

**International Education Council
Meeting Agenda
December 2, 2016
Blair Hall Third Floor Conference 3108**

Members present: Ms. Maja Dinger, Mr. Beluchukwu Ebede, Dr. Nichole Hugo, Dr. Vanesa Landrus, Dr. Daniele Nardi, Dr. Robert Peterson, Dr. Catherine Polydore, Dr. Chao Wen, and Dr. John Willems

Members absent: Dr. Rose Gong and Dr. Zhiwei Liu

Ex-officio present: Dr. Ryan Hendrickson and Dr. Kurt Olausen

Ex-officio absent: Mr. Bill Elliott, Ms. Echarial Gaines, Dr. Newton Key, and Ms. Sara Schmidt

Guests: Ms. Brenda Cuellar, Ms. Rachel Lindhart, and Ms. Lauren Schuberth

I. Welcome

- a. Dr. Robert Peterson welcomed the committee.

II. Approval of the Minutes

- 1) The minutes of November 4, 2016 were approved with no revisions.

III. Reports

1) International Students and Scholars: Ms. Brenda Cuellar

a) Spring Enrollment Projections

- i) As of today, the OISS has admitted 265 international students for the spring semester and is continuing to process applications. Forty of these are undergraduate students and 225 are graduate students. The OISS projects that there will be 75 – 130 new international students for the Spring 2017 semester, bringing total international student enrollment to around 450.

b) Spring Orientation Plans

- i) New international students for Spring 2017 will arrive the 2nd and 3rd of January for International Student Orientation, which is January 4th and 5th. The students stay in Lawson Hall during orientation; campus and community members are invited to greet the students upon their arrival, so if you are interested in welcoming them, please let Ms. Cuellar know. She will send out an e-mail with information.
- ii) The OISS is seeking volunteer international ambassadors to assist in orientation. If you know of any international or domestic students who would like to serve as an ambassador, please relay this to Ms. Cuellar. Dr. Catherine Polydore suggested reaching out to RSOs and Dr. Vanesa Landrus suggested incorporating faculty ambassadors who are representative of different countries and nationalities.

c) Scholarship Update and Possible Criteria Clarification

- i) Dr. Robert Peterson shared that the scholarship application evaluations have been completed and there were questions concerning evaluation criteria. The International Student Scholarship Committee will work to create a clear rubric in regards to evaluating student need.

d) TLC Update

- i) TLC just finished their month-long session hosting 20 Mexican students which was a really positive and successful effort. TLC will continue to pursue their relationship with Proyecta and those students.

- ii) In regards to EIU enrollment, TLC has students from China who only need to complete 1 session in January before they are eligible to enroll at the institution. Ms. Schuberth is meeting with OISS and Mr. Bill Elliott to discuss allowing them to complete the session in 3 weeks and starting at EIU for the spring semester immediately upon their completion with TLC.

e) AIS Update

- i) This Saturday, December 3, AIS will be hosting a board game night for international students as the organization's end of the year event. This will take place in Pemberton Hall from 7 – 9 PM, IEC is invited. Mr. Beluchukwu Ebede thanked IEC for supporting AIS and they hope to continue to build this relationship. Elections will be held during this Friday's meeting and a new AIS President will take over.

2) Study Abroad: Dr. Kurt Olausen

a) Passport Caravan

- i) The OSA Passport Caravan, which took place on November 9, sponsored free passports for 65 EIU students. The OSA has checks for 5 more students who were missing materials at the time and can return to claim them. It was a successful event.

b) Spring and Summer Program Updates

- i) There will be 24 students studying abroad during the Spring of 2017, which is an increase of two students from last spring. There are 20 applications in for Spring Break in Guatemala. The program deadline is today. Twenty students is the maximum quota, so any additional applicants will be waitlisted. There are currently 81 applications for summer faculty-led programs and 12 independent/exchange applications for Summer 2017.

c) CAA Update

- i) Dr. Olausen recently met with CAA. The CAA representatives shared they would like to be more involved in the process of reviewing and approving faculty led programs. They requested having a member of CAA on the Study Abroad Committee to assist in the approval of faculty led programs. Dr. Olausen brought this proposition to IEC to be voted upon. A discussion amongst the council ensued. Dr. Olausen will relay the consensus of the council to CAA and work to improve communication between the OSA and CAA.

d) Possible Collaborations

- i) Dr. Olausen spoke with the study abroad office at Western Illinois University about potential future collaborations, especially in regards to faculty-led program enrollment. He also shared that many of Western's faculty-led programs begin coursework in the spring semester to prepare students for a summer study abroad program. Dr. Peterson expressed his interest in further exploring a model of this style.

3) Dean's Report: Dr. Ryan Hendrickson

a) Tuition Rate Partnership Proposal for International Partners

- i) Dr. Hendrickson distributed copies of the Tuition Rate Partnership Proposal for International Partners that was presented to the Board of Trustees. This proposal has gone through a preliminary reading and will be voted upon during the January Board of Trustees meeting.

b) Potential New Partnerships

- i) Dean Hendrickson is continuing to work with the Education and Culture Association for SINO U.S. University Exchange (ECAUE) from China on developing a heightened partnership. Individuals from campus may be visiting the ECAUE representative in China, as they were invited to China to further discuss the relationship.

c) OISS Director

- i) Mr. Bill Elliott is taking another position at another institution which will begin January 3rd. Dr. Hendrickson thanked Mr. Elliott for his work and for advocating for EIU in both the Graduate School and the OISS. President Glassman has given a verbal confirmation that a national search for a new Director of the OISS will be launched. Dr. Hendrickson is forming a committee and has submitted the paperwork to request a formal national search. The intended timeline is for the new Director to begin May 1st. Dr. Hendrickson is working on getting additional staff support for the OISS. In the meantime, Dr. Hendrickson is also working to get interim leadership. He will keep IEC updated as plans are formed.

d) External International Transcript Evaluator

- i) The employment of an external international transcript evaluator has been approved for the OISS.

IV. Items Pending

- a. None

ANNOUNCEMENT OF THE NEXT MEETING

January 13, 2017

Blair Hall Conference Room 3108