

WRITTEN DOCUMENT ANALYSIS



First Look

Type of Document (Check):

- | | | | |
|---------------------------------|-------------------------------------|-------------------------------------|--|
| <input type="radio"/> Newspaper | <input type="radio"/> Map | <input type="radio"/> Report | <input type="radio"/> Congressional Record |
| <input type="radio"/> Letter | <input type="radio"/> Telegram | <input type="radio"/> Memorandum | <input type="radio"/> Census Report |
| <input type="radio"/> Patent | <input type="radio"/> Press Release | <input type="radio"/> Advertisement | <input type="radio"/> Other _____ |

Unique Physical Characteristics of the Document (check one or more):

- | | | | |
|--|-----------------------------|--------------------------------------|-----------------------------|
| <input type="radio"/> Interesting Letterhead | <input type="radio"/> Typed | <input type="radio"/> Notations | <input type="radio"/> Other |
| <input type="radio"/> Handwritten | <input type="radio"/> Seals | <input type="radio"/> Received stamp | _____ |

Date(s) of the Document;

Author (or Creator) of the Document:

Position (Title):

For what audience was the document written?

Document Content Information

List three phrases or statements that caught your attention or you think are important.

- 1.
- 2.
- 3.

Why do you think this document was written?

What in the document helps you know why it was written? Quote from the document.

Why do you think this document was saved?

Was the document meant to be viewed by the public or a specific person or group?

List two things the document tells you about life in the United States at the time it was written.

- 1.
- 2.

Write a question to the author that is left unanswered by the document.