COLLEGE OF EDUCATION AND PROFESSIONAL STUDIES
TELEFUND GRANT APPLICATION
FOR RESEARCH OR CREATIVE ACTIVITY
2005-2006

Please refer to the Telefund Research Grant Application Guidelines before completing this request for funding.

Grant Application Checklist and Format
1. Five copies of the grant application must be submitted no later than 4:00 pm, Monday, November 29, 2004
2. The grant application must not exceed three (3) double-spaced pages, 12 pt text size.
3. The grant application must include references/citations embedded in the text and an attached reference list. The reference list does not count towards the three page maximum.
4. Where applicable a copy of the survey instrument/questionnaire must be attached. Instruments/questionnaires do not count towards the three page maximum.
5. Completion of Institutional Research Board process after receiving notification of funding from CEPS research committee.

Failure to meet these guidelines will result in the grant application being denied without Committee review.

Submit request for funding to: John Weber, Chair, CEPS Research/Grants Committee, Department of Recreation Administration.

Include the following information:
APPLICANT NAME
UNIVERSITY DEPARTMENT
DATE OF APPLICATION
PROJECT TITLE

NARRATIVE OF RESEARCH/CREATIVE ACTIVITY TO INCLUDE THE FOLLOWING INFORMATION:

1. Explain the purpose of the proposed research/creative activity. State the hypothesis you plan to test or the question you hope to answer.
   RESEARCH: State the research question(s) or hypothesis.
   CREATIVE ACTIVITY: State the objective/purpose of the creative activity.

2. Theoretical basis or background of proposed research, or historical background of the proposed creative activity.
   RESEARCH: Summarize related research literature reviewed.
   CREATIVE ACTIVITY: Identify the anticipated benefits or expected results.
3. Research method or creative design process.
   RESEARCH: Research design/method, including instrument development, population/sample, data collection, and data analysis.
   CREATIVE ACTIVITY: Creative activity development and/or process.

4. Outline the time frame within the limits of May 1, 2005 and April 30, 2006.

5. What do you believe will be the major benefits of this research/creative activity project?

6. How will the completion of this project be demonstrated to CEPS colleagues and other colleagues? (e.g., presentations, manuscripts, videotapes)

7. List budget details for each line item, itemize total, and explain the major expenditures planned for each of the line items (commodities, contractual services, etc.) of your proposed budget. If there are other funding sources, state source and amount.
   
   a. Contractual Services (duplication, postage, telephone, computer, consultants, equipment rental*)
   b. Commodities (office supplies, paper, lab materials, instructional materials*)
   c. Travel (may include expenses directly related to conducting the research or creative activity)
   d. Equipment**
   e. Student help

   *Must be as detailed as possible indicating number and projected expense (i.e., 200 envelopes with surveys mailed @ .48 per mailing)

   **All equipment purchased is the property of CEPS. The Research/Grants Committee should be provided complete information for all equipment purchased.

8. A closing statement regarding the applicant’s willingness to proceed with the proposed research/creative activity with partial funding.