

Checklist for English Education Majors

Name _____

E # _____

- _____ 1. Complete course requirements with a C or better in every required course.
- _____ 2. Earn at least a 2.75 GPA in English and a cumulative GPA of 2.75 overall.
- _____ 3. Be a member of a professional organization before student teaching.
- _____ 4. Attend at least 2 professional conferences. One may be replaced with attendance of at least 3 one-hour lectures. Both conferences may be replaced with attendance of at least 6 one-hour lectures.

Conference or Lecture	Verifying Signature from Faculty Member
1.	
2.	
3.	
4.	
5.	
6.	

- _____ 5. Present at the **SPRING** English Studies Student Conference at least once.
- _____ 6. Prepare a professional portfolio. Portfolios should be neatly presented in binders with appropriate tabs. Your best work (revised clean copies of papers) should be included. In lieu of paper portfolios, electronic portfolios will be accepted. The portfolio should contain at least the following artifacts:
 - _____ Table of Contents
 - _____ Résumé
 - _____ Completed “Checklist for English Majors”
 - _____ Comprehensive Teaching Philosophy (from ENG 4801)
 - _____ Literature Narrative (from ENG 3402 with updated list of English Courses Taken)
 - _____ 3 writing samples -- one from a Multicultural course (i.e. ENG 3705) and two from other English courses
 - _____ Unit plans from ENG 3401, ENG 3402, and ENG 4801
 - _____ Evidence of professional organization membership
 - _____ Evidence of presentation at English Studies (or other approved) Conference (i.e. program)
 - _____ Pedagogy Reflection/Clinical Experience Essays from ENG 3401, ENG 3402, and ENG 4801
 - _____ Portfolio Reflection (1-2pg single-spaced essay reflecting on portfolio contents, highlighting at least three artifacts within that showcase your teaching philosophy/strengths)*
- _____ 7. Complete Post-Graduation Contact Form (provided at midterm approval)
- _____ 8. Earn positive evaluations from faculty on yellow reference forms.