

III. REPORTS

A. **Report from Board Chair**

B. Committee Reports

Executive/Planning Committee

Mr. Kristopher Goetz, Chair
Mr. Rene M. Hutchinson
Dr. Jan Spivey Gilchrist
Dr. Robert D. Webb

Board Relations Committee

Mr. Roger Kratochvil, Chair
Mr. Rene Hutchinson

Finance/Audit Committee

Dr. Robert Webb, Chair
Mr. Joseph Dively
Mr. Kristopher Goetz

Academic and Student Affairs Committee

Mr. Rene Hutchinson, Chair
Dr. Jan Spivey Gilchrist
Mr. Mitchell Gurick

Board Regulations

Executive Planning Committee

IV. ACTION ITEMS

A. Approval of Minutes

April 25, 2014 Board Meeting

B. Executive Session Minutes – Open Meetings Act

Section 2.06(c) of the Open Meetings Act requires that the Board of Trustees review the minutes of all executive sessions at least semi-annually to determine whether the need for confidentiality still exists as to all or part of those minutes. Minutes of executive sessions, or portions thereof, which no longer require confidential treatment must be made available for public inspection.

In order to comply with this provision, Board Counsel is reviewing executive session minutes and will provide the Board recommendations as to whether or not all or part of those minutes should remain confidential.

C. FY15 Budget Approval and FY16 Budget Submission

FINANCIAL PLANS

FY 2013 THRU FY 2016

EASTERN ILLINOIS UNIVERSITY

TABLE 1. REVENUES, EXPENDITURES, AND FUND BALANCES (All Amounts in Thousands)

FUND SOURCE	FY13 ACTUAL	FY14 ESTIMATED	FY15 BUDGET	FY15 VS FY14		FY16 *		FY16 VS FY15	
				DOLLARS	PERCENT	BUDGET	PERCENT	DOLLARS	PERCENT
OPERATING FUNDS:									
Appropriated/Income Funds:									
A. State Appropriations	44,041.1	44,078.1	44,104.6	26.5	0.1%	48,369.3	4,264.7	9.7%	
B. Tuition and Fees	74,109.5	73,082.2	69,155.6	(3,926.6)	-5.4%	67,551.3	(1,604.3)	-2.3%	
C. Waivers	(11,061.0)	(11,027.7)	(12,600.4)	(1,572.7)	14.3%	(13,116.1)	(515.7)	4.1%	
Total Appropriated, Tuition and Fees	107,089.6	106,132.6	100,659.8	(5,472.8)	-5.2%	102,804.5	2,144.7	2.1%	
Deduct Expenditures	113,045.6	110,585.3	105,345.1	(5,240.2)	-4.7%	104,179.7	(1,165.4)	-1.1%	
C. Net Surplus (Deficit)	(5,956.0)	(4,452.7)	(4,685.3)	(232.6)	5.2%	(1,375.2)	3,310.1	-70.6%	
D. Beginning Fund Balance	8,296.5	2,340.5	6,817.6	4,477.1	191.3%	2,132.3	(4,685.3)	-68.7%	
E. Transfers From Reserves	-	8,929.8	-	(8,929.8)	-100.0%	-	-	-	
Ending Fund Balance--Appropriated	2,340.5	6,817.6	2,132.3	(4,685.3)	-68.7%	757.1	(1,375.2)	-64.5%	
Non-Appropriated Revenues									
A. Student Fees	24,425.2	23,046.3	21,433.1	(1,613.2)	-7.0%	20,790.1	(643.0)	-3.0%	
B. Federal (Pell, SEOG) and Other Grants	21,448.2	18,562.4	18,157.3	(405.1)	-2.2%	18,338.9	181.6	1.0%	
C. Gifts	2,325.2	2,287.9	1,704.1	(583.8)	-25.5%	1,702.8	(1.3)	-0.1%	
D. Other Income	2,434.2	2,428.2	2,207.3	(220.9)	-9.1%	2,143.7	(63.6)	-2.9%	
E. Housing and Dining Services	29,678.3	28,742.8	27,880.5	(862.3)	-3.0%	27,044.1	(836.4)	-3.0%	
F. Sales and Services	10,315.3	9,627.4	8,953.5	(673.9)	-7.0%	8,684.9	(268.6)	-3.0%	
Total Non-Appropriated Revenues	90,626.4	84,695.0	80,335.8	(4,359.2)	-5.1%	78,704.5	(1,631.3)	-2.0%	
Deduct Expenditures	90,678.4	86,786.2	82,707.2	(4,079.0)	-4.7%	78,571.2	(4,136.0)	-5.0%	
C. Net Surplus (Deficit)	(52.0)	(2,091.2)	(2,371.4)	(280.2)	13.4%	133.3	2,504.7	-105.6%	
Beginning Fund Balance	9,320.0	9,268.0	7,176.8	(2,091.2)	-22.6%	4,805.4	(2,371.4)	-33.0%	
Ending Fund Balance--Non-Appropriated	9,268.0	7,176.8	4,805.4	(2,371.4)	-33.0%	4,938.7	133.3	2.8%	
ALL OPERATING FUNDS:									
A. Revenues	197,716.0	190,827.6	180,995.6	(9,832.0)	-5.2%	181,509.0	513.4	0.3%	
B. Expenditures	203,724.0	197,371.5	188,052.3	(9,319.2)	-4.7%	182,750.9	(5,301.4)	-2.8%	
C. Net Surplus (Deficit)	(6,008.0)	(6,543.9)	(7,056.7)	(512.8)	7.8%	(1,241.9)	5,814.8	-82.4%	
D. Beginning Fund Balance	17,616.5	11,608.5	13,994.4	2,385.9	20.6%	6,937.7	(7,056.7)	-50.4%	
Transfers From Reserves	-	8,929.8	-	(8,929.8)	-100.0%	-	-	-	
E. Ending Fund Balance	11,608.5	13,994.4	6,937.7	(7,056.7)	-50.4%	5,695.8	(1,241.9)	-17.9%	

* Note that FY16 Budgeted Revenues and Expenditures on Table 1 do not include \$6.0 mil in requested state funds for Program Priority Requests.

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

FINANCIAL PLANS

FY 2013 THRU FY2016

EASTERN ILLINOIS UNIVERSITY

TABLE 2. SUMMARY OF BUDGETED EXPENDITURES -- ALL FUNDS
(All Amounts in Thousands)

Expenditure Class	FY13		FY14		FY15		FY16		FY16 VS FY15	
	ACTUAL EXPENDITURES	ESTIMATED EXPENDITURES	BUDGETED EXPENDITURES	BUDGETED EXPENDITURES	DOLLARS	%	DOLLARS	%	DOLLARS	%
Personnel Services	114,034.0	113,451.6	105,407.7	99,652.5	(8,043.9)	-7.1%	(5,755.2)	-5.5%		
Contractual Services	13,517.1	12,626.9	12,626.9	12,626.9	-	-	-	-		
Computer Software	2,657.2	2,593.3	2,593.3	2,593.3	-	-	-	-		
Equipment	4,058.5	4,303.6	3,784.7	3,784.7	(518.9)	-12.1%	-	-		
Interest and Principal	8,122.1	6,870.7	6,076.7	5,105.5	(794.0)	-11.6%	(971.2)	-16.0%		
Library Books	1,631.5	1,617.4	1,318.8	1,318.8	(298.6)	-18.5%	-	-		
Permanent Improvements	11,614.3	5,772.9	5,093.7	5,093.7	(679.2)	-11.8%	-	-		
Repairs and Maintenance	2,157.2	2,376.4	2,253.4	2,253.4	(123.0)	-5.2%	-	-		
Scholarships and Awards	22,092.0	22,296.5	23,764.2	24,950.6	1,467.7	6.6%	1,186.4	5.0%		
Commodities	5,055.2	4,528.3	4,528.3	4,528.3	-	-	-	-		
Telecommunications	1,091.6	1,017.2	1,017.2	1,017.2	-	-	-	-		
Travel	1,594.5	1,391.2	968.8	968.8	(422.4)	-30.4%	-	-		
Utilities	9,361.3	12,898.6	13,285.6	13,684.2	387.0	3.0%	398.6	3.0%		
Purchase for Resale	6,085.0	5,626.9	5,333.0	5,173.0	(293.9)	-5.2%	(160.0)	-3.0%		
Transfers to reserves	652.5	-	-	-	-	-	-	-		
Total--All Funds Expenditures	203,724.0	197,371.5	188,052.3	182,750.9	(9,319.2)	-4.7%	(5,301.4)	-2.8%		

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

EASTERN ILLINOIS UNIVERSITY

FY 2013 THRU FY2016

FINANCIAL PLANS

TABLE 3. SUMMARY OF BUDGETED EXPENDITURES -- STATE APPROPRIATED and TUITION INCOME FUNDS
(All Amounts in Thousands)

Expenditure Class	FY13	FY14	FY15	FY16 *	FY15 VS FY14	FY16	FY16 VS FY15
	ACTUAL EXPENDITURES	ESTIMATED EXPENDITURES	BUDGETED EXPENDITURES	BUDGETED EXPENDITURES	DOLLARS	DOLLARS	%
Personnel Services	86,921.3	87,019.3	81,059.1	78,531.3	(5,960.2)	(2,527.8)	-3.1%
Contractual Services	4,508.1	3,915.1	3,915.1	3,915.1	-	-	-
Computer Software	1,182.9	1,294.1	1,294.1	1,294.1	-	-	-
Equipment	1,301.7	1,018.9	500.0	500.0	(518.9)	-	-
Interest and Principal	204.0	51.6	-	-	(51.6)	-	-
Library Books	1,613.2	1,598.6	1,300.0	1,300.0	(298.6)	-	-
Permanent Improvements	4,167.2	1,240.1	1,000.0	1,000.0	(240.1)	-	-
Repairs and Maintenance	814.3	864.4	864.4	864.4	-	-	-
Scholarships and Awards	3,644.8	4,780.5	6,711.5	7,897.9	1,931.0	1,186.4	17.7%
Commodities	1,712.0	1,616.8	1,616.8	1,616.8	-	-	-
Telecommunications	634.4	617.4	617.4	617.4	-	-	-
Travel	969.7	872.7	600.0	600.0	(272.7)	-	-
Utilities	4,719.5	5,695.8	5,866.7	6,042.7	170.9	176.0	3.0%
Transfers to reserves	652.5	-	-	-	-	-	-
Total-Appropriated Expenditures	113,045.6	110,595.3	105,345.1	104,179.7	(5,240.2)	(1,165.4)	-1.1%

* Note that FY16 Budgeted Expenditures in Table 3 do not include \$6.0 mil in requested state funds for Program Priority Requests.

C. **FY15 Budget Approval and FY16 Budget Submission (Cont.)**

FINANCIAL PLANS

FY 2013 THRU FY2016

EASTERN ILLINOIS UNIVERSITY

TABLE 4. SUMMARY OF BUDGETED EXPENDITURES -- NON-APPROPRIATED FUNDS
(All Amounts in Thousands)

Expenditure Class	FY13	FY14	FY15	FY16	FY15 VS FY14	FY16	FY16 VS FY15	
	ACTUAL EXPENDITURES	ESTIMATED EXPENDITURES	BUDGETED EXPENDITURES	BUDGETED EXPENDITURES	DOLLARS	DOLLARS	DOLLARS	
					%		%	
Personnel Services	27,112.7	26,432.3	24,348.6	21,121.2	(2,083.7)	-7.9%	(3,227.4)	-13.3%
Contractual Services	9,009.0	8,711.8	8,711.8	8,711.8	-	-	-	-
Computer Software	1,474.3	1,299.2	1,299.2	1,299.2	-	-	-	-
Equipment	2,756.8	3,284.7	3,284.7	3,284.7	-	-	-	-
Interest and Principal	7,918.1	6,819.1	6,076.7	5,105.5	(742.4)	-10.9%	(971.2)	-16.0%
Library Books	18.3	18.8	18.8	18.8	-	-	-	-
Permanent Improvements	7,447.1	4,532.8	4,093.7	4,093.7	(439.1)	-9.7%	-	-
Repairs and Maintenance	1,342.9	1,512.0	1,389.0	1,389.0	(123.0)	-8.1%	-	-
Scholarships and Awards	18,447.2	17,516.0	17,052.7	17,052.7	(463.3)	-2.6%	-	-
Commodities	3,343.2	2,911.5	2,911.5	2,911.5	-	-	-	-
Telecommunications	457.2	399.8	399.8	399.8	-	-	-	-
Travel	624.8	518.5	368.8	368.8	(149.7)	-28.9%	-	-
Utilities	4,641.8	7,202.8	7,418.9	7,641.5	216.1	3.0%	222.6	3.0%
Purchase for Resale	6,085.0	5,626.9	5,333.0	5,173.0	(293.9)	-5.2%	(160.0)	-3.0%
Total--Non-Appropriated Expenditures	90,678.4	86,786.2	82,707.2	78,571.2	(4,079.0)	-4.7%	(4,136.0)	-5.0%

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

EASTERN ILLINOIS UNIVERSITY

FY 2013 THRU FY2016

FINANCIAL PLANS

TABLE 5. FY16 OPERATING BUDGET AND PROGRAM PRIORITY REQUEST BUDGETS--STATE APPROPRIATED and TUITION INCOME FUNDS
(All Amounts in Thousands)

Expenditure Class	ACADEMIC BASE SUPPORT	DEFERRED MAINT.	RECRUITMENT & RETENTION IN A DIVERSE		TECH. ENHANCE.	SUBTOTAL PPR'S	OPERATING BUDGET TABLE 3	TOTAL FY16 OPERATING BUDGET WITH PPR'S
			LEARNING ENVIRONMENT	LEARNING ENVIRONMENT				
Personnel Services	960.0	-	360.0	-	-	1,320.0	78,531.3	79,851.3
Contractual Services	-	-	35.0	-	-	35.0	3,915.1	3,950.1
Computer Software Equipment	250.0	-	-	-	1,400.0	1,650.0	1,294.1	1,294.1
Interest and Principal	-	-	-	-	-	-	500.0	2,150.0
Library Books	-	-	-	-	-	-	1,300.0	1,300.0
Permanent Improvements	-	1,978.4	-	-	-	1,978.4	1,000.0	2,978.4
Repairs and Maintenance	-	-	-	-	-	-	864.4	864.4
Scholarships, Awards, Grants	365.0	-	-	-	-	365.0	7,897.9	8,262.9
Commodities	50.0	-	7.0	600.0	-	657.0	1,616.8	2,273.8
Telecommunications	-	-	-	-	-	-	617.4	617.4
Travel	25.0	-	-	-	-	25.0	600.0	625.0
Utilities	-	-	-	-	-	-	6,042.7	6,042.7
Total--PPR AND OPERATING	1,650.0	1,978.4	402.0	2,000.0	2,000.0	6,030.4	104,179.7	110,210.1

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

**EASTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES**

FY 2016 Appropriated Budget Recommendation

(All Amounts in Thousands)

REVENUES	FY14 ESTIMATED REVENUES	FY15 BUDGETED REVENUES	FY16 BUDGET REVENUES
Appropriated/Income Funds			
A. State Appropriations	\$ 44,078.1	\$ 44,104.6	\$ 48,369.3
B. Tuition and Fees	73,082.2	69,155.6	67,551.3
C. Waivers	(11,027.7)	(12,600.4)	(13,116.1)
Subtotal Income Fund Net Revenues	106,132.6	100,659.8	102,804.5
D. Beginning Fund Balance	2,340.5	6,817.6	2,132.3
E. Transfers From Reserves	8,929.8	-	-
Add: Program Priority State Funds		-	6,030.4
Total Income and Fund Balance	<u>\$ 117,402.9</u>	<u>\$ 107,477.4</u>	<u>\$ 110,967.2</u>

