

# HOMECOMING 2016

# HOMECOMING PARADE

## DEADLINES

1. Parade applications and rules/regulations are available in MachForm and on-line at <http://www.eiu.edu/homecoming/parade.php>.
2. The deadline for EIU Entries –October 4th and Community Entries – October 7th. Applications must be received on-line by 4:30pm. Failure to do so can result in participation in the 2016 EIU Homecoming Parade being denied.

## REGISTRATION

1. HC Parade entries will be accepted online at [www.eiu.edu/homecoming](http://www.eiu.edu/homecoming). HC Parade LATE entries accepted after Friday, Oct. 7th will be subject to approval and are not eligible for competition. No exceptions.
2. Any violations of HC Parade Rules will result in the expulsion of participants and entry from the EIU Homecoming Parade. In addition can result in loss of awards, points if a competing entry and/or future participation.
3. Parade line-up will be distributed on Friday, Oct. 14th, 2016.
4. HC Parade entries check-in will take place on-site between 7:00am – 9:00am day of EIU HC Parade – SATURDAY, OCTOBER 22ND, 2016
5. All hcp AADE entries MUST check-in NO LATER THAN 30-minutes PRIOR to the start of the EIU Homecoming Parade. Failure to do so can result in denying entry into the parade event.

## GENERAL RULES

1. The HC Parade will take place on Saturday, October 22th at 9:30 am. All flatbed floats, cars and walking floats, bands, and novelty entries must check-in onsite and be in position by their assigned time. Late HC Parade entries will be subject to placement at the end of the parade line-up.
2. The HC Steering Committee reserves the right to make the final decision in the placement of ALL parade entries.
3. HC Parade entries are encouraged to register early, however doing so does NOT guarantee a specific placement of a entry in the parade.
4. All flatbed floats, walking floats, bands, novelty and decorated cars must submit a general written description of the entry on their application. These entries must be theme-related. Any major changes need to be discussed with a HC Parade chairperson before final judging.
5. The EIU Homecoming Committee reserves the right to deny entry into the EIU Homecoming Parade to any parade entry that may pose a health/safety risk and/or deemed in bad taste, low quality or might be found offensive to the participants and the spectators of the HC Parade.
6. The EIU Homecoming Parade Committee reserves the right to inspect ALL floats, cars, novelty parade entries on-site due to pose safety/health risks.
7. Neither the EIU Homecoming Committee nor the university will be responsible for the conduct of parade participants and/or any risk, harm or damage to any parade participants, vehicles and entries.

8. Floats may not be dismantled along the HC Parade route or at the EIU football stadium. If so, there will be a loss of Homecoming points to that particular entry or entries will be subject to disqualification, fines and future participation in the EIU Homecoming parade event.

9. Each HC Parade entry is responsible for the conduct of its members or participants during the construction of the float and along the parade route. If conduct is deemed inappropriate, entries will be asked to leave and escorted from HC Parade route. The entry will be disqualified.

10. Violations can result in loss of points and/or disciplinary action.

11. All cars entered in the HC Parade must be clean and respectable. All HC Parade entries not passing final on-site inspection on Friday, October 21st - EIU entries or Saturday, October 22nd - Community Entries will be disqualified from the HC Parade.

12. All decorative materials used in the float must be fireproof or have been treated with a fireproof retardant and in compliance with City Of Charleston ordinance, parade codes and standards.

13. Fire or Open flames are PROHIBITED. HC Parade entries must carry a Fire Extinguisher and located within easy access on the float. i.e. ABC (2A20BC) fire extinguisher.

14. Alcoholic beverages are forbidden on any HC Parade float or vehicle or on the person of any parade participant. HC Entries are subject to removal from lineup during the HC Parade if there is obvious disregard for this rule.

15. The HC Committee reserves the right to inspect floats before the HC Parade. If there are no fire extinguishers on board, or the float is made of flammable non-approved materials, or there is some other violation the float will be subject to disqualification or until corrective measures have been met.

16. The EIU and Charleston Police Department and Fire Department may exercise the authority to 'veto' any aspect of the EIU Homecoming Parade that they believe poses an unreasonable risk of injury or danger to the public. Public safety is ultimately the responsibility of the EIU and Charleston

police and fire rescue departments, and related public agencies.

17. NO SMOKING will be permitted by HC Parade participants on or near the float or the towing vehicle.

18. ALL CANDY OR OTHER ITEMS MUST BE HANDED OUT - NOT THROWN! NO THROWING OF ANY ITEMS WILL BE PERMITTED!

19. Alcoholic beverages are EXPRESSLY FORBIDDEN by HC parade participants or on any HC Parade float or vehicle or on the person of any parade participant. HC Entries are subject to removal from lineup during the HC Parade if there is obvious disregard for this rule. Formal charges and disciplinary action may be pending.

20. Domestic pets on a leash can be part of a walking float subject to approval, but they may not be an entry themselves. Also, they must be properly restrained. Any waste products from the pets are the responsibility of the handler and must be cleaned immediately.

21. No float may have pre-made mannequins as part of the float.

22. Participants riding any type of motorcycle, 4 wheeler or bike are required to wear a proper helmet.

23 No HC parade entry may enter competition in more than one of the following competing categories:

— Greek Division - flatbed float, and walking float, or decorated car.

— Residence Hall Division - flatbed float, walking float, or decorated car.

— RSO Division - flatbed float, walking float, or decorated car.

— Charleston/Community Division - flatbed float, walking float, or decorated car.

