas. The previous administration had planned expansion. FPM uses the master pan as a guideline. The new Clinical Services building is not in the master plan. The plan was modified to accommodate it. The master plan is a broad brush and details sometimes force alteration. The parking lot south of Lance was also not in the master plan. Best: It looked like buck passing on the 4th street project. Shrake: We found out about it by reading the city newspaper. Strode: We use the master plan as a guideline for deferred maintenance. If a building will be around for a while we will spend money on it, otherwise we won't. Tidwell: Is this picture in the master plan brochure an accurate representation? Shrake: Yes. Strode: We are used to being blamed for a lot of things. We are glad to explain the things we do. Again, we are here to support you.

V. Old Business

A. Committee Reports

1. Executive Committee: Fischer: No report.

2. Nominations: Canivez: I will contact the health services advisory committee regarding the replacement for one of Keith Wilson's double appointments to the Health Services Advisory Committee.

3. Elections: Benedict: J. Pommier is the alternate discussed last week and is willing to serve for M. Monippallil for Fall semester. He does have a 3:30 p.m. time conflict this semester.

4. Student-Faculty Relations: Benedict: No report.

5. Faculty-Staff Relations: Young: No report.

6. TEDE Committee: Tidwell: AVPAA for Technology interviews will be 9/26, 10/1, and 10/3. (Tidwell distributed flyers with interview announcements to Senate members.)

B. Resolutions

1. President Surles: Senator Fraker distributed a revised resolution. Some minor corrections were suggested.

**A Resolution Recognizing the Dedicated Service of President Dr. Carol Surles
President Eastern Illinois University
1999-2001
August 28, 2001**

Whereas President Dr. Carol Surles served as President of Eastern Illinois University from 1999-2001;

Whereas she has enhanced the visibility and prestige of Eastern Illinois University with the Board of Higher Education;

Whereas she has enhanced the visibility and prestige of Eastern Illinois University with the Illinois Legislature;

Whereas she has enhanced the visibility and prestige of Eastern Illinois University with the Governor of the State of Illinois;

Whereas she facilitated increased funding for Eastern Illinois University;

Be it resolved that Eastern Illinois University Faculty Senate commends President Surles for her service and dedication to Eastern Illinois University.

Motion (Canivez/Benedict) to accept resolution as amended. Yes: R. Benedict, J. Best, D. Brandt, L. Clay-Mendez, G. Canivez, D. Carwell, J. Dilworth, B. Fischer, F. Fraker, B. Lawrence, J. Tidwell, B. Young, and A. Zahlan. **No:** none. **Passed.**

2. Hiring Practices: Senator Zahlan read the revised proposed resolution. Benedict: I would like to see a letter sent to the BOT. (Board of Trustees) and also attached to the minutes. Best: I like the idea of a letter. This was a transaction between the board and their officer. Zahlan: The board did not follow their policy. Fischer: Should this be to the board only or also to the president? Tidwell: John is correct. It is only the president that the board appoints. Canivez: This is a unique situation. It is not establishing a precedent. I really think it can be handled by a letter. Benedict: A letter gives the BOT a chance to respond. Lawrence: I think something formal needs to be done. Fraker: Isn't a letter formal? Young: On this issue, I am a belt and suspenders man. The resolution is the belt and the letter is the suspenders. I think there are faculty that want us to do something. Carwell: I think you are arguing over something that doesn't matter. Canivez: Could we send a letter now and adopt a resolution later if it is necessary? Clay-Mendez: I have the advantage of having been around when shared governance was an issue and I know how important it is to protect it. Tidwell: The board does not see this in a vacuum. They see the Daily Eastern News and our minutes. Canivez: They followed BOT policy.

Motion to accept resolution as amended. Yes: J. Best, L. Clay-Mendez, G. Canivez, D. Carwell, B. Fischer, F. Fraker, B. Lawrence, J. Tidwell, B. Young, and A. Zahlan. **No:** R. Benedict, D. Brandt, J. Dilworth. **Passed.**

Resolution on Adherence to Internal Governing Policies

Whereas respect for the principle of shared governance and conscientious adherence to the institutional

policies through which it is implemented are essential to the character, integrity, and continued success of Eastern Illinois University,

The Faculty Senate of Eastern Illinois University calls upon the Board of Trustees and the President to ensure that procedures consistent with the principle and spirit of shared governance be followed in recruiting and appointing administrative officers as well as in implementing any and all changes in the structure and organization of the institution.

C. Faculty Senate/UPI Sponsored Social: Fischer: It will be here September 25th from 3:00-4:00 p.m.

D. Illinois State Benefits Resolution: Fisher: I have not yet received a response.

E. Discussion of Topics: Fischer: From the responses I have received from you, it is clear all the topics mentioned are interrelated. The top responses were recruitment and retention, which is related to diversity, and faculty development. We will come back to the list later. Following Mori Toosi's principles of how to be streamlined, we will break into small groups to address these issues. Young: Can we use these topics as the focus of a fall forum? Fischer: That can be a starting point for both of these. Zahlan: There needs to be more faculty input into recruitment.

The meeting returned to New Business at this point.

B. Other new business: Canivez: Faculty members have expressed their dissatisfaction with the current replacement parking for Fourth Street. The lot north of Lincoln-Douglas-Stevenson dorms would be much more convenient if that became a faculty lot. I would like to direct our Parking Committee representative to bring that forward to the committee. Tidwell: The Buzzard lot is now always full. This is the first time that has happened. Clay-Mendez: You mean a faculty-staff lot. Fischer: I'll email our representative. Zahlan: The Fine Arts project will produce another parking problem. I'll add the concern about future parking problems to the email.

VI. Adjourn: Canivez and others: 4:03 p.m.

Respectfully submitted,

Douglas Brandt, Recorder