OPERATING EXPENDITURES	FY14 ESTIMATED EXPENDITURES	FY15 BUDGETED EXPENDITURES	FY16 BUDGET EXPENDITURES
Personnel Services	\$ 87,019.3	\$ 81,059.1	\$ 78,531.3
Contractual Services	3,915.1	3,915.1	3,915.1
Computer Software	1,294.1	1,294.1	1,294.1
Equipment	1,018.9	500.0	500.0
Interest and Principal	51.6	-	-
Library Books	1,598.6	1,300.0	1,300.0
Permanent Improvements	1,240.1	1,000.0	1,000.0
Repairs and Maintenance	864.4	864.4	864.4
Scholarships and Awards	4,780.5	6,711.5	7,897.9
Commodities	1,616.8	1,616.8	1,616.8
Telecommunications	617.4	617.4	617.4
Travel	872.7	600.0	600.0
Utilities	5,695.8	5,866.7	6,042.7
Total Operating Expenditures	<u>\$ 110,585.3</u>	<u>\$ 105,345.1</u>	<u>\$ 104,179.7</u>

PROGRAM PRIORITY REQUESTS (PPR's)*

Academic Base Support	\$ 1,650.0
Deferred Maintenance	1,978.4
Recruitment in Diverse Learning Environment	402.0
Technology Enhancements	2,000.0
Total Program Priority Requests	<u>\$ 6,030.4</u>

Total Operating and PPR's	<u>110,585.3</u>	<u>105,345.1</u>	<u>110,210.1</u>
Ending Fund Balance	<u>\$ 6,817.6</u>	<u>\$ 2,132.3</u>	<u>\$ 757.1</u>

* in alpha not priority order

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University FY 2016 Appropriated and Income Funds Budget Request

The Budget Process

Each year, Illinois public universities define their appropriated and income funds budget requirements. The process follows this timetable:

- Operating and capital budget requests as approved by the Board of Trustees for the following FY 2016 are sent to the Illinois Board of Higher Education (IBHE) by October 15. The contents of these requests are articulated in considerable detail in Eastern's Resource Allocation Management Plan—RAMP—document.
- IBHE staff members meet in late October with each public university to discuss local and state-wide issues and priorities.
- The IBHE issues its recommendations to universities in early December. These recommendations are made available to the Governor's office.
- Eastern's recommended appropriation is published by the IBHE in late January.
- The Governor presents budget recommendations in the annual State of the Budget address, normally given in February.
- Universities prepare and submit 200+ pages of Illinois State Legislature (ISL) forms and narrative to the General Assembly offices within 48 hours after the Governor's budget address. The ISL document provides expanded and enhanced budgetary details.
- University presidents and senior staff provide testimony regarding their budget requests before the House and Senate Appropriations Committees in March through April.
- Eastern's appropriation bill is drafted in April or late May.
- The General Assembly finalizes appropriations by the end of May.
- The Governor signs the appropriation bill on or about July 1.
- Funds are available to universities by early July.

Prevailing Economic Conditions

There are indicators of recovery: Illinois' unemployment rate fell in April to its lowest level in six years across all metro areas, according to a May 22, 2014 Illinois Department of Employment Security report. Preliminary data released by the state shows that four areas – Bloomington-Normal, Champaign-Urbana, the Quad-Cities area and Springfield recorded lower unemployment than the national rate, which was 5.9 percent in April. Unemployment in the Chicago metropolitan area, which includes Joliet and Naperville, fell to 7.4 percent from 9.1 percent during the same period last year. Kankakee-Bradley and Decatur saw the most substantial declines in unemployment dropping from unemployment levels above 10 percent to 8.7 and 9.1 percent respectively.

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

While these results offer some encouragement, Illinois' unemployment rate remains the third highest in the nation, following closely after Nevada and Rhode Island. The effects of the Great Recession continue to be felt throughout the state.

The April-May 2014 State Comptroller's Report indicates a \$4.9 billion backlog of unpaid state bills. Although improved from last year's \$5.5 billion backlog this accumulation of unpaid debt continues to hinder job growth and economic stability in Illinois.

In 2011, Democratic lawmakers approved an income tax increase that moved the personal tax rate from 3 percent to 5 percent and the corporate tax from 4.8 percent to 7 percent. The increase was temporary and is set to begin phasing out in January 2015, when the rates will drop to 3.75 percent for individuals and 5.25 percent for corporations. The estimated impact is a loss of revenue of more than \$1.6 billion. **Any concomitant reduction in state funding for Eastern could seriously impair the university's capacity to execute its mission.**

Another issue of stark uncertainty is pension reform litigation. Advocates for enacted legislation argued that the state's pension benefits have become unsustainable, with unfunded liabilities absorbing nearly 25% of the state's operating funds, despite an income tax hike, and pulling resources away from schools, public safety and other critical public goods. The bill that passed the legislature will save an estimated \$145 billion over the next 30 years with some of the money coming from increased public contributions, but most in the form of reduced benefits to current and future retirees.

At the core of a lawsuit to repeal the act — which seeks class-action status on behalf of 621,000 retirees and still-working members of pension funds that cover state and university employees is the meaning of certain language in the 1970 Illinois Constitution. That document describes membership in a state pension fund as “an enforceable contractual relationship” and says that benefits of members “shall not be diminished or impaired.”

Lawmakers moved three years ago to reduce benefits for those hired after Jan. 1, 2011. But the legal question is how to handle those who had retired or were already on the payroll then, even if they'd just been hired. While the new law has modified conditions on how long someone has to work and what benefits they get, the largest area of contention involves cost of living adjustments. The difference is dramatic based on age, because lawmakers made special provisions to protect those nearing retirement but made fewer concessions for younger workers. The suit alleges, over 25 years, a teacher now aged 55 would get \$22,000 less in COLA benefits, but someone now aged 34 would be hit with a \$485,000 shortfall.

This landmark law was urgently needed to resolve the state's \$100 billion pension crisis. The law will cut taxpayer payments more than 40 percent over the next three decades. On the other hand, its impact on Eastern will be manifested in diminished capacity to attract and retain faculty and staff.

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

The State of Illinois financial statements issued at June 30, 2013 reflect the following:

The net position of governmental activities continued to deteriorate and the deficit increased by \$1.2 billion from FY12 to FY13. Overall, the net position of governmental activities is reported as a deficit of \$47.8 billion. **This represents the worst financial condition of all states who have released their financial statements as of February 28, 2014.**

The State's General Revenue Fund deficit decreased by \$1.7 billion from \$9 billion in FY12 to \$7.3 billion at June 30, 2013. As of this writing, the State still owes \$11 million to Eastern for its \$44.1 million FY 2014 appropriation. The fiscal year is 92% elapsed and the appropriation paid is at 75%. This is however an improvement over prior years payment performance.

It is within the context of these economic realities that Eastern's FY 2016 budget request is presented to the Board of Trustees. In the following pages, the various components of Eastern's FY 2016 operating and capital budget requests are identified and summarized.

State Funding, Tuition Rates, Enrollment Assumptions and Waivers:

For FY 2016, Eastern's budgeted state appropriation is \$48.4 million. This is \$4.3 million higher, 9.7%, than Eastern's expected FY 2015 appropriation of \$44.1 million. At this writing Eastern's FY 2015 appropriation is indeterminate, but expected to be essentially equivalent to its FY 2014 level.

For FY 2016 net tuition and fee revenues are budgeted at \$54.4 million or 53% of total income fund dollars. FY 2016 tuition and fees estimates represent a 3% decline in enrollments. The enrollment forecast for FY 2015, at this writing, indicates a decline of 7% from FY 2014 enrollments.

A 1.43% tuition rate increase for new incoming freshmen, transfer, and graduate students for FY 2014 was ratified by the EIU Board of Trustees at its February 2013 meeting and incorporated into the FY 2014 budget. As stipulated by the Board, Eastern has not incorporated new tuition or fee increases into the FY 2015 budget. So also, the FY 2016 budget recommendation does not incorporate any tuition or fee increases.

Waivers (and scholarship spending--see appropriated expenditures section below) are at the vanguard of Eastern's enrollment development strategy. Waivers are a contra-revenue category of cost, and have expanded from \$9.1 million in FY 2011 to \$13.1 million in FY 2016. Waivers support strategic policies of accessibility and affordability, and are tailored to the needs of Eastern's students. The Illinois legislature endorsed Eastern's Panther Promise initiative in recently enacted legislation which removed spending constraints. The FY 2016 budget incorporates nearly \$3 million in Panther Promise tuition waivers.

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Operating Budget Request:

Eastern's \$104.2 million operating budget request for FY 2016 is built upon a \$1.2 million reduction, -1.1%, from Eastern's FY 2015 budget. Eastern's FY 2015 budget in turn has been redesigned to reflect a \$5.2 million reduction, -4.7%, from forecasted FY 2014 expenditure levels. Through strategic programmatic reductions, Eastern will factor \$6.4 million in annual operating expense reductions through FY 2016.

As stipulated by the Illinois Board of Higher Education, \$6.0 million in new state general revenue funds are being requested through Program Priority Requests, which represent targeted projects designed to support priorities that have been identified in the IBHE's *Public Agenda*, the university's strategic plan, and the criteria established in the performance-based funding initiative.

I. FY 2016 Budget Recommendations—Appropriated Expenditures

Personnel Services—\$78,531,254, minus \$2.5 million, -3.1% from FY2015:

The FY 2016 budget will reduce annual payroll costs by an estimated \$3.6 million. In addition programmatic reductions, nearly all of which will impact personnel services, have been factored at \$7.8 million for FY 2016.

Eastern's FY 2016 request incorporates 1.5% salary increases plus an estimated additional 1.5% merit increases for faculty and academic support professionals in accordance with negotiated contract terms. This contract expires in FY 2016. The cost of these increases are estimated at \$1.4 million.

Non-negotiated civil service and administrative professionals' pay rates will remain unadjusted in FY 2016. Negotiated civil service employees will receive their contractually negotiated pay adjustments in FY 2016.

Faculty Salaries

In FY 2013 Eastern negotiated a four-year agreement with the University Professionals of Illinois (UPI), the collective bargaining agent for faculty and academic support professionals. This agreement provided modest salary increases for faculty and has sustained the salary ranking of Eastern's faculty. According to the American Association of University Professors (AAUP), in FY 2012, Eastern's salaries for Professors, Associate Professors and Assistant Professors were all at the 60th percentile, when compared to comprehensive Master's universities nationwide (*Academe*, "The Annual Report on the Economic Status of the Profession, 2011–12," Survey Report Table 9A, March–April 2013). This is in contrast to FY 1998, when Eastern's salaries for the three professorial ranks were only at the 30th, 40th and 20th percentiles, respectively. Competitive faculty salaries are essential to achieving the university's strategic objective of excellence in faculty scholarship and teaching. The current faculty agreement expires August 31, 2016.

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Civil Service Salaries

According to IBHE data for FY 2012, Eastern's average Civil Service salaries were \$42,853, compared with a state average of \$44,694 for all public universities.

Administrative Salaries

Several, but not all, of Eastern's administrative and other professional employees have salaries below national levels for similar public universities, according to the College and University Personnel Association (CUPA) Administrative Compensation Salary Survey.

Contractual Services—\$3,915,100, no change from FY 2015:

Examples of expenditures in this category include \$241k for fire protection services; \$142k, auditing services; \$282k, for insurance and surety bonds; \$208k, advertising; \$197k postage; \$257k, association dues; and \$718k for other professional and legal services.

Computer Software—\$1,294,129, no change from FY 2015:

\$713,900 for software maintenance and \$580,229 for license acquisitions.

Equipment—\$500,000, no change from FY 2015:

Mission essential equipment expenditures will continue to be mostly funded out of relevant reserves and other non tax-tuition income fund sources whenever possible. Significant constraints will be placed on equipment purchases, their periodicity, and relevance to mission.

Interest and Principal—\$0, no change from FY 2015:

Utilities debt service (\$7,464,445 for all funds for FY 2015) has been blended into the allocated campus utility rate structure in the utility line item accounts. Previous debt service for ESCO (Environmental Sustainability and Conservation) projects has been fully retired.

Library Books—\$1,300,000, no change from FY 2015:

Library books will sustain a continued \$298,618 funding reduction.

Permanent Improvements—\$1,000,000, no change from FY 2015:

This expenditure object encompasses some elements of deferred maintenance.

Repairs and Maintenance—\$864,409, no change from FY 2015:

Repairs and maintenance expenditures are forecasted along historical levels of approximately \$260k automotive repairs and maintenance; \$326k EDP equipment repairs; \$138k real property maintenance costs; and \$140k other.

Scholarships and Awards—\$7,897,899, up \$1,186,400, +18%:

For FY 2016, \$5.2 million of the \$7.9 million budget consists of Commitment to Excellence Awards; \$1.45 million consists of Access to Education Scholarships; and \$803k Honors/Presidential Scholarships. Combined with \$13.1 million in waivers, the total commitment to affordability and excellence is \$21 million in the state appropriated and tuition income funds.

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Commodities—\$1,616,790, no change from FY 2015:

Commodities include \$583k expenditures for office and instructional supplies, \$266k for printing, \$435k for industrial materials, and \$108k for scientific and laboratory supplies.

Telecommunications—\$617,385, no change from FY 2015:

This category represents communications charges for the university.

Travel—\$600,000, no change from FY 2015:

The travel budget represents a continuation of 38% reductions from FY 2013.

Utilities—\$6,042,712, up \$176,001, +3% from FY 2015:

Eastern will continue to monitor utility costs and utilize the most efficient fuel sources available. Cost savings in utility funds, if any, will be used to offset budget shortfalls in other areas, and to fund energy management projects. Utilities debt service across all funds decreases by \$210,000 in FY 2015. For conservatism we are forecasting increases in purchased power and production costs in FY 2016.

Transfers to Compensated Absence Reserves—\$750,000, no change from FY 2015:

Compensated absence expenditures are a function of the volume of employees exiting the workforce. Payouts for unused accumulated vacation and compensable sick leave occur as employees retire or otherwise terminate their employment. FY 2012 experienced an exodus of 129 employees, approximately 8% of the full-time workforce. That unusual reduction in Eastern's work force was a result of anticipated cuts in pension benefits for new retirees starting July 1, 2013. By contrast, in FY 2013 EIU experienced attrition of 45 employees paid from state and tuition supported funds. For FY 2014 due to the vagaries of the enacted pension formulas, another unusual exodus of employees has occurred (over 90 retirees) and will likely be sustained. Over \$1.1 million in compensable absences have been paid for FY 2014 as of this writing for the appropriated accounts.

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

II. Program Priority Requests

Each year the university requests targeted funds for strategic initiatives. The following Program Priority Requests (PPRs) integrate the IBHE's *Public Agenda for College and Career Success*, the university's strategic plan adopted in FY 2012, and various criteria of the Performance Funding Model.

IBHE describes its *Public Agenda for College and Career Success* as "the pathway to one Illinois, where all residents have affordable access to high-quality educational opportunities that prepare them for the jobs of the present and the future." The *Public Agenda* was developed at the direction of the General Assembly and was formulated through the "collaboration of literally hundreds of stakeholders in higher education" over a two-year period.

The *Public Agenda*'s goals for Illinois higher education are:

- a. Increase Educational Attainment
- b. Ensure College Affordability
- c. Address Workforce Needs
- d. Enhance Economic Growth

The EIU Strategic Plan's Six Strategic Themes embrace the following:

- a. Academic Excellence
- b. Global Competition and Changing Demographics
- c. Emerging Technologies
- d. Campus and Community Life
- e. Financial Sustainability
- f. Marketing and Communication

Performance Funding Measures:

In accordance with Public Act 97-320 (HB 1503), performance metrics accomplish the following:

- a. Reward performance of institutions in advancing the success of students who are:
 - Academically or financially at risk.
 - First generation students.
 - Low-income students.
 - Students traditionally underrepresented in higher education.
- b. Recognize and account for the differentiated missions of institutions of higher education.
- c. Focus on the fundamental goal of increasing completion.
- d. Recognize the unique and broad mission of public community colleges.
- e. Maintain the quality of degrees, certificates, courses, and programs.

