John Doe

111 B Street ● Charleston, IL 61920 ● 217-581-XXXX ● jdoe@eiu.edu **EDUCATION** Eastern Illinois University, Charleston, IL May 20XX Bachelor of Arts in Psychology: Pre-Occupational Therapy GPA: 3.64/4.0 **CLINICAL** Hilltop Skilled Nursing and Rehabilitation Center, Charleston, IL **EXPERIENCE** Occupational Therapy Intern Jan. 20XX-May 20XX • Actively participated in activities with patients Assisted occupational therapist with sessions both in the facility and during home visits Sarah Bush Lincoln Health Center, Mattoon, IL Externship in Outpatient Clinic for Occupational Therapy Aug. 20XX-Dec. 20XX Observed multiple aged patients during individual sessions Worked with youth patients on sensory motor skills St. Mary's Hospital, Decatur, IL Externship in Occupational Therapy Jan. 20XX Assisted therapist with patient therapy Helped with group therapy for gero-psych patients WORK St. Mary's Hospital, Decatur, IL **EXPERIENCE** Diet Office Clerk & Food Technician Aug. 20XX-Present Collect patient food orders Run reports on inventory and food orders Deliver food trays to patient rooms Serve as cashier in hospital cafeteria Behavioral Health Clerk - Psych Behavioral Unit June 20XX-Present • Input doctor orders, ADL's, new admissions and discharge patients into MediTech Assist in bathing and lifting patients Participate in passing out meals or feeding patients **VOLUNTEER Sexual Assault Counseling and Information Services (SACIS)** • Completed 40 hour training for on-call crisis hotline **EXPERIENCE** Fairhaven Nursing Home & Hickory Pointe Nursing Home **Northgate Pet Clinic CAMPUS** Psi Chi National Honor Society **ACTIVITIES** Historian and Photographer Psychology Club COMPUTER Word

PowerPoint

Excel

SKILLS