

Request for Audit Grading Status

Audit Grading Policy

Requests for audit status must be filed with the Office of the Registrar during the six calendar days following the first day of classes for Fall and Spring terms; the first two calendar days following the first day of classes for Summer term. Conditions of audit follow:

Students must have the approval of the instructor in order to audit a course. If, in the opinion of the instructor, student exposure and effort expended in the course deserve the entry of "Audit," the student will receive such entry on his permanent record. If not, no entry will be made.

I have read and understand the above policy statement. This course is part of my regular schedule, and it is part of my load for academic and fee purposes.

Student's Signature: _____

Print Name: _____
(Last, First, M.I.)

E#: _____

I have already registered for the following class, and I request Audit grading status for the class:

Dept./Course No./Section No.: _____

Check term and indicate year: FA _____; SP _____; SU _____; Year _____

Instructor's Signature: _____