The following Program Priority Requests, in support of the *Public Agenda*, the university's strategic objectives, and Performance Funding metrics are submitted to the Board of Trustees as part of the FY 2016 budget request.

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Academic Base Support—\$1,650,000

This PPR provides academic base support to enable the university to recognize and enhance first-choice programs at the undergraduate and graduate levels. It supports Eastern’s Academic Excellence goal by aiding us to create a culture of rigor and to embed integrative learning opportunities systemically in our curricula. It also supports Illinois Public Agenda goals #1 and #3, which call on higher education institutions to increase educational attainment and the number and quality of post-secondary credentials.

In the strategic planning process, faculty, staff, and students established academic excellence as a key priority. One way to implement this directive and to enhance EIU’s academic reputation is to identify and support first-choice programs that offer students high-caliber learning opportunities, to apply what they learn, and to secure employment or further their education.

First-choice programs recruit students with exemplary credentials, attracting them because the programs have a proven reputation for:

1. Offering a cutting-edge curriculum designed to help students develop and refine the knowledge and skills demanded in the workplace;
2. Connecting them to faculty members known for their teaching, research/creative activity, and service;
3. Requiring them to work collaboratively with their peers and their teachers; and
4. Enriching their academic experience with a diverse array of opportunities that require them to apply, transfer, and reflect on what they learn in the classroom and outside of it, including research projects, internships and practica, study abroad, service learning, and so on.

These characteristics of first-choice programs, in turn, enable graduates to be strong competitors for jobs and graduate school placement.

The funds requested for this academic base support PPR would be directed at three key areas crucial to establishing first-choice programs: providing scholarships to the best students EIU can enroll; retooling curricula to systematically embed integrative learning opportunities and improve the skills employers demand, including communication and problem-solving skills; and provide individualized advising, tutoring, mentoring, research/creative activity, career counseling, and internship and job placement.

In addition to aiding EIU to create a culture of rigor and to enhance its reputation, this request supports *Illinois Public Agenda* goals and performance metrics that call on universities to increase educational attainment and the number and quality of post-secondary credentials.

Budget Detail:

12 Faculty	\$ 800,000
4 Support Staff	160,000
Contractual Services (includes scholarships)	365,000
Commodities	50,000
Travel	25,000
Equipment	<u>250,000</u>
Total Budget	<u>\$ 1,650,000</u>

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Deferred Maintenance—\$1,978,421

The physical learning environment is critical to student retention. Many of our academic buildings are more than 50 years old and still have their original HVAC, plumbing, electrical equipment, doors and windows. This funding request would increase the annual state appropriation for deferred maintenance to approach the annual recommended deferred maintenance target of 1.5% of the current replacement value (CRV) of campus buildings. EIU's FY 2012 CRV stood at \$419.9 million. Therefore, an annual budget of \$6.29 million is necessary to halt additional accumulation of deferred maintenance. (Note that this amount is simply to stop the growth of deferred maintenance. It will not reduce the present accumulated amount, which for FY 2012 at June 30, 2012, was estimated at \$147.5 million, including utilities infrastructure systems.) Presently, the university is funded at 0.47% of CRV, or \$1.97 million. This initiative requests that the annual funding level increase to 1.5% of CRV over three years (escalated at a rate of 6% per year). This level is in line with that of other higher education institutions that are considered to be "reasonably funded" for deferred maintenance.

One measure of deferred maintenance needs is called the Facility Condition Index (FCI) and is calculated by dividing the accumulated deferred maintenance by the replacement value (CRV). For FY 2012, the EIU FCI stands at 25% (\$104.7 million divided by \$419.9 million). An ideal target for higher education facilities is an FCI of 5% or less. An FCI greater than or equal to 15% is considered serious and indicative of a campus in poor condition. The university tracks and adjusts its estimate of the FCI on an annual basis. If funded, this PPR will help allow the university to gradually reduce the FCI over time.

Budget Detail:

Permanent Improvements	<u>\$ 1,978,421</u>
Total Budget	<u>\$ 1,978,421</u>

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Recruitment and Retention in a Diverse Learning Environment—\$402,000

This request supports interrelated initiatives to improve the recruitment and retention of a diverse faculty, professional staff, and student body. It also reflects objectives that emerged through the recently completed strategic planning process. This planning process involved a cross-section of members of campus—faculty members, professional staff, students and members of the community—who considered how Eastern may enhance its efforts to respond to the changing demographics of Illinois college students and to prepare all students for global competition.

- Fund instructional materials and enrollment fees in higher education professional development seminars for faculty and staff participants in the University Professional Enrichment Program. This reinstated initiative fosters advancement opportunities for members of our campus, including members of groups who may be underrepresented in leadership positions.
- Design and deliver an enhanced dual career program for the spouses and partners of faculty and professional staff. This program supports the recruitment and retention of highly qualified faculty and professionals to a region of Illinois with increasingly fewer professional employment opportunities.
- Strengthen support services that serve students with significant personal and psychology issues and also those with disabilities.
- Reinstate support for two Visiting Distinguished Faculty Members or Visiting Distinguished Community Leaders who will enrich the campus climate with their knowledge and expertise on the issues affecting members of underrepresented and underserved groups.
- Design and pilot the Student Conflict Intervention teams and the Conflict Resolution Certificate Program for Students.
- Pilot incubator projects designed by student entrepreneurs that contribute to a richer campus climate that heightens student, faculty, and staff engagement and enhances services to members of underrepresented and underserved groups.

Budget Detail:

Personnel Services—faculty and professional staff	\$ 360,000
Contractual Services	35,000
Instructional materials, commodities	7,000
Total Budget	<u>\$ 402,000</u>

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Technology Enhancements—\$2,000,000

Three compelling mandates support this funding request: the elimination of a repeated audit finding requiring an off-site data security center for disaster recovery; the creation of a virtual desktop infrastructure; and increasing the density of campus wireless access points.

For several years, the Office of the Auditor General has cited EIU for not having a backup site for its data center. The only affordable move thus far towards remedying this situation has been to find space in existing buildings on campus to house backup data disks (SAN) connected to the main data center via fiber cables. A facility off-campus however would be more desirable. The space would require new computing and network equipment (redundant switches, servers and SAN disks) and an electrical and HVAC upgrade to handle the load. In addition, a backup generator would also be a requirement for a practical fallback site.

This funding request would also support the creation of a virtual desktop infrastructure (VDI). VDI would enable the university to host desktop operating systems within a virtual machine running on servers housed within the ITS data center. Students, faculty and staff would be able to access their virtual desktops at any location or using any machine, always receiving the same experience.

Demand for multimedia-capable high-speed network access for students in classrooms, labs and residence halls continue to grow rapidly. In its current configuration, the academic wireless network in the buildings will not be able to sustain more than two classrooms per access point. The density of the existing access points will need to be quadrupled to meet the anticipated classroom demand.

Budget Detail:

Commodities	\$ 600,000
Equipment	<u>1,400,000</u>
Total Budget	<u>\$ 2,000,000</u>

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

**Eastern Illinois University
FY2016 Budget Request
Capital Budget Summary**

Regular Capital Projects	Amount
New Science Building	\$ 106,221,300
Rehabilitate Life Science/Coleman HVAC and Plumbing, Escalation	1,599,500
Repurpose Steam Production Facilities	45,146,500
Upgrade Utilities Infrastructure	<u>28,617,700</u>
Subtotal	<u>\$ 181,585,000</u>
 Capital Renewal Projects	
Fire Alarm System Upgrades, Life Science/Buzzard/Coleman	3,837,000
Energy Conservation Upgrade Fume Hoods	3,345,100
Upgrade Electrical, Life Science	1,018,800
Upgrade Electrical, Physical Science	1,358,400
Rehabilitate Klehm Hall HVAC and Plumbing	2,699,000
Fire Alarm System Upgrades, Old Main/Klehm Hall/Student Services	2,456,800
Upgrade Electrical Building Distribution	5,679,600
Old Main Exterior Restoration	1,810,500
Energy Efficient Upgrades HVAC, Physical Science/Klehm Hall	1,768,100
Replace Campus Compressed Air Distribution Piping	679,200
Emergency Generator, Physical Science	<u>709,200</u>
Subtotal	<u>\$ 25,361,700</u>
Total Capital Budget Request	<u>\$ 206,946,700</u>

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

**Eastern Illinois University
FY 2016 Capital Budget Request**

Capital budget funds are requested in two main categories, regular capital and capital renewal. Regular capital projects are larger in scope and are often phased over several years. Regular capital funds can be requested for planning, site improvements, land acquisitions, utilities, construction, remodeling, and moveable equipment. Capital renewal projects are hybrids between a capital construction request and controlled maintenance. Capital renewal projects are usually focused on one particular building system in an attempt to renovate the system without significantly changing the programs in the building. For FY 2016, Eastern proposes the regular capital and capital renewal projects listed below.

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Planning & Construction

New Science Building (Planning & Construction) – Project Number 2016–1 **\$ 106,221,300**

The recently updated Campus Master Plan identifies the need for a new science building. The recommendation was based on analysis of existing science facilities and the overall demand these departments place on the physical infrastructure. In addition, it was recognized that these academic departments demonstrated a serious space deficiency and are often challenged to provide instruction to students that is representative of current academic and industry practices.

The Campus Master Plan identifies a building site that is on property currently owned by the university. Planning and design costs are estimated to be about \$12.9-million, and construction costs for approximately 104,300 NASF are estimated to be about \$83.3-million. These estimates do not include the costs of equipment for the new building.

The need for a new building is predicated, in part, on an aged 77,600 NASF 1938 Physical Science structure with inadequate ceiling heights that inhibit proper ventilation needs. Once the chemistry labs are relocated to the new facility the existing structure will be repurposed to accommodate Geology/Geography, Physics, Psychology, and Nursing programs that require a lesser degree of ventilation needs.

Additionally, the Life Science building was constructed in 1963 and consists of 66,800 NASF. It does not have adequate lab spaces for modern biology instruction and research needs. Once Life Science is relocated to the new facility, the existing structure will be repurposed to house other departments with less special ventilation needs. Additionally, economics, math, and/or political science departments will be relocated from overcrowded Coleman Hall and Old Main buildings.

The new facility will house the biology and chemistry departments and include teaching and research laboratories, general classroom space, greenhouse and exterior plant biology facilities. It will contain building equipment and systems to provide adequate ventilation, fume control, plumbing, hazardous waste control, lighting and sound control necessary for a 21st-century science lab facility. The building will be constructed with appropriate floor-to-floor heights for the installation of mechanical, electrical and plumbing systems to service these departments. In addition, the building would centralize animal care facilities, presently housed in two campus buildings, to better maintain and efficiently house important living subjects.

In support of the campus vision of highly effective, high performance buildings additional effort in the area of energy efficiency and environmental stewardship is required. Design features resulting in building operational performance approaching near ‘net zero’ must be a part of the base philosophy. It is especially important in wet lab science buildings where approximately 70% of the life cycle operational cost are utilities driven. For the Eastern Illinois University project, budget allowances for optimized ventilation, tapping distributed heating and cooling, geothermal-based heating and cooling, exhaust heat recovery, passive solar, light harvesting, PV

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

arrays, green roofs, rainwater harvest, grey water recycling, wind energy and architectural shading features have

New Science Building (Planning & Construction) – Project Number 2016–1 – continued

now been included and will therefore be considered as base infrastructure requirements. The additional cost to support energy efficiency aspects of the building project are not included in the requested amount but will be requested in future years along with the moveable equipment request.

Budget Details: See Table C104 on following pages.

Note that Table C104 does not include approximately \$10 mil in estimated equipment costs for the new building.

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

New Science Building (Planning & Construction) – Project Number 2016–1 – continued

TABLE C104

BUDGET YEAR BUILDING BUDGET ESTIMATION FORM
NAME OF UNIVERSITY AND CAMPUS

IBHE RAMP FISCAL YEAR 2016

CAPITAL REQUEST

PROJECT NAME New Science Building

(IN THOUSANDS OF DOLLARS)

SPACE TYPE	NASF	MULTIPLIER FACTOR	GSF	FY14 Rates \$/GSF	COST
Instructional lab (wet)	46,107	1.64	75,615	311.82	\$ 23,578.3
Research lab (wet)	25,548	1.67	42,665	413.02	\$ 17,621.5
Offices	15,503	1.70	26,355	272.49	\$ 7,181.5
General	1,650	1.90	3,135	314.63	\$ 986.4
Support	3,316	1.20	3,979	245.84	\$ 978.2
General Classrooms	7,800	1.50	11,700	263.23	\$ 3,079.8
Special Use (greenhouse)	4,350	1.80	7,830	263.36	\$ 2,062.1
1) BASE TOTAL	104,274		171,279		\$ 55,487.8
2) ADDED COSTS:					\$ 13,530.1
a) Historic Preservation Considerations: _____					\$
b) Green Building Design/LEED Certification Level <u>Silver</u> (Cert., Silver, Gold, Platinum)					\$ 3,329.3
c) Other Energy Efficiencies. <u>Near Carbon Neutral Features.</u>					\$ 8,536.1
d) Seismic Design <u>2%</u>					\$ 1,109.8
e) High Sophistication Piping <u>1%</u>					\$ 554.9
3) BASE COST					\$ 69,017.9
4) ADD ESCALATION COST: (See Below) (For monthly escalation costs, use Statewide Average: 1.9 percent per year, or 0.158 percent per month from base to bid date.) Expected Bid Date: _____ Number of Months to Bid Date <u>36</u>					\$ 3,925.7
5) ESCALATED BUILDING BUDGET (BASE PLUS ESCALATION)					\$ 72,943.6
6) ADD 10% FOR CONTINGENCIES					\$ 7,294.4
SUBTOTAL, BUILDING BUDGET					\$ 80,238.0
ADDITIONAL BUDGET ADDS:					
1) A/E FEES <u>10%*</u>					\$ 8,023.8
ON-SITE OBSERVATION:					
NUMBER OF MONTHS <u>42</u>					\$ 750.0
DAYS PER WEEK <u>5</u>					
2) REIMBURSABLES (5% of A/E fees unless better estimate available)					\$ 401.2
3) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**					\$ 2,407.1
4) OTHER ADDS <u>Tie into current utility infrastructure</u>					\$ 4,000.0
5) ART IN ARCHITECTURE (As Applicable) -- ONE-HALF OF ONE PERCENT					\$ 401.2
SUB-TOTAL, BUDGET ADDS					\$ 15,983.3
TOTAL, BUILDING BUDGET					\$ 96,221.3

OTHER:

PROVIDE AN ESTIMATE OF ANNUAL STATE SUPPORTED
OPERATIONS AND MAINTENANCE EXPENSE

Number of additional staff: 8.5

TOTAL	\$ 6,050
Salaries and Related	850
Utilities	1,400
Repairs and Maintenance	3,800
All Other	

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University

Scope Statement

Category: Remodeling and Rehabilitation – Escalation Costs

Rehabilitate Life Science /Coleman HVAC and Plumbing – Project Number 2016–2 **\$1,599,500**

This project was originally appropriated in FY 2010 but is not yet funded. This request is to recognize the inflation needs for the project from the original request date.

The HVAC systems in the Life Science building (1963), the Life Science Annex building (1964), the Coleman Hall East building (1965) and the Coleman Hall West building (1968) are original equipment and are failing to provide adequate levels of comfort in seasonal service. Air handling units that fail to deliver acceptable indoor air quality compromise the normal delivery of education to our students. In addition, poor temperature control and air delivery are energy inefficient. Also, the building heating and chilled water distribution systems have experienced numerous leaks due to internal and external corrosion and thinning of pipe wall thickness. The deterioration has made the piping systems virtually impossible to repair due to insufficient pipe material remaining to thread. During the past several leak events, faculty offices had to be evacuated and important academic work interrupted. In the event of longer-term system outages, research occurring in the Life Sciences complex could be compromised. The building infrastructure requires an entire mechanical upgrade.

