SECTION: Administration

SUBJECT: Patient Eligibility and Cost of Services

PURPOSE: Determining factors for patient eligibility

POLICY/GUIDELINE:

Registered Students

Eastern Illinois University students registered for one credit hour or more and who pay the Health Service and Pharmacy student fee are eligible for all services provided through the Health Service at the student rate for billing. Students registered at Eastern for ancillary programs are eligible to use the Health Service at the student rate for billing if they pay the Health Service and Pharmacy student fee, as a stipulation of enrollment.

Services are available for registered students starting on Monday, the week before classes start, prior to the beginning of each semester. Services are available to registered students, at the student rate for billing, who are participating in official university business upon their return to campus, no earlier than August 1 for Fall, Jan. 1 for Spring and the Monday after Spring graduation for Summer. At the conclusion of each semester, continuing students may continue to use the Health Service at the student rate for billing until the week before classes start for the following semester.

Non-Registered Continuing Students

Individuals who were previously eligible for Health Service during the Spring semester, may use the Health Service during the Summer at the non-student rate for billing, if they are registered for the upcoming Fall semester. This includes students who are working on or off campus, living in the community, etc. OTC medications may be purchased through the Pharmacy at the advertised price and prescriptions may be filled at the pharmacy at the actual price of the medication, plus a $5 filling charge, not less than the student rate co-pay.

Students participating in required official University activities during the summer may use the Health Service at the student rate for billing if they are registered for the upcoming fall semester.These students must be identified by the affiliated department.

Graduates

Students who graduate may no longer use the Health Service, effective the Monday after graduation.

Students Who Withdraw from the University During the Semester

Students who withdraw and are no longer attending Eastern may not use the Health Service, effective after the last day of enrollment.

Campus Visitors/ Camps and Conferences

Visitors to campus, participating in university affiliated programs or services are eligible to use the Health Service and Pharmacy at the non-student rate for billing. OTC medications may be purchased through the Pharmacy at the advertised price and prescriptions may be filled at the pharmacy at the actual price of the medication, plus a $5 filling charge, not less than the student rate co-pay.

Faculty/Staff

Faculty and staff are eligible to use the Health Service, at the non-student rate for billing, for worker's compensation visits and for services required for employment at the university, as requested by the department director. OTC medications may be purchased through the Pharmacy at the advertised price and prescriptions may be filled at the pharmacy at the actual price of the medication, plus a $5 filling charge, not less than the student rate co-pay. Pharmacy medication expenses may not be submitted to insurance companies for payment. Worker's compensation medications filled at the EIU Pharmacy may not be submitted for reimbursement.

Updated 6/26/2013