

**Eastern Illinois University**  
**Department of Music**  
**Graduate Handbook**  
2008

# **GRADUATE PROGRAMS IN MUSIC**

Eastern Illinois University

## **Introduction**

The Master of Arts in Music provides advanced preparation for teaching, performing, and/or further graduate study. A core of music courses required for the degree provides essential background in history, literature, research, and analysis. Other specialized courses, seminars, and individual studies in performance, conducting, composition, theory, history, and literature aid the student in achieving his or her career goals.

## **Admission Requirements**

To be eligible for degree candidacy, applicants must meet all of the requirements for admission to the Graduate School. Additional requirements include:

- proof of a Bachelor's Degree in Music or proof of a bachelor's degree in another discipline with sufficient musical experience to warrant admission;
- a letter of application and résumé;
- three letters of recommendation
- for singers and instrumentalists, an audition; for conductors, a video recording of a recent performance or rehearsal and an audition; for composers, scores and recordings of original compositions; and
- a personal interview.

Audition guidelines and repertory lists are available from the graduate coordinator.

## **Music Placement Examinations**

Once admitted to graduate study, all graduate students are required to take examinations in music history and literature, theory, and aural skills. Examinations will be given the week before classes begin in the fall semester and summer session at a time published in the Music Department's Calendar of Events. The examinations are used to identify possible deficiencies in undergraduate work; remedial work is prescribed when necessary.

## **Course of Study and Study Plan**

The course of study will be determined by the student and the Graduate Coordinator during the first semester of graduate study or before the completion of 12 hours of graduate courses. The course of study will include courses from the required core and a selected concentration. Five concentrations are offered: Vocal Performance, Instrumental Performance (including Jazz Studies), Keyboard Performance, Composition, and Conducting. (With the approval of the Music Department's Graduate Committee it is possible to develop a more specialized course of study that includes courses from various concentrations). The course of study will be recorded on a study plan with copies for the student and the Graduate Coordinator. The plan will also be filed electronically with the Graduate School.

## **Appointment of Thesis/Recital Advisor**

The Graduate Coordinator will consult with the student and appoint a member of the graduate faculty of the Department of Music as the student's thesis or recital advisor. Where a student has expressed a preference for an advisor, this request will be respected.

### **Examination Committee**

The student's examination committee will be comprised of four faculty members; at least three of the members must be graduate faculty of the Department of Music. The thesis/recital advisor will serve as chairman. The student will have the right to choose one member; the Graduate Coordinator will select the other two members. The examination committee is responsible for approval of the thesis topic or recital music, approval of the completed thesis or recital and analysis, and certification of the student's comprehensive knowledge of music as determined by oral and written examination.

### **Thesis and Graduate Recital Requirements**

All graduate students in music are required to write a thesis or to present a graduate recital and write a recital analysis paper. The thesis and graduate recital requirements for the various concentrations are given below:

- Vocal Performance – Graduate Recital and Recital Analysis
- Instrumental Performance – Graduate Recital and Recital Analysis
- Keyboard Performance – Graduate Recital and Recital Analysis
- Composition – Thesis (Original Composition and Analysis)
- Conducting – Graduate Recital and Recital Analysis

### **Thesis**

The thesis may take the form of a written paper or, for composers, a composition and analysis. The student should register for 3 s.h. of MUS 5950 in the semester in which the thesis will be completed. Guidelines for the preparation of theses are available from the Graduate School Office or from the Graduate School website [http://www.eiu.edu/~graduate/forms/thesisresearch\\_manual.pdf](http://www.eiu.edu/~graduate/forms/thesisresearch_manual.pdf).

### **Thesis Proposal**

By Mid-Term in the semester prior to that in which the student plans to graduate, the student must submit to her/his advisor the proposal for a thesis. The advisor is responsible for circulating the proposal among the members of the student's examining committee. Within two weeks of receipt of the proposal, the advisor will notify the student of acceptance and of any revisions required by the examining committee.

### **Thesis Project**

The Thesis Advisor is responsible for guiding the student in the preparation of the thesis. No later than one week after Mid-Term of the semester in which the student plans to graduate, the advisor will circulate copies of the final draft of the thesis among the members of the examination committee for correction. The advisor will read and correct the final copy and ensure that the committee's corrections have been made.