This project would replace the ventilation units, air handling units and cooling and heating coils throughout the structure. Temperature control instrumentation would be updated to deliver precise control at optimum energy efficiency. The hot and cold domestic water distribution piping would be replaced to eliminate further system leaks.

SUMMARY OF PROJECT COSTS:

Construction inflated to FY14	\$4,480,400
Escalation (24months @ 0.158% per month)	170,300
Contingency (10%)	465,100
Construction Budget including contingency	\$5,115,800
A&E Fees (10%)	\$511,600
On-Site Observation	153,500
Reimbursable	127,900
Asbestos	262,700
Project Budget	\$6,171,500
CDB Fee (3%)	\$185,100
TOTAL Project Budget	\$6,356,600
Amount appropriated for FY10	\$4,757,100
Escalation request	\$1,599,500

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Utilities

Repurpose Steam Production Facilities – Project Number 2016–3 **\$45,146,500**

With the commissioning of the new Renewable Energy Center, steam production capability will no longer be available from the current steam plant location. The operating permit for the campus steam facilities will be assigned to the new production site, and the operating equipment will be decommissioned. The building shell, besides being on the Illinois Historic Preservation listing, is in serviceable structural condition. In addition, its strategic mid-campus location lends itself nicely to being repurposed into a different service use.

This project will correct deferred maintenance issues that exist on the building shell and within the building infrastructure and will repurpose the interior. A recent update to the Campus Master Plan identifies the repurposed space along with an addition to function as a new one-stop location to house various student support and technology services. Interior space allocation will be constructed to provide two floors of accessible usable office and attendant areas within the existing building footprint, supported by efficient heating, cooling, lighting, and life safety services. Included within this project scope will be exterior landscape improvements and parking features making the end result an inviting, efficient and effective facility for the campus.

Budget Details: See Table C104 on following pages.

Note that Table C104 does not include approximately \$4 million in estimated equipment costs.

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Repurpose Steam Production Facilities – Project Number 2016–3 continued.

TABLE C104

BUDGET YEAR BUILDING BUDGET ESTIMATION FORM
NAME OF UNIVERSITY AND CAMPUS

IBHE RAMP FISCAL YEAR 2016

CAPITAL REQUEST

PROJECT NAME Repurpose Steam Production Facilities

(IN THOUSANDS OF DOLLARS)

SPACE TYPE	NASF	MULTIPLIER FACTOR	GSF	FY14 Rates \$/GSF	COST
Instructional lab (dry)	516	1.64	846	294.88	\$ 249.5
Offices	37,284	1.70	63,383	272.49	\$ 17,271.2
General	300	1.90	570	314.63	\$ 179.3
Support	8,138	1.20	9,766	245.84	\$ 2,400.9
1) BASE TOTAL	46,238		74,565		\$ 20,100.9
2) ADDED COSTS:					\$ 1,608.1
a) Historic Preservation Considerations: <u>2%</u>					\$ 402.0
b) Green Building Design/LEED Certification Level <u>Silver</u> (Cert., Silver, Gold, Platinum)					\$ 1,206.1
c) Other Energy Efficiencies.					\$
3) BASE COST					\$ 21,709.0
4) ADD ESCALATION COST: (See Below)					\$ 1,234.8
(For monthly escalation costs, use Statewide Average: 1.9 percent per year, or 0.158 percent per month from base to bid date.)					
Expected Bid Date: _____					
Number of Months to Bid Date <u>36</u>					
5) ESCALATED BUILDING BUDGET (BASE PLUS ESCALATION)					\$ 22,943.8
6) ADD 10% FOR CONTINGENCIES					\$ 2,294.4
SUBTOTAL, BUILDING BUDGET					\$ 25,238.2
ADDITIONAL BUDGET ADDS:					
1) A/E FEES <u>10% *</u>					\$ 2,523.8
ON-SITE OBSERVATION:					
NUMBER OF MONTHS <u>24</u>					\$ 375.0
DAYS PER WEEK <u>5</u>					
2) REIMBURSABLES (5% of A/E fees unless better estimate available)					\$ 126.2
3) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**					\$ 757.1
4) OTHER ADDS <u>Asbestos, Lead, Coal dust cleanup</u>					\$ 12,000.0
5) ART IN ARCHITECTURE (As Applicable) -- ONE-HALF OF ONE PERCENT					\$ 126.2
SUB-TOTAL, BUDGET ADDS					\$ 15,908.3
TOTAL, BUILDING BUDGET					\$ 41,146.5

OTHER:

PROVIDE AN ESTIMATE OF ANNUAL STATE SUPPORTED

OPERATIONS AND MAINTENANCE EXPENSE

TOTAL

\$ 1,451

Number of additional staff: 4

Salaries and Related

400

Utilities

401

Repairs and Maintenance

650

All Other

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Utilities

Upgrade Utilities Infrastructure -- Project Number 2016-4 **\$ 28,617,700**

The utilities infrastructure at Eastern Illinois University is aged, and major portions of critical service systems are well beyond useful economic life expectancy. The campus has experienced forced outages due to infrastructure failures resulting in loss of use of major facilities to academic, housing and administrative units. Steam distribution and condensate return piping systems, both racked and direct-buried, utility tunnel water distribution mains, sanitary sewage laterals and mains, storm water collection and discharge systems upon which the campus operations depend, require extensive upgrades to restore acceptable service reliability.

In order to approach this challenge, a master design for all utilities would need to be developed. The design would consider all current system conditions, future additional loads expected, location of underground utilities and operational plans which would impact utilities systems. Based upon this comprehensive plan, a project to install the required upgrades, in order of their assigned priority, would be implemented.

SUMMARY OF PROJECT COSTS:

Construction	
Upgrade steam distribution/condensate	\$7,049,500
Upgrade domestic water distribution	5,482,900
Upgrade storm and sanitary infrastructure	7,832,800
Escalation (24 months @ 0.158% per month)	773,900
Contingency (10%)	2,113,900
Construction Budget including contingency	\$23,253,000
A&E Fees (10%)	\$2,325,300
On-Site Observation	697,600
Reimbursables	581,300
Asbestos	927,000
Project Budget	\$27,784,200
CDB Fee (3%)	\$833,500
TOTAL Project Budget	\$28,617,700

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Safety

Fire Alarm Upgrades – Project Number 2016-5 **\$ 3,837,000**

This capital project upgrades fire alarm detection, pull station, and light-horn devices to improve fire protection and increase occupant safety in buildings including Life Sciences Building, Buzzard Hall and Coleman Hall. The university currently follows National Fire Protection Association Life Safety Code 101, adopted in 2006. This fire alarm upgrade would provide building systems that conform to State Fire Marshal requirements, provide the latest alarm functions for tornados, voice capable systems for mass notifications and bring these buildings up to Campus standards with systems in alignment with our Campus Security Master Plan.

SUMMARY OF PROJECT COSTS:

Construction / labor & materials	\$2,740,400
Escalation (24 mos. @ 0.158% per month)	104,100
Contingency (10%)	284,500
 Construction Budget including Contingency	 \$3,129,000
 A/E Fees (10%)	 \$312,900
On-Site Observation	93,900
Reimbursable	78,200
Asbestos	111,200
 Project Budget	 \$3,725,200
 CDB Fee (3%)	 \$111,800
 TOTAL Project Budget	 \$3,837,000

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Safety

Energy Conservation Upgrades for Fume Hoods Project Number 2016-6 **\$ 3,345,100**

With increased awareness and concern for the environment and the health and safety of Eastern’s students, faculty, and staff, the university’s Environmental Health and Safety Committee has considered relevant codes, legislation and government programs (e.g., fire codes, ventilation standards, prudent laboratory practices and disaster-resistant measures) and recommends the following priorities:

Laboratory Ventilation: In order to achieve compliance with OSHA, laboratory standards and other ventilation standards, ventilation in the university’s laboratory and studios which use hazardous chemicals and handle biological materials must be improved to eliminate risks and injuries from inhaling these materials.

Note this project will require asbestos and lead abatement.

SUMMARY OF PROJECT COSTS:

Construction / labor & materials	\$2,345,500
Escalation (24 mos. @ 0.158% per month)	89,100
Contingency (10%)	243,500
 Construction Budget including Contingency	 \$2,678,100
 A/E Fees (10%)	 \$267,800
On-Site Observation	80,300
Reimbursable	67,000
Asbestos	154,500
 Project Budget	 \$3,247,700
 CDB Fee (3%)	 \$97,400
 TOTAL Project Budget	 \$3,345,100

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Rehabilitation

Upgrade Electrical Systems, Life Science Building – Project Number 2016-7 **\$1,018,800**

Electrical services in Life Sciences are original and have had few improvements. The aging systems contain panels and current protection devices that are obsolete. Finding suitable repair parts when portions of these systems fail is becoming increasingly difficult. Circuit load capacity to service sub-panels is at maximum in many cases. In order to provide reliable and serviceable electrical building systems and to provide adequate load capacity to meet the needs of programs, system upgrades are required.

SUMMARY OF PROJECT COSTS:

Construction / labor & materials	\$750,000
Escalation (24 mos. @ 0.158% per month)	28,500
Contingency (10%)	77,900
Construction Budget including Contingency	\$856,400
A/E Fees (10%)	\$85,600
On-Site Observation	25,700
Reimbursables	21,400
Project Budget	\$989,100
CDB Fee (3%)	\$29,700
Total Project budget	\$1,018,800

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Rehabilitation

Upgrade Electrical Systems, Physical Science Bldg.–Project Number 2016-8 **\$1,358,400**

Electrical services in the Physical Sciences building are original and have had few improvements. The aging systems contain panels and current protection devices that are obsolete. Finding suitable repair parts when portions of these systems fail is becoming increasingly difficult. Circuit load capacity to service sub-panels is at maximum in many cases. In order to provide reliable and serviceable electrical building systems and to provide adequate load capacity to meet the needs of programs, system upgrades are required.

SUMMARY OF PROJECT COSTS:

Construction / labor & materials	\$1,000,000
Escalation (24 mos. @ 0.158% per month)	38,000
Contingency (10%)	103,800
 Construction Budget including Contingency	 \$1,141,800
 A/E Fees (10%)	 \$114,200
On-Site Observation	34,300
Reimbursables	28,500
 Project Budget	 \$1,318,800
 CDB Fee (3%)	 \$39,600
 Total Project budget	 \$1,358,400

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Remodeling and Rehabilitation

Rehabilitate Klehm Hall HVAC and Plumbing – Project Number 2016-9 **\$2,699,000**

Klehm Hall (1967) and Klehm Hall Addition (1968) HVAC systems are original equipment and fail to provide adequate levels of comfort in seasonal service. Portions of the 1968 addition were originally designed as non-air conditioned industrial instruction spaces and are now occupied by state-of-the-art processor-controlled machine tools and sophisticated electronics labs. Cooling is inadequately provided by distributed window units, which have been back-fit as additional cooling needs have developed. Air handling units are failing to deliver acceptable indoor air quality, which is energy inefficient and compromises the delivery of education to our students. The building heating and chilled water distribution systems have experienced numerous leaks due to internal and external corrosion and thinning of pipe wall thickness. The deterioration has made the piping systems virtually impossible to repair due to insufficient pipe material remaining to thread. The building requires a complete mechanical systems upgrade.

This project would replace the ventilation units, air-handling units, cooling and heating coils and piping distribution systems throughout the structure. Temperature control instrumentation would be updated to deliver precise control at optimum energy efficiency. The hot and cold domestic water distribution piping would be replaced to eliminate further system leaks.

SUMMARY OF PROJECT COSTS:

Construction / labor & materials	\$1,920,500
Escalation (24 months @ 0.158% per month)	73,000
Contingency (10%)	199,400
 Construction Budget including contingency	 \$2,192,900
 A&E Fees (10%)	 \$219,300
On-Site Observation	65,800
Asbestos	87,600
 Project Budget	 \$2,620,400
 CDB Fee (3%)	 \$78,600
 TOTAL Project Budget	 \$2,699,000

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Safety

Fire Alarm Upgrades– Project Number 2016-10 **\$2,456,800**

This capital project upgrades fire alarm detection, pull station, and light-horn devices to improve fire protection and increase occupant safety in Old Main (Livingston C. Lord building), Klehm Hall and Student Services buildings. The university currently follows National Fire Protection Association Life Safety Code 101, adopted in 2006. This fire alarm upgrade would provide building systems that conform to State Fire Marshal code standards, provide the latest alarm functions for tornados, voice capable systems and bring all buildings up to campus standards with Simplex systems to align with our 2013 Campus Security Plan.

SUMMARY OF PROJECT COSTS:

Construction / labor & materials	\$1,740,400
Escalation (24 mos. @ 0.158% per month)	66,100
Contingency (10%)	180,700
 Construction Budget including Contingency	 \$1,987,200
 A/E Fees (10%)	 \$198,700
On-Site Observation	59,600
Reimbursable	49,700
Asbestos	90,000
 Project Budget	 \$2,385,200
 CDB Fee (3%)	 \$71,600
 TOTAL Project Budget	 \$2,456,800

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Utilities

Upgrade Electrical Building Distribution – Project Number 2016-11 **\$5,679,600**

Electrical distribution equipment and services in Old Main, Coleman Hall, Klehm Hall, and Physical Science are original to the buildings and have had few improvements. The aging systems contain major power switchgear, transformers, breakers, panels and current protection devices which are obsolete or at the end of their reliable service life. Finding suitable repair parts when portions of these systems fail is becoming increasingly difficult. Circuit load capacity to service subpanels is at maximum in many cases. In order to provide reliable and serviceable electrical building systems and to provide adequate load capacity to meet the needs of programs, major component replacements and upgrades are necessary.

SUMMARY OF PROJECT COSTS:

Construction / labor & materials	\$4,025,000
Escalation (24 mos. @ 0.158 % per month)	153,000
Contingency (10%)	417,800
 Construction Budget including Contingency	 \$4,595,800
 A/E Fees (10%)	 \$459,600
On-Site Observation	137,900
Reimbursable	114,900
Asbestos	206,000
 Project Budget	 \$5,514,200
 CDB Fee (3%)	 \$165,400
 TOTAL Project Budget	 \$5,679,600

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Rehabilitation

Old Main Exterior Restoration – Project Number 2016-12 **\$1,810,500**

Old Main is the oldest historical structure on campus and houses administrative offices and classroom spaces. Significant parts of the stone exterior shell have cracks, stones loose and missing, and lightning damage. Surfaces are deteriorating and are structurally unstable in places. In addition, windows in the upper turrets have been blown out of their frames during storms. This proposed project would rebuild these shell surfaces to bring the signature building back to its original look, reduce moisture getting into the building, reduce energy costs and increase safety.

SUMMARY OF PROJECT COSTS:

Construction / labor & materials	\$1,291,400
Escalation (24 mos. @ 0.158% per month)	49,100
Contingency (10%)	134,100
 Construction Budget including Contingency	 \$1,474,600
 A/E Fees (10%)	 \$147,500
On-Site Observation	44,200
Reimbursable	36,900
Asbestos	54,600
 Project Budget	 \$1,757,800
 CDB Fee (3%)	 \$52,700
 TOTAL Project Budget	 \$1,810,500

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Rehabilitation

Energy Efficiency Upgrade HVAC, Physical Science and Klehm Hall
– Project Number 2016-13 **\$1,768,100**

The existing reheat coils in the Physical Science and Klehm Hall academic buildings are original to the buildings. Existing duct-mounted heating coils are inefficient, noisy when heating, exhibit numerous leaks and are ineffective during heating season and would be replaced. Replacing these coils would decrease maintenance costs, increase building efficiency and enhance building occupant comfort with better climate control. There are approximately 230 of these coils in the buildings.

