COLLEGE OF SCIENCES

Research/Creative Activity/Special Project Credit Unit Pool

**2018-2019 Application**

**Instructions to Committee Members:**

1. Carefully read the award eligibility and criteria below before reviewing the applications. (Committee members are advised to adhere to the award eligibility and criteria.)
2. Based on the stated eligibility and criteria, review the merits of each application.
3. After your review, assign a rank to each application on the spreadsheet provided to you (where a rank of 1 is given to the best proposal).
4. Send your spreadsheet with the rankings to the Dean’s Office.

**Eligibility:** A tenured Unit A faculty member who has not received an award of credit units from the pool in the last two consecutive years and who is not serving on the college review committee.

**Criteria:** Within a framework of overarching objectives articulated by the Provost or the dean that inform applications and awards, the following criteria guide the award of pool credit units:

* Quality of results of an applicant’s current research initiative to be completed or continued;

Anticipated quality and feasibility of an applicant’s new research initiative or work;

* Preparation of the applicant to successfully engage the proposed research initiative or work;
* Potential for the research initiative or work to actively engage students;
* Successful and effective use of any previous awards from the pool;
* Value of the proposed research initiative or work to the University, the college, the department and its programs and students;
* Research or work on the pedagogy of the applicant’s discipline;
* Research or work linking teaching to scholarship;
* Program need;
* For proposals of approximately equal merit, preference will be given to applicants who did not receive an award of credit units from the pool in the previous academic year.
* Projects which involve course development or improvement of classroom teaching are not appropriate for this CU reassignment pool.

**Completed application includes:**

* 1. Current vita including research/creative activity productivity
	2. Proposal Application (attached), limited in length to three pages

**Completed applications** should be forwarded to the Department Chair according to procedures established in the Department by **October 23, 2017.** Department chairs will forward applications with the completed approval forms to the Dean for presentation to the COS Review Committee by **November 16, 2017**.

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RESEARCH/ CREATIVE ACTIVITY/SPECIAL PROJECT CREDIT UNIT POOL

2018-2019 Proposal Application

(Three page limit)

Name:

Department:

Previous CU Reassignment Award:

* When received:

* Briefly describe the outcome of the previous award and state if report was submitted to COS:

CU Reassignment Request:

* If the request is for a 6 CU reassignment, provide rationale to justify a 6 CU reassignment rather than a 3 CU reassignment.
* If a CU reassignment was awarded last year, report project progress and the justification for additional reassigned time.

Summary of Work to be Undertaken:

Use terminology that is meaningful to peers in other disciplines of the College who will be reviewing this proposal; avoid technical jargon.

Context and Significance of the Work:

Expected Outcomes of the Work:

State specific expected outcomes of the CU reassignment

Dissemination of the Work:

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2018-2019 Approval Form

Name:

Department:

Department Review Committee (if formed): Ranked \_\_\_\_\_\_ of \_\_\_\_\_\_ proposals

Comments:

Department Chair: Ranked \_\_\_\_\_\_ of \_\_\_\_\_\_ proposals

Comments: (Include rationale for to support a 6 CU reassignment)

CU Reassignment Recommendation: \_\_\_\_\_\_\_\_\_\_\_

College Review Committee: Ranked \_\_\_\_\_\_ of \_\_\_\_\_\_ proposals

Comments:

Dean: Ranked \_\_\_\_\_\_ of \_\_\_\_\_\_ proposals

Comments:

Approved CU Reassignment: ­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_