24. HC Parade entries and participants will NOT be allowed to solicit monetary donations for any philanthropic cause along the HC Parade route. Failure to abide by this can result in removal from HC Parade route and banishment in future HC parades

25. THERE WILL BE NO P.A. SYSTEMS USED BY PARADE ENTRIES DURING THE HC PARADE.

26. Any destruction or vandalism of other HC Parade entries will result in automatic disqualification, removal from the HC Parade route and are subject to disciplinary action.

27. Any behavior problems or disorderly conduct by parade participants along the parade route will result in disqualification of parade entry and further disciplinary action.

28. All EIU Homecoming Parade - EIU entries must have a HC Parade Code of Conduct form on file with the EIU Homecoming Parade Sub-committee prior to the HC Parade event.

29. Distance between HC parade entries is to be maintained at minimum of 30 feet. All HC Parade entries are required to close the gap between entries when requested to do so by a EIU HC Parade official. All HC Parade entries must be mindful of the distance between entries in front or behind them, and maintain proper distance and speed accordingly.

30. No more than 3 similar or sponsored HC parade entries will be placed in order of parade line-up next to each other to ensure balance and coordination of the HC Parade.

31. NO single entry can have more than two motorized items i.e., car, truck, ATV, golf cart, etc.

## JUDGING

1. Pre-Judging of the HC Parade flatbed floats – EIU Entries (Division C) will be on the evening of Friday, October 21st for EIU Groups.

2. Judging of Division A, B and D will take place on Saturday, October 22th during the HC Parade event.

3. The HC Parade entry in each division with the “MOST” points will be awarded – 1st place, second highest will be awarded 2nd place and third highest will be awarded 3rd place. Plaques or trophies will be awarded in each division and the winners announced at the HC Football Game.

4. A “TIE” in any division will result in the HC Judges awarding “Bonus” points in choosing a single winner.

5. If a HC Parade entry does NOT complete the HC Parade route, the entry may be subject to a deduction in HC points. Special circumstances beyond the control of the HC Parade entry may be taken into consideration.

6. HC Overall Winners in each category will be announced at beginning of the 3rd Quarter of the EIU Football Game on Saturday, October 22nd.

7. HC Judges must not have an affiliation with the competing organizations, sponsors or entries. All HC Judges' decisions are final, with the exception of the review of any filed HC Grievances alleging any HC Parade violations.

## FAILURE TO ABIDE BY PARADE RULES/REGULATIONS:

Failure to abide by these guidelines may result in:

1. The immediate removal of the HC Parade participants and/or the parade entry from the HC Parade.

2. The disqualification of the HC Parade participant's and/or sponsoring organization's eligibility to receive parade points and awards.

3. The issuing of citations to and/or the filing of criminal charges against or the arrest of the responsible HC Parade participant(s) and/or person(s) responsible of parade entry.

4. The disqualification of the parade participant's and/or sponsoring organization or group's eligibility to participate in future Parades.

“THERE’S NO PLACE LIKE EIU!”



# PARADE DIVISION RULES:

The EIU and the EIU Homecoming Committee reserves the right to deny entry into the EIU Homecoming Parade to any parade entry that fails to abide by HC Parade rules, may pose a health/safety risk and/or deemed in bad taste, low quality or might be found offensive to the institution, participants and the viewers of the HC parade.

## **DIVISION A — WALKING FLOAT** (RESIDENCE HALL, RSO, GREEK, COMMUNITY)

1. Maximum of twenty-five (25) participants per entry.
2. A complete description of entry must accompany entry form.
3. A walking float is an entry that is either pulled or carried by participants in the group.

## **DIVISION B — DECORATED CAR** (RESIDENCE HALL, RSO, GREEK, COMMUNITY)

1. A decorated car is an entry where the car is simply decorated (posters, streamers, etc.) with no construction.
2. The car must be clean and in good condition.

## **DIVISION C — FLATBED FLOAT** (RESIDENCE HALL, RSO, GREEK, COMMUNITY)

1. The height of the float may not exceed thirteen (13) feet from the ground level.
2. The width of the float may not exceed twenty (20) feet.
3. The length of the float may not exceed forty (40) feet.
4. All floats containing individuals must be equipped with a kick-out panel that must be at least two (2) feet by three (3) feet.
5. All expenditures associated with float building materials for EIU Homecoming Parade entries must not exceed a MAXIMUM amount totaling \$4,000.00. All expenditures are subject to review and verification by EIU Homecoming Parade Committee. Any expenditure exceeding the maximum limit may result in disqualification of a HC Parade entry.
6. Materials may include, but are not limited to pomp's, vinyl, floral sheeting, grass mats, fringe, wood, chicken wire, garland, cloth, Styrofoam, etc. For more ideas check-out these website: [www.1st-parade-floats.com](http://www.1st-parade-floats.com), [www.deswerks.com/parade.html](http://www.deswerks.com/parade.html), [www.victorycorps.com/floats.html](http://www.victorycorps.com/floats.html), [www.fbsind.com/-FLOATS/Buildofloat.html](http://www.fbsind.com/-FLOATS/Buildofloat.html), [www.paradesetc.com](http://www.paradesetc.com),

## **DIVISION D- BANDS**

1. All junior high and high school marching bands are eligible to participate
2. All band competition rules/regulations, categories, and criteria will provided upon request

## **DIVISION E — NOVELTY** SPECIALTY ENTRIES (COMMUNITY)

1. All community parade entries that are unique and special in nature are eligible to participate. i.e. motorcycle entries, clowns/-jugglers, tumblers, drill teams, etc.
2. Due to safety regulations ALL parade entries may not exceed the width of a semi-truck in measurements along public streets. i.e. monster farm tractors, trailers, trucks, ETC. are PROHIBITED.
3. Not judged.