SUMMARY OF PROJECT COSTS:

Construction / labor & materials	\$1,150,000
Escalation (24 mos. @ 0.158% per month.)	43,700
Contingency (10%)	119,400
Construction Budget including Contingency	\$1,313,100
A/E Fees (10%)	\$131,300
On-Site Observation	39,400
Reimbursables	32,800
Asbestos	200,000
Project Budget	\$1,716,600
CDB Fee (3%)	\$51,500
Total Project budget	\$1,768,100

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Utilities

Replace Campus Compressed Air Distribution Piping – Project Number 2016-14 **\$679,200**

Compressed air is produced at the central steam plant and is piped throughout campus in tunnels and direct-buried pipes. The air is used for control of all space temperature regulating systems and critical functions in various academic labs and preparation areas. A study performed by the Department of Commerce and Economic Opportunity indicated that Eastern’s distribution lines are undersized, causing loss of temperature control during periods of high air demand. This, in addition to the poor condition of portions of the underground system, dictates that a replacement piping system, sized for the load it is serving, is installed.

SUMMARY OF PROJECT COSTS:

Construction / labor & materials	\$500,000
Escalation (24 mos. @ 0.158% per month)	19,000
Contingency (10%)	51,900
 Construction Budget including Contingency	 \$570,900
 A/E Fees (10%)	 \$57,100
On-Site Observation	17,100
Reimbursables	14,300
 Project Budget	 \$659,400
 CDB Fee (3%)	 \$19,800
 Total Project budget	 \$679,200

C. FY15 Budget Approval and FY16 Budget Submission (Cont.)

Eastern Illinois University
Scope Statement
Category: Safety

Emergency Generator, Physical Science Building – Project Number 2016-15 **\$709,200**

The Physical Science building houses the university’s chemistry, geology-geography, physics and psychology departments. Laboratory fume hood ventilation, lab make-up air, on-going research, fire alarm panels, emergency lighting circuits and control power are all critical services which must be maintained at all times. Presently, the Physical Sciences complex has no backup power, which leaves these critical services vulnerable to utility outages. These essential loads need to be analyzed and a new diesel-driven emergency generator set selected to fit the application. Loads determined to be essential need to be re-powered from new or revised distribution panels (emergency panels), which would then be backed up by the new generator. The location of the new generator would be determined taking various considerations, including campus traffic and pedestrian needs, into account.

SUMMARY OF PROJECT COSTS:

Construction / labor & materials	\$471,300
Escalation (24 mos. @ 0.158% per month)	17,900
Contingency (10%)	48,900
 Construction Budget including contingency	 \$538,100
 A/E Fees (10%)	 \$53,800
On-Site Observation	16,100
Reimbursables	13,500
Asbestos	67,000
 Project Budget	 \$688,500
 CDB Fee (3%)	 \$20,700
 TOTAL Project Budget	 \$709,200

D. Expenditure Recommendations for Purchases of \$250,000 or More

1.) Purchase Item: Housing and Dining Equipment and Software Maintenance

Description / Explanation: Approval is requested for the purchase of maintenance and support for the Food Service Menu Management System and Housing Management System for University Housing and Dining Services. The Food Service Menu Management component consists of a Food Management System (ordering, inventory, menus, etc. for all dining units), Micro Cash Register System (records sales for all dining units), and Odyssey Meal Card System (records and tracks activity for the student meal plans). The Housing Management component allows for the tracking of housing applications, room assignments, roommate selection, billing, etc. This purchase includes equipment repairs, technical support and software licenses for all the components of the system used by the University. This purchase is for the time period July 1, 2014 through June 30, 2019. Annual increases are based upon the Consumer Price Index.

Cost: Not to exceed \$300,000 (\$60,000 annually)

Vendor: The CBORD Group Inc.
Ithaca, NY

Summary of Bids: Sole Source Vendor

Fund Source: Revenue Bond Funds

Rationale / Justification: CBORD provides equipment and software products used by the University Housing and Dining Services for managing, ordering and maintaining inventories, menus, records, housing assignments, roommate assignments, etc. The CBORD systems benefit the University by allowing personnel to manage menus, inventory, housing assignments, and billing; providing information for planning; and allowing personnel to better track expenditures. The software has been used successfully by University Housing and Dining Services for the past several years and can be used to communicate inventory needs directly with the University's major food vendor.

It is recommended that the Board of Trustees approve this purchase item.

D. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)

2.) Purchase Item:	CENCERE Building - Completion
Description/Explanation:	This project will enclose the exterior space and outfit the laboratory of the Center for Clean Energy Research and Education (CENCERE) Building.
Cost:	\$512,127 (including \$46,557 contingency) General Construction \$211,833 Plumbing \$ 38,275 HVAC \$166,540 Electrical \$ 48,922
Recommended Vendors:	<u>General Construction</u> Bear Construction Rolling Meadows, IL \$211,833 <u>Plumbing</u> Reliable Plumbing & Heating Savoy, IL \$ 38,275 <u>HVAC</u> Reliable Plumbing & Heating Savoy, IL \$166,540 <u>Electrical</u> Anderson Electric Inc. Mattoon, IL \$ 48,922
Summary of Bids:	<u>General Construction</u> Bear Construction Rolling Meadows, IL \$211,833 Grunloh Construction, Inc. Effingham, IL \$223,000 McDowell Builders Inc. Sidell, IL \$223,000 <u>Plumbing</u> Reliable Plumbing & Heating Savoy, IL \$ 38,275 A&R Mechanical Contractors, Inc. Urbana, IL \$ 46,885

D. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)

CENCERE Building - Completion (Cont.)

Extreme Mechanical Inc. Champaign, IL	\$ 46,900
Davis Houk Mechanical, Inc Urbana, IL	\$ 57,347
<u>HVAC</u>	
Merz Heating & Air Conditioning Inc. Effingham, IL	\$120,320 *
Reliable Plumbing & Heating Savoy, IL	\$166,540
Commercial Refrigeration Mattoon, IL	\$168,000
A&R Mechanical Contractors, Inc. Urbana, IL	\$192,000
Industrial Services of Illinois Mattoon, IL	\$195,740
<u>Electrical</u>	
Anderson Electric, Inc. Mattoon, IL	\$ 48,922
Commercial Electric, Inc. Mattoon, IL	\$ 64,269

*Did not meet bid requirements.

Fund Source: Local Funds

Rationale / Justification: This project will complete the Center for Clean Energy Research and Education (CENCERE) Building. Completion of the enclosure and outfitting of the laboratory will allow faculty, students and businesses/tenants access to a first class facility designed to provide for teaching and research in the areas of clean and renewable energy.

It is recommended that the Board of Trustees approve this purchase item.

D. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)

3.) Purchase Item: Learning Management System (LMS)

Description / Explanation: Approval is requested for the renewal of the LMS program. The LMS program is an on-line class delivery tool that is used campus-wide. This purchase was initially a two (2) year agreement with the University's option to renew for four (4) additional two-year periods. This is the first option period (July 1, 2014 through June 30, 2016) of the original agreement (July 1, 2012 through June 30, 2014).

Cost: Not to exceed \$650,000.00 for the two-year option period.

Vendor: Desire2Learn Ltd.
Baltimore, MD

Summary of Bids: Sole Source Vendor

Fund Source: Local Funds

Rationale / Justification: Desire2Learn Ltd. is a learning management tool that is integrated with Banner to provide faculty the ability to provide students with their coursework. Desire2Learn allows for collaboration between faculty and students, as well as, online classes. Desire2Learn has been well received during the original term of the contract and it is the University's desire to keep the system, thereby avoiding the incurrence of implementation costs for a new system.

It is recommended that the Board of Trustees approve this purchase item.

D. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)

4.) Purchase Item:	Membership
Description / Explanation:	Approval is requested for the purchase of a membership to the Public Broadcasting Services (PBS) for WEIU. This membership provides access to the educational programs and documentaries produced by PBS. The programming included with this membership is crucial to support the needs of WEIU Television and the academic disciplines involved. This purchase is for fiscal year 2015.
Cost:	Not to exceed \$275,000.00
Recommended Vendor:	Public Broadcasting Services Arlington, VA
Summary of Bids:	Sole Source Vendor
Fund Source:	Grant Funds
Rationale / Justification:	WEIU is widely recognized by industry professionals as one of the top broadcast training schools in the country. With this membership, WEIU is designated as a PBS station which enables students to obtain experience in dealing with a television network environment. Further, outreach activities focused on literacy and education are made possible, in part, by access to the quality programming obtained through the PBS membership.

It is recommended that the Board of Trustees approve this purchase item.

E. Amendment to Eastern Illinois University Foundation Master Contract

**Amendment No. 4 to Master Contract
Between the
Board of Trustees of Eastern Illinois University and
Eastern Illinois University Foundation**

The Master Contract between the Board of Trustees of Eastern Illinois University, a body politic and corporate of the State of Illinois and the Eastern Illinois University Foundation, an Illinois not-for-profit corporation, dated July 1, 2003 as previously amended is amended as follows, effective July 1, 2014:

- A. Paragraph 4 is amended by striking the figure “\$78,625” and substituting in lieu thereof the figure “\$52,417”.
- B. The term of the contract as stated in paragraph 12 a) is extended for one year through June 30, 2015.
- C. Except as amended herein, the Master Contract as previously amended shall continue in full force and effect.

In witness whereof, the parties have caused this Amendment No. 4 to be executed by their duly authorized representatives:

Board of Trustees of
Eastern Illinois University

Eastern Illinois University Foundation

By: _____
William L. Perry
President
Eastern Illinois University

By: _____
Christine Robertson
President

By: _____
Blair M. Lord
Provost and Vice President for
Academic Affairs
Eastern Illinois University

It is recommended that the Board approve this amendment to the Eastern Illinois University Foundation Master Contract.

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc.

Master Contract

Between

The Board of Trustees

of Eastern Illinois University

and the

Eastern Illinois University Alumni Association, Inc.

This agreement, entered into as of the 1st day of July, 2013, between The Board of Trustees of Eastern Illinois University, a body politic and corporate of the State of Illinois, hereinafter called "University," and the Eastern Illinois University Alumni Association, Inc., an Illinois not-for-profit corporation, hereinafter called "Alumni Association."

Whereas, the Alumni Association was established as a separate corporate entity and exists for the purpose of aiding and assisting the University in achieving its education, research and service goals and responsibilities; and

Whereas, the Alumni Association and the University have cooperated in numerous ways to meet such goals and responsibilities of the University and desire to continue such cooperation; and

Whereas, guidelines adopted by the Illinois Legislative Audit Commission, as amended September 10, 1997, hereinafter called "University Guidelines," provide that the relationship between the University and the Alumni Association shall be contained in a written contract,

Now, therefore, witness this agreement:

1. The Alumni Association agrees to provide for the University the following services:
 - a. Serve as a not-for-profit organization dedicated to advancing the interests and welfare of Eastern Illinois University and its alumni.
 - b. Provide the means for the University to continue its practice of offering for its alumni an Alumni Association and thereby maintain at the University a widely accepted and honored tradition so prevalent among quality institutions of higher education.
 - c. Provide financial support to the University through a grant-process. This process calls for the requesting University group (department) to submit a proposed funding request to the Executive Director of the Alumni Association. All proposed funding requests ultimately must be approved by a vote of the Board.

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

- d. Consult on a regular basis with the University administration concerning services to be performed hereunder for the benefit of the University and to do any and all other things requested by the President of the University and agreed to by the Alumni Association in the furtherance of the educational, research, and service goals and responsibilities of the University.
2. The Alumni Association also agrees:
 - a. To support and foster the overall mission of the University.
 - b. To strive to continuously inspire the loyalty and commitment of all alumni.
 - c. To communicate issues of significance involving the campus and alumni.
 - d. To facilitate involvement of alumni through alumni activities.
 - e. To recognize professional and volunteer accomplishments of alumni.
 - f. To provide opportunities for alumni to contribute to advancing the interests and enhancing the cultural diversity of Eastern and its alumni.
 - g. That it shall be subject to those provisions of the University Guidelines pertaining to "University-related organizations" at all times during the term of this contract.
 3. The University agrees:
 - a. That the Alumni Association may use the University's name as part of the Alumni Association's name during the term of this contract.
 - b. To pay the Alumni Association for the services outlined in Section 1. a sum which shall not exceed the Alumni Association's cost of providing the services, and which shall be in accordance with approved University budgets. The payment by the University shall not include an allowance for risk or profit, and the University shall not pay any indirect costs to the Alumni Association.
 - c. To continue to provide the Alumni Association with University services, facilities, and resources as agreed upon by the parties from time to time. The Alumni Association agrees to pay the University for such facilities, services, and resources in accordance with approved Alumni Association budgets. The amount to be paid by the Alumni Association shall be calculated either at rates charged other users by the University, or at the cost of furnishing such services if no internal charges are in existence.
 4. Payments hereunder by the Alumni Association to the University and by the University to the Alumni Association may be in the form of money or its equivalent in services and use of facilities and resources.

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

5. For all services performed by the Alumni Association for the University hereunder, the Alumni Association shall maintain records, including cost allocation detail, time records, and records of supplies and materials consumed, to enable a review of this contract by the Illinois Auditor General.

6. If the Alumni Association performs an auxiliary enterprise or activity function pursuant to a contract with the University, the Alumni Association may retain non-gift monies to the extent permitted by the working capital and capital reserves provisions of the University Guidelines. Any monies received in excess of these amounts shall be returned to the University for deposit in the University's treasury.

7. The University and the Alumni Association agree that there shall be no direct or indirect subsidies of the Alumni Association. The term "subsidies" shall be as used in the University Guidelines and shall not be defined to include consideration in contracts for services.

8. In addition to the provisions of Section 1 above, the following provisions apply to the receipt, retention, and use of donated assets, or the proceeds of donated assets, by the Alumni Association:

a. Any University funds advanced to the Alumni Association or receivables from the Alumni Association shall be repaid to the source from which obtained within one year of the date of the transaction.

b. The University shall in its budget and accounting processes identify expressly all support provided by the University to the Alumni Association. Revenue accounts shall identify all payments received from the Alumni Association for repayment of funds advanced and as reimbursement for the use of University assets, facilities, or services. The Alumni Association will main separate financial records which will include companion entries.

9. The Association shall report to the University the purchase of any real estate in excess of \$250,000 and the acceptance of any gifts of real estate estimated to have a fair market value in excess of \$250,000.

10. The Alumni Association agrees to make available to the University the premises at 1544 and 1548 Fourth Street, Charleston, Illinois, described as:

1544 Fourth Street

The North Sixty (60) feet of Lot Three (3) in Elsmere in the City of Charleston, Coles County, Illinois, except the West Thirty (30) feet of even width of the North Twenty (20) feet therein.

a. The Alumni Association agrees to pay the cost of necessary and appropriate property insurance on the premises, and to pay real property taxes thereon, if any.

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

- b. The University shall furnish the office equipment and fixtures to be used on the premises. Such items shall remain the property of the University and may be removed from the premises within a reasonable time after the termination of this agreement.
- c. From time to time, the University may make alterations and improvements to the premises, subject to the prior approval of the Alumni Association or its representative.
- d. In exchange for the use of the premises noted above, the University agrees to pay all utility expenses as well as provide the labor and materials for the normal cleaning and maintenance of the interior and exterior of the premises. In addition, the University shall provide the Alumni Association with one-time naming opportunities for the Health Services student waiting area in the Human Services Building and the Circulation Desk in Booth Library.
- e. The Alumni Association reserves the right to use for its own purposes portions of the premises not then in use by the University and such other portions thereof as may be used without interference with the University operations.

1548 Fourth Street

Forty (40) feet of even width off of the South side of Lot Three (3) and Thirty (30) feet of even width off of the North side of Lot Four (4) in Elsmere, in the City of Charleston, Coles County, Illinois.