One week before the oral examination is taken, the advisor will circulate copies of the thesis in its finished form for the approval of the examination committee. If the thesis is not accepted, the committee will establish requirements for the completion and acceptance of the thesis. Should the student need more time to complete these requirements beyond the end of final exam week, he or she will be required to enroll in MUS 5950 for 1 s.h. in each subsequent term (Fall, Spring, and Summer) until the work has been completed and accepted.

### **The Graduate Recital and Recital Analysis**

The Graduate Recital requirement comprises a public performance and a systematic analysis of the music to be performed. The student should register for 3 s.h. of MUS 5940 in the semester in which the recital will be presented.

#### Recital/Recital Analysis Proposal

By Mid-Term in the semester prior to that in which the student plans to graduate, the student must submit to her/his advisor the proposal for the recital program and recital analysis project. The advisor is responsible for circulating the proposal among the members of the student's examining committee. Within two weeks of receipt of the proposal, the advisor will notify the student of acceptance and of any revisions required by the examining committee. The student, along with the recital advisor or major applied teacher, is responsible for the establishment of the recital date. The recital will be scheduled four to six weeks after Mid-Term of the student's final semester.

#### Recital/Recital Analysis Project

No later than one week after Mid-Term of the semester in which the student plans to graduate, the advisor will circulate copies of the final draft of the recital analysis among the members of the examination committee for correction. The advisor will read and correct the final copy and ensure that the committee's corrections have been made.

One week before the oral examination is taken, the advisor will circulate copies of the recital analysis in its finished form for the approval of the examination committee. If the recital analysis is not accepted, the committee will establish requirements for the completion and acceptance of the analysis. Should the student need more time to complete these requirements beyond the end of final exam week, he or she will be required to enroll in MUS 5940 for 1 s.h. in each subsequent term (Fall, Spring, and Summer) until the work has been completed and accepted.

Guidelines for the preparation of theses are available from the Graduate School Office or from the Graduate School website: [http://www.eiu.edu/~graduate/forms/thesisresearch\\_manual.pdf](http://www.eiu.edu/~graduate/forms/thesisresearch_manual.pdf).

### **Final Oral and Written Examination**

All music students take both a written and oral final examination at the conclusion of graduate study.

The written examination will be administered approximately three weeks after the Mid-Term at a time announced in the Music Department's calendar. Each member of the examination committee will contribute two questions to the examination. The examination is limited to a maximum of four hours.

The advisor and other examination committee members will read and evaluate the completed examination. One copy of the written examination questions is to be filed with the Graduate Coordinator, along with the student's completed examination.

The oral examination will be scheduled approximately four weeks following the written examination at a time determined by the advisor in consultation with the student and the other members of the examination committee.

### **Graduate Assistantships**

Graduate Assistantships are available in a variety of areas. Information can be obtained from the Chair or the Music Department's Graduate Coordinator. Applicants should complete the Assistantship Application form available on the Graduate School website:  
<https://www.eiu.edu/~graduate/GAapplication/GAappl.php>.

### **Schedule of Deadlines**

(dates for this academic year in parentheses)

Action/ Responsibility	Student	Advisor	Examining Committee Members	Graduate Coordinator	Deadline
Recital program or thesis proposal due	Submits proposal to advisor	Distributes copies to committee			Midterm of prior semester (10/15)
Recital program or thesis proposal returned with comments and/or corrections	Makes revisions and returns proposal to advisor; schedules recital and makes arrangement for recording	Returns proposal to student for revisions; files revised proposal with graduate coordinator; determines (with student) recital date	Review proposal; return proposal to advisor with comments/corrections	Adds approved proposal to student's file	Two weeks after midterm of prior semester (10/29)
	Applies for graduation				Within first two weeks of final semester
					MIDTERM (3/5)
Recital analysis or thesis due; advisor distributes final draft to committee for review	Submits final draft of project to committee	Reviews project; makes comments/corrections	Review project; return to advisor with comments/corrections		One week after midterm (3/12)
					SPRING BREAK (3/16–3/20)