- a. The University shall use the premises for its office of the Director of Alumni Services, related support staff, and such other purposes as the parties may from time to time agree.
- b. The Alumni Association agrees to pay the cost of necessary and appropriate property insurance on the premises, and to pay real property taxes thereon, if any.
- c. The University shall furnish the office equipment and fixtures to be used on the premises. Such items shall remain the property of the University and may be removed from the premises within a reasonable time after the termination of this agreement.
- d. From time to time, the University may make alterations and improvements to the premises, subject to the prior approval of the Alumni Association or its representative.
- e. In exchange for the use of the premises noted above, the University agrees to pay all utility expenses as well as provide the labor and materials for the normal cleaning and maintenance of the interior and exterior of the premises.
- f. The Alumni Association reserves the right to use for its own purposes portions of the premises not then in use by the University and such other portions thereof as may be used without interference with the University operations.

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

11. Neither party may assign this agreement in whole or in part without the prior written consent of the other party.

12. Subcontractor Clause:

The Alumni Association does not anticipate utilizing the service of a subcontractor and may not utilize a subcontractor without the express written consent of the University.

13. Laws of Illinois:

This contract shall be governed in all aspects by the laws of the State of Illinois.

14. Certifications and Conditions:

IMPORTANT NOTE:

All resulting contracts shall be in full compliance with the Illinois Procurement Code, 30 ILCS 500, and Illinois Public Act (P.A.) 96-0795, <http://www.ilga.gov/legislation/publicacts/fulltext.asp?Name=096-0795>. The terms of this Act shall apply to the awarded vendor, contractor, bidder, offeror, respondent or proposer, hereinafter referred to as "vendor" and their subcontractors and may include but are not limited to disclosure of financial interests, annual certifications and filing of subcontracts.

The vendor shall include these terms in any subcontract and acknowledges that the State may declare any resultant contract void without penalty or obligation to pay additional compensation if any certifications are false or if a contract has been made in violation of the Procurement Code or other law.

If this is a multi-year contract, including the initial term and all optional renewals, the vendor shall reconfirm compliance with the certifications by July 1 of each year that the contract remains in effect. All subcontractors shall reconfirm compliance.

ALTERATION/MODIFICATION OF ORIGINAL DOCUMENTS: The vendor certifies that no alterations or modifications may be made to the original content of this bid, request for proposal (RFP) or other procurement documents (either text or graphics and whether transmitted electronically or hard copy). Any alternate or exceptions (whether to products, services, terms, conditions or other procurement document subject matter) are apparent and clearly noted in the offered response. The vendor understands that failure to comply with this requirement may result in the offer being disqualified and, if determined to be a deliberate attempt to misrepresent the offer, may be considered as sufficient basis to suspend or debar the violating party from consideration for future contract awards.

BID-RIGGING/BID ROTATING LAW (720 ILCS 5/33E-3 and 5-33E-4): The vendor certifies neither the vendor nor any person associated with it has been barred from contracting with a unit of state or local government as a result of violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961.

BOYCOTT (P.A. 88-671): (Pertains to orders which exceed \$10,000.) The vendor certifies neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of provisions of U.S. Export Administration Act of 1979 or the regulations of U.S. Department of Commerce promulgated under that Act.

BRIBERY (30 ILCS 500/50-5): The vendor certifies that it is not barred from being awarded a contract. Section 50-5 prohibits a vendor from entering into a contract with a state agency if the vendor has been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or if the vendor has made an admission of guilt of such conduct which is a matter of

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

record. The vendor further acknowledges that the Chief Procurement Officer (CPO) may declare the related contract void if this certification is false.

BUSINESS ENTERPRISE PROGRAM (BEP) (P.A. 87-701): A minority owned business is at least 51% owned by one or more minority persons, or in the case of a corporation, at least 51% of the stock which is owned by one or more minority persons and the management and daily operations of which are controlled by one or more of the minority individuals who own it. Minority shall mean a person who is a citizen or lawful permanent resident of the U.S. and who is Black, Hispanic, Asian American, American Indian, Alaskan Native, female or qualified disabled person. For clarification of ethnic categories, contact the BEP of the Illinois Department of Central Management Services (CMS).

_____ Check here if you have been certified by the BEP Division of CMS and indicate your BEP # _____.

We reserve the right to verify this information with CMS.

COLLUSION (30 ILCS 500/50-40, 50-45, 50-50): The vendor shall report to the Illinois Attorney General and the CPO any suspected collusion or other anti-competitive practice among any vendor or employees of the State.

CONFLICT OF INTEREST (30 ILCS 500/50-13) : The vendor certifies it is not a State of Illinois employee, nor is any State of Illinois employee entitled to more than 7 ½%, or together with a spouse or minor child more than 15%, of the total distributable income of the seller. Check one:

_____ The vendor certifies that it is neither an employee of the State of Illinois (including EIU) nor the spouse or child of an employee of the State of Illinois (including EIU).

OR

_____ The vendor certifies that it is an employee of the State of Illinois (including EIU) or the spouse or child of an employee of the State of Illinois (including EIU). Indicate individual, relationship and agency or state department involved.

CONFLICTING DOCUMENTS: In the event of a conflict between the contract certifications and the contract or purchase order, whichever may be the case, these contract certifications shall control.

DEBT DELINQUENCY (30 ILCS 500/50-11): The vendor certifies that it, and any affiliate, is not barred from being awarded a contract under this statute. Section 50-11 prohibits a vendor from entering into a contract with a state agency if the vendor knows or should know that it, or any affiliate, is delinquent in the payment of any debt to the State as defined by the Debt Collection Board. The vendor further acknowledges that the CPO may declare the related contract void if this certification is false.

DISCLOSURE OF BUSINESS IN IRAN (P.A. 95-616): You must respond to the following request for information. Failure to respond shall disqualify your firm from consideration in this solicitation.

Does the following information apply to your firm? You must affix your signature below indicating whether the information does or does not apply to your firm.

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

Within the 24 months before submission of the bid, offer or proposal, the vendor, proposing entity or any of its corporate parents or subsidiaries has had business operations that involved contracts with or provision of supplies or services to:

- (a) the Government of Iran;
- (b) companies in which the Government of Iran has any direct or indirect equity share;
- (c) consortiums or projects commissioned by the Government of Iran; or
- (d) companies involved in consortiums or projects commissioned by the Government of Iran;

AND

- (1) more than 10% of the company's revenues produced in, or assets located in, Iran involve oil-related activities or mineral-extraction activities; less than 75% of the company's revenues produced in, or assets located in, Iran involve contracts with or provision of oil-related or mineral-extraction products or services to the Government of Iran or a project or consortium created exclusively by that government; and the company has failed to take substantial action;

OR

- (2) the company has, on or after August 5, 1996, made an investment of \$20 million or more, or any combination of investments of at least \$10 million each that in the aggregate equals or exceeds \$20 million in any 12-month period, that directly or significantly contributes to the enhancement of Iran's ability to develop petroleum resources of Iran.

_____ **NO**, the above information does NOT apply to our firm.

_____ **YES**, the above information DOES apply to our firm. We understand that EIU is required to notify the State Comptroller of this disclosure.

DRUG FREE WORKPLACE (30 ILCS 580): Requires in part, that vendors with 25 or more employees shall provide a drug free workplace as provided in the Drug Free Workplace Act. These requirements apply to orders of \$5,000 or more.

EDUCATIONAL LOANS (5 ILCS 385): The vendor certifies this contract is not in violation of the Educational Loan Default Act prohibiting certain contracts to individuals who are in default on an educational loan.

EMPLOYMENT STATUS: The vendor certifies that if any of its personnel is an employee of the State of Illinois, they have permission from their employer to perform the service.

ENVIRONMENTAL (30 ILCS 500/50-14): The vendor certifies it has not been found by a court or the Pollution Control Board to have committed a willful or knowing violation of the Environmental Protection Act for a period of five years prior to the date of the bid or contract. The vendor acknowledges that EIU shall declare the contract void if this certification is false.

EXCLUSIONS PARTY LIST: The vendor certifies that neither it nor any of its employees or subcontractors who may provide services pursuant to this contract are currently subject of an investigation or proceeding to exclude it as a provider under Medicare, Medicaid, any other federal or state health care program or any third party insurance program, nor is it currently excluded or debarred from submitting claims to Medicare, Medicaid or other federal or state health care program or any third party insurer. The vendor represents and warrants it has checked the U.S. General Service Administration's (GSA) Excluded

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

Party Listing System (EPLS), which lists parties excluded from federal procurement and non-procurement programs. The EPLS website includes GSA/EPLS, the U.S. Department of Health and Human Services (HHS) Office of Inspector General’s (OIG) List of Excluded Individuals/Entities (LEIE) and the U.S. Department of Treasury’s (Treasury) Specially Designated Nationals (SDN) list. The vendor also represents and warrants it has checked the Illinois Department of Public Aid (IDPA) OIG Provider Sanctions list of individuals and entities excluded from state procurement with respect to the vendor’s employees and agents. See the following websites: <http://epls.arnet.gov> and <http://www.state.il.us/agency/oig/search.asp>. EIU shall terminate contract without penalty to EIU if the vendor becomes excluded during the life of this contract.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA): Many student educational records are protected by FERPA and the written authorization of student(s) must be obtained before student data can be released to anyone. The vendor shall be required to ensure all work under the contract complies with FERPA and to indemnify and hold harmless EIU from any claims, complaints and/or causes of action arising from an alleged violation of FERPA.

FELONY (30 ILCS 500/50-10): The vendor certifies that it is not barred from being awarded a contract. Section 50-10 prohibits a vendor from entering into a contract with a state agency if the vendor has been convicted of a felony and five years have not passed from the completion of the sentence for that felony. The vendor further acknowledges that the CPO may declare the related contract void if this certification is false.

FUNDING OUT CLAUSE: Obligations of the State shall cease immediately without penalty or future payment being required if, in any fiscal year, the Illinois General Assembly or federal funding source fails to appropriate or otherwise make available funds for purchase.

GOVERNING LAW: Notwithstanding anything in the contract or purchase order to the contrary, this transaction shall be governed by the laws of the State of Illinois.

HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) (45 CFR Parts 160 and 164): The use and disclosure of patient health information and medical information is subject to compliance with applicable state and federal privacy laws. All uses and disclosure of protected health information shall be in compliance with the HIPAA of 1966 and its promulgated regulations. The vendor shall be required to indemnify and hold harmless EIU from any claims, complaints and/or causes of action arising from an alleged violation of HIPAA.

ILLINOIS DEPARTMENT OF HUMAN RIGHTS (IDHR) PUBLIC CONTRACTS NUMBER: If the vendor has employed fifteen or more full-time employees within the State of Illinois at any time during the term of this contract, then the vendor must have a current public contract number or have proof of having submitted a completed application. Complete the appropriate section below:

Name of _____
 Company
 (and
 D/B/A):

IDHR _____ Expiration Date: _____
 Public
 Contracts
 Number:

_____ (check if applicable) The number is not required as the company has employed 14 or less full-time employees in Illinois.

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

ILLINOIS INFORMATION TECHNOLOGY ACCESSIBILITY ACT (IITAA) (P.A. 095-0307): The vendor certifies all information technology, including electronic information, software, systems and equipment, developed or provided under any resulting contract must comply with the applicable requirements of the IITAA Standards as posted at <http://www.dhs.state.il.us/iitaa>.

ILLINOIS USE TAX (30 ILCS 500/50-12): The vendor certifies that it is not barred from being awarded a contract under this statute. Section 50-12 prohibits a vendor from entering into a contract with a state agency if the vendor, or any affiliate, has failed to collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with the provisions of the Illinois Use Tax Act. The vendor further acknowledges that the CPO may declare the related contract void if this certification is false.

INDEMNIFICATION: The vendor shall defend, indemnify, keep and save harmless the Board of Trustees, its board members, representatives, officers, agents and employees, in both individual and official capacities, against all suits, claims, damages, losses and expenses, including attorney's fees, caused by, growing out of, or incidental to, performance of work under a contract by contractor or their subcontractors to the full extent which would render these provisions void or unenforceable. In event of any such injury (including death) or loss or damage, or claims therefore, contractor shall give prompt notice to owner.

LABOR (30 ILCS 583/10): The vendor certifies no foreign-made equipment, materials or supplies furnished to the State under the contract have been produced in whole or in part by forced labor, convict labor or indentured labor under penal sanction.

LEAD POISONING ACT (P.A. 94-879): if the vendor is the owner of residential rental property in Illinois, the vendor certifies that it has not committed a willful or knowing violation of the Illinois Lead Poisoning Prevention Act that has not been mitigated.

OUT OF STATE PREFERENCES: If you are an out-of-state vendor (not having an establishment for transacting business within Illinois), and if your state has a preference law favoring in-state vendors, what is the percentage preference? _____%

PREVAILING WAGE(820 ILCS 130/3 et. seq.): When applicable, all vendors must include payment of prevailing wages to all workers, in accordance with the Illinois Department of Labor, Rules and Regulations and the current Coles County Prevailing Wage rate table for Coles County, Illinois.

PRINTING SERVICE (50 ILCS 520/10 & 30 ILCS 500/25-60): If order is \$2,000 or more, employees producing the printing shall receive the prevailing wage rate and be working under conditions prevalent in the locality where the work is to be performed. Unless otherwise indicated, printing must be produced using soybean oil-based ink.

PROCUREMENT OF DOMESTIC PRODUCTS ACT (P.A. 93-0954):

Check the statement below that applies to the articles you are offering in this bid/proposal:

For the purpose of this question, "manufactured in the U.S." means in the case of assembled articles that final assembly occurred in the U.S.

_____ We certify that all offered articles were/shall be manufactured in the U.S. We understand that, if we are awarded a contract based on a preference for U.S. manufactured goods under the Procurement of Domestic Products Act, this certification shall become part of the contract. And, if we knowingly supply non-U.S. manufactured goods, we shall be subject to penalties that include debarment for five years, voiding of the contract and civil damages.

_____ We are unable to certify that all offered articles were/shall be manufactured in the U.S.

PROHIBITED POLITICAL CONTRIBUTION (30 ILCS 500/50-37): The vendor (as "business entity") certifies that it shall not make a prohibited political contribution.

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

PROHIBITED VENDORS (30 ILCS 500/50-10.5): The vendor certifies that it is not barred from being awarded a contract. Section 50-10.5 prohibits a vendor from entering into a contract with a state agency if the vendor, or any officer, director, partner or other managerial agent of the vendor, has been convicted within the last five years of a felony under the Sarbanes-Oxley Act of 2002 or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953 or if the vendor is in violation of subsection (e). The vendor further acknowledges that the CPO shall declare the related contract void if this certification is false.

PROHIBITION OF GOODS FROM CHILD LABOR (P.A. 94-0264): The vendor certifies no foreign-made equipment, material or supplies furnished to the State of Illinois under the contract have been produced in whole or in part by the labor of any child under the age of twelve.

RECORDS RETENTION (30 ILCS 500/20-65): The vendor (and any subcontractors) shall maintain, for a minimum of three years after completion of contract, adequate books, records and supporting documents to verify amounts, receipts and uses of all disbursements of funds passing in conjunction with this contract. Records shall be available for review and audit by the Auditor General. If this order is funded from contract/grant funds provided by the U.S. Government, the order, books and records shall be available for review and audit by the Auditor General of the U.S. and/or the Inspector General of the federal sponsoring agency. The vendor further agrees to cooperate fully with any audit and to make the books and records available to the Auditor General, CPO, internal auditor and the purchasing agency. Failure to maintain records required by this provision shall establish a presumption in favor of the State for recovery of any funds paid by the State under contract for which adequate records are not available to support their purported disbursement.

RECYCLED MATERIALS (30 ILCS 500/45-30): When a public contract is to be awarded to the lowest responsible vendor, an otherwise qualified vendor who shall fulfill the contract through the use of products made of recycled materials may, on a pilot basis or in accordance with a pilot study, be given preference over other vendors unable to do so, provided that the cost included in the bid of products made of recycled materials is not more than 10% greater than the cost of products not made of recycled materials.

RESPONSIBLE VENDOR REQUIREMENTS (P.A. 93-0642 – 30 ILCS 500/30-22): To be considered a responsible vendor on a construction contract, a vendor must comply with all of the following requirements and must present satisfactory evidence of that compliance:

1. The vendor must comply with all applicable laws concerning the vendor's entitlement to conduct business in Illinois.
2. The vendor must comply with all applicable provisions of the Prevailing Wage Act.
3. The vendor must comply with Subchapter VI ("Equal Employment Opportunities") of Chapter 21 of Title 42 of the United States Code (U.S.C.) (42 U.S.C. 2000e and following) and with Federal Executive Order No. 11246 as amended by Executive Order No. 11375.
4. The vendor must have a valid Federal Employer Identification Number (FEIN), or if an individual, a valid Social Security Number (SSN).
5. The vendor must have a valid certificate of insurance showing the following coverage: general liability, professional liability, product liability, worker's compensation, completed operations, hazardous occupation and automobile.
6. The vendor and all vendor's subcontractors must participate in applicable apprenticeship and training programs approved by and registered with the United States (U.S.) Department of Labor's Bureau of Apprenticeship and Training.
7. The vendor must submit a signed affidavit stating that the bidder will maintain an Illinois office as the primary place of employment for persons employed in the construction authorized by the contract.

REVOLVING DOOR (30 ILCS 500/50-30): The vendor certifies that it is not in violation of the "Revolving Door" section of the Illinois Procurement Code.

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

STATE BOARD OF ELECTIONS CERTIFICATIONS (P.A. 95-971)

Any firm or individual who wishes to submit a bid or proposal in response to this solicitation must complete the certifications below. If you do not complete the certification below (and attach a copy of the certificate of registration from the State Board of Elections, if required), your bid or proposal cannot, by law, be accepted by EIU.

Note: If you conduct \$50,000 worth of business annually with the State of Illinois (state universities, CMS, IDOT, DCFS, etc.), you are required to register with the State Board of Elections and obtain from them a certificate confirming your registration. Responses to Invitations to Bid, RFPs, Requests for Information and all other types of procurement solicitations are included in the calculation of this \$50,000 annual amount whether you receive a resulting award or not. If you do less than \$50,000 worth of business annually, you are exempt from the registration requirement.

Refer to P.A. 95-971, which is available at <http://www.ilga.gov/legislation/publicacts/fulltext.asp?Name=095-0971&GA=095> and the State Board of Elections website (<https://BEREP.elections.il.gov>) for more specific information on whether you are required to register or not.

You must check the line that applies to you. The vendor certifies that:

_____ The vendor is not required to register as a business entity with the State Board of Elections pursuant to Section 20-160 of the Procurement Code;

OR

_____ The vendor has registered as a business entity with the State Board of Elections pursuant to Section 20-160 of the Procurement Code; (b) it has provided a copy of its Certificate of Registration with its response to this solicitation; and (c) it acknowledges a continuing duty to update its registration. **Note: You are required to provide a copy of your certificate of registration with your bid or proposal.**

STEEL PRODUCTS (30 ILCS 565/): (Pertains to orders of \$500 or more) The vendor certifies in accordance with the State of Illinois Steel Products Procurement Act that each contract for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or more, made by a public agency shall contain a provision that steel products used or supplied in the performance of that contract or any subcontract shall be manufactured or produced in the U.S.

SUBCONTRACTORS: The vendor must indicate use of subcontractors. All subcontractors are required to complete Subcontractor Certifications and other required documentation. The vendor shall not utilize the services of a subcontractor in fulfilling its obligations under a contract without obtaining EIU's prior approval.

SUBSTANCE ABUSE PREVENTION ON PUBLIC WORKS PROJECT ACT (P.A. 095-0635): The vendor certifies that it is in compliance with this Act. The Act requires, in part, that a written substance abuse prevention program which meets or exceeds the program requirements of the Act be filed with EIU prior to commencement of any work. The Act also requires the program to be made available to the general public. The provisions of the Act apply only to the extent that there is not a collective bargaining agreement in effect dealing with the subject matter of the Act.

SUCCESSOR VENDOR CLAUSE: As provided in Section 25-80 of the Procurement Code, in order to be considered "responsible" under the Code any successor company to the winning vendor or vendor on a service contract (except for heating and air conditioning, plumbing or electrical services) must certify to EIU that it shall offer to assume the collective bargaining obligations of the prior employer relative to the services covered by the contract and shall offer employment to all employees of the prior employer who perform work similar to that covered by the contract.

UNLAWFUL DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY: The vendor agrees to comply with applicable provisions of the Illinois Human Rights Act (775 ILCS 5), The U.S. Civil Rights Act, the Americans with Disabilities Act, Section 504 of the U.S. Rehabilitation Act and the rules applicable to each. The equal opportunity clause of Section 750.10 of the Illinois

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

Department of Human Rights Rules is specifically incorporated herein. The vendor shall comply with Executive Order 11246, entitled "Equal Employment Opportunity", and its amendments and as supplemented by U.S. Department of Labor regulations (41 C.F.R. Chapter 60). The vendor agrees to incorporate this clause into all subcontracts under this order.

U.S. CIVIL RIGHTS ACT/FEDERAL REHABILITATION ACT (SEC 504)/ AMERICANS WITH DISABILITIES ACT (42 U.S.C. and 12101 ET SEQ.): The vendor, its employees and subcontractors shall comply with applicable provisions of the U.S. Civil Rights Act, Section 04 of the Federal Rehabilitation Act, the Americans with Disabilities Act and applicable rules in performance under this contract.

VENDOR LEGAL AUTHORIZATION (30 ILCS 500/1.15.80, 20-43): The vendor certifies it is a properly formed and existing legal entity; and as applicable, has obtained an assumed name certificate from the appropriate authority, or has registered to conduct business in Illinois and is in good standing with the Illinois Secretary of State.

IF THIS CONTRACT IS FEDERALLY FUNDED, THE VENDOR CERTIFIES THAT:

BYRD ANTI-LOBBYING AMENDMENT (31 U.S.C. 1352): (Pertains to contracts over \$100,000.) The vendor and its subcontractors certify that Federal appropriated funds have not and shall not be used to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant or any other award covered by 31 U.S.C. 1352. The vendor and its subcontractor(s) shall disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

CLEAN AIR ACT (42 U.S.C. 7401 et seq.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. 1251 et seq.) as amended: (Pertains to contracts over \$100,000.) The vendor certifies that it and its subcontractor(s) comply with all applicable standards, orders or regulations issued pursuant to this Clean Air Act and this Federal Water Pollution Control Act.

CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. 327-333)/ DAVIS-BACON ACT (40 U.S.C. 276A): (Pertains to construction contracts over \$2,000 and mechanics and laborers contracts over \$2,500.) The vendor certifies that it complies with Sections 102 and 107 of the Contract Work Hours and Safety Standards Act. Section 102 requires the vendor to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours with compensation of 1 ½ times the basic rate of pay for all hours worked in excess of the 40 hours. Section 107 provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous.

COPELAND "ANTI-KICKBACK" ACT (18 U.S.C. 874 AND 40 U.S.C. 276c): (Pertains to construction or repair contracts over \$2,000.) The vendor and its subcontractors certify it complies with the Copeland Anti-Kickback Act which provides that each vendor or subcontractor is prohibited from inducing, by any means, any person employed in the construction, completion or repair of public work, to give up any part of the compensation to which they are otherwise entitled. The recipient shall report all suspected or reported violations to the Federal awarding agency.

DEBARMENT AND SUSPENSION (E.O.s 12549 and 12689): The vendor certifies that it is not debarred, suspended or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

RIGHT TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT (37 CFR part 401): (Pertains to contracts for performance of experimental, developmental or research work.) Any resulting contract or agreement shall provide for the rights of the Federal Government and the recipient in any resulting invention.

TAXPAYER IDENTIFICATION NUMBER (TIN): For individuals and sole proprietors, this is your SSN. For other entities, it is the FEIN. The FEIN shall not be used for sole proprietorships. If you fail to furnish the correct TIN to EIU, you are subject to an IRS penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

LEGAL STATUS: Under penalties of perjury, I certify _____ is my correct FEIN/SSN or I am waiting for a number to be issued to me, **and** I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding **and** I am a U.S. person (including a U.S. resident alien). I am doing business as a: (CHECK WHERE APPROPRIATE)

- | | |
|---|---|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Pharmacy (Non Corp.) |
| <input type="checkbox"/> Sole Proprietor | <input type="checkbox"/> Pharmacy/Funeral Home/Cemetery (Corp) |
| <input type="checkbox"/> Partnership/Legal Corporation | Other: _____ |
| <input type="checkbox"/> Tax Exempt | |
| <input type="checkbox"/> Corporation providing or billing medical and/or health care services | <input type="checkbox"/> Limited Liability Company (select applicable tax classification) |
| <input type="checkbox"/> Corporation NOT providing or billing medical and/or health care services | |
| <input type="checkbox"/> Governmental | <input type="checkbox"/> D = disregarded entity |
| <input type="checkbox"/> Nonresident Alien | <input type="checkbox"/> C = corporation |
| <input type="checkbox"/> Estate or Trust | <input type="checkbox"/> P = partnership |

If you are an individual, enter your name and SSN as it appears on your Social Security Card. If completing this certification for a sole proprietorship, enter the owner's name followed by the name of the business and the owner's TIN. For all other entities, enter the name of the entity as used to apply for the entity's TIN.

COMPANY NAME _____ TELEPHONE _____ FAX _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____ EMAIL _____

SIGNATURE _____ Title _____ Date _____

PRINT NAME _____

WILLFULLY FALSIFYING CERTIFICATIONS OR AFFIRMATIONS MAY RESULT IN CRIMINAL PENALTIES INCLUDING FINES AND/OR IMPRISONMENT.

NOTE: EIU pays all invoices pursuant to the State of Illinois Prompt Payment Act (30 ILCS 540).

This form is mandatory. Be certain you have completed all necessary information and return all pages.

_____ Small Business Identification

If you are a small business as defined below please check the appropriate boxes. We are requesting this information in furtherance of Public Act 97-307, the Small Business Contracts Act, which establishes a goal

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of contracting with small businesses in Illinois.

“Small Business” means a business that (1) operates with an Illinois address, (2) pays Illinois income tax, (3) is independently owned and operated, (4) is not dominant in its field of operation, and (5) has annual sales and number of employees within the limits set below.

Please check the appropriate boxes.

- Wholes business – annual sales for the most recently completed fiscal year cannot exceed \$10,000,000.
- Retail business or business selling services – annual sales and receipts cannot exceed \$6,000,000.00
- Construction business – annual sales and receipts cannot exceed \$10,000,000.
- Combination business (any combination of a wholesale, retail or construction) – the annual sales for each type of business in the combination may not exceed the corresponding amounts shown above.
- Manufacturing business – cannot employ more than 250 persons and may not have annual sales and receipts that exceed the above criteria. If a manufacturing business has been in existence for less than a full fiscal year, its average employment shall be calculated for the period through one month prior to the bid or proposal due date.

_____ **Veteran Owned Small Business**

If you are a veteran owned small business check the space above. We are requesting this information in furtherance of

30 ILCS 500/45-57 of the Illinois Procurement Code.

I certify that the above information is true and correct and may not be used and relied upon when making procurement decisions and awards.

Vendor Name: _____

Address: _____

Phone: _____

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Officer's Signature: _____

Printed Name: _____

Date: _____

15. Terms and Conditions:

All resulting contracts shall be in full compliance with the Illinois Procurement Code, 30 ILCS 500, and Illinois Public Act (P.A.) 96-0795, <http://www.ilga.gov/legislation/publicacts/fulltext.asp?Name=096-0795>. The terms of this Act shall apply to the awarded vendor, contractor, bidder, offeror, respondent or proposer, hereinafter referred to as "vendor" and their subcontractors and may include but are not limited to disclosure of financial interests, annual certifications and filing of subcontracts.

The vendor shall include these terms in any subcontract and acknowledges that the State may declare any resultant contract void without penalty or obligation to pay additional compensation if any certifications are false or if a contract has been made in violation of the Procurement Code or other law.

ALTERATION/MODIFICATION OF ORIGINAL DOCUMENTS: The vendor certifies that no alterations or modifications may be made to the original content of this bid, request for proposal (RFP) or other procurement documents (either text or graphics and whether transmitted electronically or hard copy). Any alternate or exceptions (whether to products, services, terms, conditions or other procurement document subject matter) are apparent and clearly noted in the offered response. The vendor understands that failure to comply with this requirement may result in the offer being disqualified and, if determined to be a deliberate attempt to misrepresent the offer, may be considered as sufficient basis to suspend or debar the violating party from consideration for future contract awards.

AVAILABILITY OF APPROPRIATION (30 ILCS 500/20-60): Any resulting contract is contingent upon and subject to the availability of funds. The University, at its sole option, may terminate or suspend this contract, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason, (2) the Governor decreases the Department's funding by reserving some or all of the Department's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly; or (3) the Department determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. Contractor will be notified in writing of the failure of appropriation or of a reduction or decrease.

BUSINESS ENTERPRISE PROGRAM (BEP) (P.A. 87-701): A minority owned business is at least 51% owned by one or more minority persons, or in the case of a corporation, at least 51% of the stock which is owned by one or more minority persons and the management and daily operations of which are controlled by one or more of the minority individuals who own it. Minority shall mean a person who is a citizen or lawful permanent resident of the U.S. and who is Black, Hispanic, Asian American, American Indian, Alaskan Native, female or qualified disabled person. For clarification of ethnic categories, contact the BEP of the Illinois Department of Central Management Services (CMS).

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

CONFLICTING DOCUMENTS: In the event of a conflict between the contract certifications and the contract or purchase order, whichever may be the case, contract certifications shall control.

INDEMNIFICATION: The vendor shall defend, indemnify, keep and save harmless the Board of Trustees, its board members, representatives, officers, agents and employees, in both individual and official capacities, against all suits, claims, damages, losses and expenses, including attorney's fees, caused by, growing out of, or incidental to, performance of work under a contract by contractor or their subcontractors to the full extent which would render these provisions void or unenforceable. In event of any such injury (including death) or loss or damage, or claims therefore, contractor shall give prompt notice to owner.

PREVAILING WAGE(820 ILCS 130/3 et. seq.): When applicable, all vendors must include payment of prevailing wages to all workers, in accordance with the Illinois Department of Labor, Rules and Regulations and the current Coles County Prevailing Wage rate table for Coles County, Illinois.

PRINTING SERVICE (50 ILCS 520/10 & 30 ILCS 500/25-60): If order is \$2,000 or more, employees producing the printing shall receive the prevailing wage rate and be working under conditions prevalent in the locality where the work is to be performed. Unless otherwise indicated, printing must be produced using soybean oil-based ink.

RECORDS RETENTION (30 ILCS 500/20-65): The vendor (and any subcontractors) shall maintain, for a minimum of three years after completion of contract, adequate books, records and supporting documents to verify amounts, receipts and uses of all disbursements of funds passing in conjunction with this contract. Records shall be available for review and audit by the Auditor General. If this order is funded from contract/grant funds provided by the U.S. Government, the order, books and records shall be available for review and audit by the Auditor General of the U.S. and/or the Inspector General of the federal sponsoring agency. The vendor further agrees to cooperate fully with any audit and to make the books and records available to the Auditor General, CPO, internal auditor and the purchasing agency. Failure to maintain records required by this provision shall establish a presumption in favor of the State for recovery of any funds paid by the State under contract for which adequate records are not available to support their purported disbursement.

RECYCLED MATERIALS (30 ILCS 500/45-20): When a public contract is to be awarded to the lowest responsible vendor, an otherwise qualified vendor who shall fulfill the contract through the use of products made of recycled materials may, on a pilot basis or in accordance with a pilot study, be given preference over other vendors unable to do so, provided that the cost included in the bid of products made of recycled materials is not more than 10% greater than the cost of products not made of recycled materials.