<b>Action/ Responsibility</b>	<b>Student</b>	<b>Advisor</b>	<b>Examining Committee Members</b>	<b>Graduate Coordinator</b>	<b>Deadline</b>
Recital analysis or thesis returned for corrections	Meets with advisor to discuss revisions.	Returns project with comments/ corrections to student for revisions.			Three weeks after midterm (3/26)
Written examination		Provides questions to coordinator	Provide questions to coordinator	Schedules examination; solicits questions from committee members; adds copies of exam to student's file and general exam file; administers exam; returns copies of completed exam to committee	Three weeks after midterm (3/26)
Evaluation of the written examination		Informs the student of the results and of any conditions that must be met prior to the oral examination in the case of a "passed conditionally" evaluation; schedules the oral examination	Report evaluation ("passed," "failed," or "passed conditionally") of the written examination to the advisor.		Two weeks after the written examination (five weeks after midterm) (4/9)
Recital period	Presents recital	Supervises final recital preparations and attends recital	Attend recital; report pass/fail to advisor	Attends recital	Four to six weeks after midterm (4/2–4/16)
Corrected recital analysis or thesis due (one week before oral examination)	Submits revised project to committee	Reads and evaluates final project	Read and evaluate final project		Six weeks after midterm (4/16)

<b>Action/ Responsibility</b>	<b>Student</b>	<b>Advisor</b>	<b>Examining Committee Members</b>	<b>Graduate Coordinator</b>	<b>Deadline</b>
Oral examination period	Submits remedial work required in the case of a “conditional pass” grade on the written examination; participates in oral examination/defense	Administers oral exam; signs certificate of comprehensive knowledge and submits to graduate coordinator	Participate in oral exam; sign certificate of comprehensive knowledge	Submits certificate of comprehensive knowledge to graduate school; assigns grade for graduate recital or thesis	Seven weeks after midterm (4/23–4/30)
	Makes final revisions and copies of project; deposits thesis; completes other graduate school requirements	Signs off on thesis		Signs off on thesis	Last class day (5/1)

## Curriculum

All graduate students are required to complete core courses in history, research, analysis, and performance in addition to courses from a selected concentration. Five concentrations are offered: Vocal Performance, Instrumental Performance, Keyboard Performance, Composition, and Conducting. (In consultation with the Graduate Coordinator and with the approval of the Graduate Committee of the Department of Music, it is possible to develop a more specialized course of study that includes courses from various concentrations.)

### *Core Requirements*

MUS 5100	Introduction to Research in Music	3 s.h.
MUS 5170	Analytical Techniques	3 s.h.
MUS 5880	Seminar in Music History	3 s.h.
MUS 5940	Graduate Recital	
or		3 s.h.
MUS 5950	Thesis	
	Applied Study	4 s.h.
	Concentration	<u>14 s.h.</u>
	Total	30 s.h.

### *Concentrations*

#### *Vocal Performance Concentration*

MUS 4770	Song Literature	2 s.h.
MUS 5120	Music Theatre/Opera Workshop	4 s.h.
	Applied Study*	4 s.h.
	Electives**	4 s.h.

\* a maximum of 8 s.h. of applied study is permitted

\*\* a maximum of 2 s.h. of ensemble is permitted

#### *Instrumental Performance Concentration*

MUS 5990	Advanced Instrumental Conducting	3 s.h.
	Applied Study	4 s.h.
	Ensembles*	2 s.h.
	Electives	5 s.h.

\*a maximum of 4 s.h. of ensembles is permitted

*Keyboard Performance Concentration\**

MUS 4920	Keyboard Literature	3 s.h.
MUS 4950	Accompanying	1 s.h.
MUS 5980	Internship in Music Instruction	3 s.h.
	Applied Study	4 s.h.
	Electives	3 s.h.

\*requirements for organists may vary

*Composition Concentration*

MUS 5570	Composition	4 s.h.
MUS 5855	Advanced Choral Conducting	
or		3 s.h.
MUS 5860	Advanced Instrumental Conducting	
MUS 5990	Independent Study	3 s.h.
	Electives	4 s.h.

*Conducting Concentration*

MUS 5855	Advanced Choral Conducting	3 s.h.
MUS 5860	Advanced Instrumental Conducting	3 s.h.
	Ensemble*	2 s.h.
	Electives**	6 s.h.

\*a maximum of 4 s.h. of ensemble is permitted