SUBCONTRACTORS (30 ILCS 500/20-120): The vendor must indicate use of subcontractors. All subcontractors are required to complete Subcontractor Certifications and other required documentation. The vendor shall not utilize the services of a subcontractor in fulfilling its obligations under a contract without obtaining EIU's prior approval.

SUBSTANCE ABUSE PREVENTION ON PUBLIC WORKS PROJECT ACT (P.A. 095-0635): The vendor certifies that it is in compliance with this Act. The Act requires, in part, that a written substance abuse prevention program which meets or exceeds the program requirements of the Act be filed with EIU prior to commencement of any work. The Act also requires the program to be made available to the general public. The provisions of the Act apply only to the extent that there is not a collective bargaining agreement in effect dealing with the subject matter of the Act.

NOTE: EIU pays all invoices pursuant to the State of Illinois Prompt Payment Act (30 ILCS 540).

F. Master Contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc. (Cont.)

16. Legal Status – Under penalties of perjury, the Alumni Association certifies that 37-1059135 is its correct Federal Taxpayer Identification Number, doing business as a not-for-profit corporation.

17. The parties further mutually agree:

a. That, except for Section 10.a., the term of this contract shall begin on July 1, 2013, and extend through June 30, 2018 and shall automatically renew from year to year thereafter unless either party shall give notice of non-renewal to the other party in writing at least ninety (90) days prior to the expiration of the original term or any renewal term of this contract. Any such notice to the University shall be given to the Director of Purchasing, Eastern Illinois University, 600 Lincoln Avenue, Charleston, IL 61920, or such notice to the Alumni Association shall be given to the Executive Director, Eastern Illinois University Alumni Association, 1548 Fourth Street, Charleston, IL 61920. Any revisions in this contract for any renewal year shall be cooperatively negotiated by the parties and reduced to writing at least ninety (90) days prior to expiration of the original term or any renewal term of this contract. In the event this contract or any renewal thereof is terminated by either party, the Alumni Association shall provide for the orderly transfer to the University, or such other entity as the University may designate, of all assets and responsibilities of the University consistent with the Eastern Illinois University law.

b. That specific projects or activities not already covered by the contract may be agreed upon between the parties in writing as an amendment to this contract, which shall constitute a portion of this contract as though originally contained herein.

The Board of Trustees
Of Eastern Illinois University

Eastern Illinois University
Alumni Association, Inc.

By _____
President
Eastern Illinois University

By _____
President
Eastern Illinois University Alumni
Association

By _____
Vice President for Business Affairs
Eastern Illinois University

By _____
Executive Director
Eastern Illinois University Alumni
Association

It is recommended that the Board approve this master contract between the Board of Trustees of Eastern Illinois University and the Eastern Illinois University Alumni Association, Inc.

G. Personnel Contracts

This item will be presented by addendum at the meeting.

H. Approval of Non-indentured Reserves

Non-indentured Reserves

In order to retain working capital allowances and adequate funds for repair/replacement of equipment and/or relevant facilities, and in accordance with Section V.G.5 of the Board of Trustees Regulations and/or Sections IV.A.1 and IV.C.2 of the University Guidelines 1982, Board approval is requested to increase/decrease reserves as follows:

Entity	Current Authorized Amount	Increase/(Decrease) Requested	Revised Amount
Student Fee Programs/Services	1,775,000	325,000	2,100,000
Service Departments	1,000,000	350,000	1,350,000
Student/Staff Programs/Services	105,000	15,000	120,000
Educational Services	60,000	10,000	70,000
Auxiliary Enterprises-Other	1,275,000		1,275,000
Public Services	25,000	5,000	30,000
Continuing Education (CC)	55,000	5,000	60,000
Income Fund Equipment	6,000,000		6,000,000
Reserve for Compensated Absences	2,500,000		2,500,000
Reserve for Student Health Insurance	2,000,000		2,000,000
Auxiliary Enterprises - Textbook Rental Service	2,300,000		2,300,000
Capital Projects - Old Main Corridors	1,000,000		1,000,000
Capital Projects - Honors College Renovations	2,000,000		2,000,000
Capital Projects - Science Building Renovations (Fee)	3,400,000	2,000,000	5,400,000
Capital Projects - New Science Building	10,900,000	(10,900,000) **	-
Capital Projects - Center for Clean Energy Research and Education (CENCERE)	1,500,000	(1,000,000) *	500,000
Capital Projects - Building Security Upgrades	2,000,000		* 2,000,000
Capital Projects - Doudna Glass	1,000,000	(1,000,000)	-
Capital Projects - Grounds Shop	600,000	(500,000) *	100,000

* Re-authorization of these capital project reserves is being requested.

** The University is requesting approval to abandon this project under the 1982 University Guidelines. Per the Guidelines, the balance will revert to the Income Fund.

It is recommended that the Board approve these changes in the non-indentured reserves.

I. Naming of University Property

Dr. Jerry Heath Training Room

Dr. Jerry Heath has provided decades of service and significant financial support to Eastern Illinois University, especially to Athletics and Health Services.

Dr. Heath is a retired physician in Health Services, as well as a volunteer for 32 years in the Athletic Training Room. He was inducted into the EIU Athletics Hall of Fame in 1991 as a "Friend of the University." In 1985, he was honored by the Illinois State Medical Society as an Outstanding Team Physician.

A 1940 graduate of Lawrenceville High School, Dr. Heath was an All-North Egyptian Conference quarterback. He attended EIU in 1941 and 1947, but graduated from the U.S. Naval Academy in 1945 and the University of Illinois Medical School in 1952.

During his tenure at EIU, Dr. Heath assisted in the development of instructional curricula, the medical technology program and medical insurance for Eastern students. He is a past president of the Coles County Medical Society, past regional president of the American Heart Association, past president of the Aesculapian Medical Society of the Wabash Valley, and a charter member of both the EIU President's Club and Panther Club.

The Heaths continue to support Eastern Illinois University by giving back financially. Through the years, their major philanthropic gifts have benefited many areas, including Athletics, the Human Services Center, the Department of Kinesiology and Sports Studies and the Eastern Symphony Orchestra.

In 1988, he and his wife, Marge, established a Sports Medicine Scholarship for athletes interested in the sports medicine profession.

Dr. and Mrs. Heath were named the EIU Foundation's Outstanding Philanthropists for 2009 in recognition of their decades of generosity.

In recognition of his support to the EIU athletic program and the entire university, we would like to honor him by naming the Athletic Training Room in Lantz the Dr. Jerry Heath Training Room.

It is recommended that the Board approve the naming of the Athletic Training Room in Lantz the Dr. Jerry Heath Training Room.

J. 2015 Board Meeting Calendar

Unless other notice is given, all meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois.

Friday, January 23, 2015 (Meeting on Campus)

Friday, March 13, 2015 (Meeting on Campus)

Friday, April 24, 2015 (Meeting on Campus)

Friday, June 26, 2015 (Meeting on Campus)

Friday, September 18, 2015 (Meeting on Campus)

Friday, November 13, 2015 (Meeting on Campus)

It is recommended that the Board approve the above meeting calendar for 2015.

K. Adoption of Resolutions

The Board will hear the reading of resolutions honoring Mr. William E. Dano, III and Mr. Mitchell Gurick for their service on the Eastern Illinois University Board of Trustees. A resolution will also be read, acknowledging Mr. Joseph Dively's service as the Board Chair for the period of April 2013 – April 2014.

It is recommended that the Board of Trustees approve these resolutions.

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V. INFORMATION ITEMS

A. **President's Report**

B. Reports from Constituencies

Faculty Senate – No Report

Staff Senate – No Report

Student Government – Ms. Kaylia Eskew

C. Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Cengage Learning Inc., Cincinnati, OH	Textbooks for rental	(A)	\$600,000.00
Pearson Education, Livonia, MI	Textbooks for rental	(A)	\$820,000.00
Holtzbrinck Publishers LLC Atlanta, GA	Textbooks for rental	(A)	\$150,000.00
Foster Brothers Wood Products Inc. Auxvasse, MO	Wood chips	(B)	\$1,300,00.00
US Foods, St. Louis, MO	Food for residence halls	(C)	\$3,783,160.00
South Central FS Inc., Effingham, IL	Gasoline	(D)	\$200,000.00
CDW Government Inc., Vernon Hills, IL	CISCO SmartNet products	(E)	\$141,817.00

- (A) Exempt per V.B.1d of Board Regulations
- (B) Third year of a four year agreement with two additional two-year periods and one additional one-year period.
- (C) Renewal year three of second option period with one additional two year option period
- (D) Third year of three year agreement with three additional two year option periods.
- (E) IPHEC vendor - bidding not required.

D. University Highlights

AROUND CAMPUS

Camps are an important summer business at EIU. More than 11,000 high school students will participate in 56 camps and programs over the summer at EIU, according to Dan Nadler, vice president for student affairs. “The minute students move out of the residence halls in the spring, we begin work to get ready for the influx of our special guests,” he said. “The camps and conference opportunities include a wide variety of programs and interests from band and drama camps to Boys and Girls State and even the state track championships.”

Eastern Illinois University has a long history of hosting special summer programs, he said, and this year is no exception. “This is a great way for the university to get additional use out of buildings that wouldn’t be heavily used in the summer,” Nadler said, “and it’s a wonderful way to introduce a new generation of students to EIU.”

Many of the camp/conference attendees spend a week or more in the residence halls and have the chance to explore the campus and its surroundings at their leisure. “A number of our incoming freshmen note that they first experienced EIU when they came to Charleston to participate in a summer camp,” said Matt Boyer, assistant director of housing and dining for conference services. “Both the students and their parents are impressed with the university and love the friendly atmosphere of the city.”

New online options add flexibility to EIU hybrid transfer programs. Three EIU transfer programs are adding more online classes to their programs to make them more attractive to transfer students – particularly from community colleges. “We’re already very transfer-friendly,” said Rita Pearson, director of transfer relations. “But these new hybrid programs replace some of the face-to-face classes with online options to reduce the amount of time transfer students need to spend on the EIU campus.”

Each of the three programs – in psychology, recreation administration and family and consumer sciences -- have already worked with their community college partners to align their courses so that students don’t have to re-take classes once they transfer to Eastern. While each program is different, all have added the option to replace a portion of their regular classes with an option to take the class online. “An overwhelming majority of students would prefer to take classes in a traditional classroom,” Pearson said, “but that just won’t work for some students – and particularly for our transfer students.”

She also noted that the three transfer programs are just the first of many hybrid programs to be offered by Eastern with other programs and additional online options are already in development.

EIU launches master of arts in art hybrid degree. Eastern’s Department of Art and the School of Continuing Education have launched a master of arts in art hybrid degree program that allows students to take courses online during the fall and spring semesters. A one-week on-campus studio session will be required during the summer. The program is designed for working professionals who want to continue to work while earning their advanced degree.

The program features two different options -- art education and community arts. The art education option provides certified art teachers with the opportunity to further their knowledge about contemporary art and art education practices. The community art option provides those who work as museum educators, art center educators, artists, community workers and other art-based careers the opportunity to gain professional development to teach art in multiple settings.

D. University Highlights (Cont.)

Nearly 1,500 students march in EIU Commencement ceremonies on May 10. Al Bowman, former president of Illinois State University, spoke at 9 a.m. and 3 p.m., while EIU alumnus Habeeb Habeeb, president and CEO for Benefit Planning Consultants, presented the “Charge to the Class” at the noon and 6 p.m. ceremonies. Andrew Methven, professor of biological sciences, was honored, having been named Eastern’s 2014 recipient of Eastern's Distinguished Faculty Award.

EIU named a “Tree Campus” for fourth consecutive year. The designation from the National Arbor Day Foundation recognizes the importance EIU places on its campus tree program and effective campus forest management. In addition, the university had to meet other requirements including having a tree advisory committee, a campus tree-care plan, dedicated annual expenditures for its campus tree program and a student service-learning project promoting healthy trees.

The Tree Campus USA program was launched in 2008 by the Arbor Day Foundation and is sponsored by Toyota. The program honors colleges and universities and their leaders for promoting healthy trees and engaging students and staff in the spirit of conservation.

EIU's Old Main celebrates Coles County high school students' graduations. Eastern Illinois University shared in the celebrations as Charleston, Mattoon and Oakland high school seniors graduated in May. The institution’s administration building (Old Main, a.k.a., the “Castle”) was illuminated in red and gold in commemoration of Charleston High School’s graduation activities on May 16. On the evening of May 30, the building was decorated in green and gold in commemoration of Mattoon High School’s commencement, and Oakland’s graduates were celebrated with purple and orange lighting on May 31.

The programmable lighting system allows Eastern to celebrate university and community events. The system was installed in response to Eastern’s efforts, in working with the city of Charleston. In addition to helping provide a welcoming corridor along Lincoln Avenue, the new lighting is expected to strengthen the connection between campus and the community, and showcase the building’s outstanding architectural features.

FACULTY/STAFF NEWS

Cynthia Nichols, director of the Office of Civil Rights and Diversity/Title IX, and **Heather Drago**, assistant director/deputy Title IX coordinator, delivered a workshop titled “Envisioning the Future: Challenges for Affirmative Action, Equal Opportunity, Civil Rights, and Diversity Professionals” at the 40th National Conference and Annual Meeting of the American Association for Access, Equity, and Diversity (formerly the American Association of Affirmative Action), held in Nashville, Tenn.

ALUMNI NEWS

First-year teacher wins statewide award. Every day Kaj Holm walks through the doors of Jefferson Elementary School armed with a smile and an eagerness to teach. “My first year of teaching has been absolutely amazing,” said Holm, a Charleston teacher and EIU alumnus. “I

D. University Highlights (Cont.)

never woke up and felt like I had to get up and go to a job. I always wake up with a smile on my face, and I am happy to be able to do what I love, and actually get paid for it.”

While Holm would be perfectly content with the everyday reward of seeing his students learn, the first-year teacher was recognized statewide for his dedication and commitment to his students. In May, Holm received the Outstanding Beginning Teacher Award, rewarded by the Illinois Association of Colleges for Teacher Education.

Holm graduated with an elementary education degree at EIU in Spring 2013, and he is currently working on a master’s degree at EIU in mathematics focused on elementary education. Throughout his time at EIU, Holm said he experienced many hands-on experiences, and even went on a study aboard trip to Andros Island in the Bahamas where he taught underprivileged students.

See <http://newsroom.eiu.edu/press-release/awards-and-honors/eagerness-teach-first-year-teacher-wins-statewide-award> for more on this story.

FOCUS ON ATHLETICS

Jimmy Garoppolo drafted by the New England Patriots in the second round of the 2014 NFL. Garoppolo became the highest draft pick from EIU. He was recently named the Ohio Valley Conference Male Athlete of the Year, giving EIU back-to-back winners of the award. **Teammate Erik Lora was a free agent signee by the Minnesota Vikings.** Lora was the OVC Male Athlete of the Year in 2013.

EIU student-athletes posted a 3.22 combined GPA for the spring semester with 16 of 19 teams posting a GPA over 3.00. Sixty-five student-athletes earned a 4.00 GPA. Two softball players – Stephanie Maday and Brooke Owens – were recently named second team Academic All-Americans.

Eastern Illinois will place second in the Ohio Valley Conference Commissioner’s Cup race. The Panthers have now finished either first or second in all six years that the OVC Commissioner’s Cup has been awarded, including first place finishes in 2010, 2011 and 2013.

Vice President Dan Nadler has been named the interim athletic director, taking over for Barbara Burke. He will serve in the role until a full-time athletic director is hired. The search has begun, with Bob Martin, vice president for university advancement, chairing the search committee.

EIU raised \$170,000 at its annual spring fling event. Proceeds help support EIU’s student-athletes through the EIU Panther Club. The annual Panther Club fund drive is currently underway. This year’s theme is “I Wear Blue Thanks to You.”

E. Other Matters

F. Public Information